



NORTH HORSHAM PARISH COUNCIL

MINUTES OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE MEETING HELD AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM ON THURSDAY 18th AUGUST 2022 AT 7.30pm

Present: Cllr J. Davidson (Vice Chairman)*, Cllr Mrs R. Ginn*, Cllr Mrs J. Gough, Cllr R. Knight, Cllr T. Rickett BEM, Cllr D. Searle, Cllr J. Smithurst, Cllr R. Turner (Chairman), Cllr I. Wassell, Cllr Mrs S. Wilton (*denotes absence)

In attendance: Ross McCartney - Committee Clerk.

PET/43/22 Public Forum

There were no members of the public present.

PET/44/22 Apologies for absence

Members **NOTED** the approved absence for Cllr Mrs Ginn as agreed at the Council Meeting held 7th July 2022.

There were further apologies and reasons for absence from Cllr J. Davidson.
Cllr R. Knight sent his apologies post meeting.

PET/45/22 Declarations of Interest

Cllr J. Smithurst declared a personal interest in Planning Application DC/22/1477, 139 Pondtail Road - the applicant is known to him.

PET/46/22 Minutes

The Minutes of the Committee Meeting held on 21st July 2022 were **AGREED** and signed by the Chairman as a true record.

PET/47/22 Chairman's Announcements

1. A member of the Highways Team at WSCC has advised that the surface course that they will be laying on the A264 North Horsham Bypass will generate lower road noise than conventional surfacing and it will also reduce the amount of spray created in wet conditions and therefore provide road safety enhancements.
2. On 27th July 2022 Cllr R. Turner attended a virtual briefing, hosted by HDC, on Water Neutrality for Parish & Neighbourhood Councils. It was perceived that the situation will take a long time to resolve.
3. The next Novartis Parish Liaison meeting is scheduled for 5th September 2022.
4. It has been advised that the Lambs Farm Road and Crawley Road junction has been resurfaced.
5. Parsonage Road level crossing and Littlehaven Station level crossing works will commence on 19th August 2022. Once works are completed the crossings will be controlled from Three Bridges and the extended platform at Littlehaven station will be in use.

6. Activity has started at Roffey Corner where the new Sainsbury's will be located. The vacant space next door is displayed to potentially be a car showroom.
7. The roadworks for the Highway Scheme in Pondtail Road, under the railway bridge, is scheduled to start on 20th September 2022. The scheme will widen the public footpath and change the road to single file traffic.

The Chairman's Announcements were NOTED.

PET/48/22

Mowbray Development (formerly known as Land North of Horsham) - DC/16/1677

Members are asked to note the following applications that have been submitted to HDC pursuant to the S106 agreement for the approved application DC/16/1677:

- a) S106/22/0006 - Details pursuant to the Schedule 5, Clause 2.3 of legal agreement (ref: DC/16/1677) for the Mowbray site in relation to specification of the community centre.

HDC have confirmed that there is no Community Centre Nominee at this stage, and they haven't started those discussions yet. However, the Officer is making initial enquiries with the Parish as to whether NHPC would be interested in being a nominee for the community centre and if they'd like to take part in future discussions on this matter.

- b) S106/22/0007 - Details pursuant to the Schedule 4, part 17 of legal agreement (ref: DC/16/1677) for the Mowbray site in relation to Residential Management Land Structure.

- c) S106/22/0008 - Details pursuant to the Schedule 7, paragraph 2.13 of legal agreement (ref: DC/16/1677) for the Mowbray site in relation to Employment Marketing Strategy Update

The Parish Council is interested in knowing who the Community Centre Nominee will be. The Parish Council wish to have heavy involvement on this matter to help enable a better care for the new communities.

The S106 applications were NOTED.

PET/49/22

WSCC Planning Application WSCC/025/22 - Mechanical and Biological Treatment South of Brockhurst Wood Landfill Site, Langhurst Wood Road, Horsham RH12 4QD

WSCC have advised that the above application has been submitted and is in relation to the variation of Conditions 28 and 31 of Planning Permission WSCC/055/09/NH to extend Bank Holiday waste acceptance hours and to increase vehicle movements.

Further details of the application are available on the WSCC website at :
<http://westsussex.planning-register.co.uk/planning/display/WSCC/025/22>

Cllr D. Searle stated food waste bins trials are underway and it is likely separate food waste bins will be established for the Horsham area. Biffa have a limit on the amount of HGV movement there can be to and from the site. They are currently far under this limit.

There is concern regarding the increased vehicles movements around the site. It was RESOLVED to respond to the consultation and object to its proposal.

PET/50/22 Citizens' Assembly on Climate Change for Horsham District
HDC Cllr M. Boffey & Cllr J. Milne have requested for the Parish Council to support a Citizens' Assembly on Climate Change for Horsham District. For more information see Horsham & Crawley Liberal Democrat's press release attached (Annex 1).
The Parish Council is interested in climate change. It was RESOLVED to ascertain more information and seek HDC's views on the matter.

PET/51/22 Planning Appeals
Members **NOTED** that there were no Planning Appeals.

PET/52/22 Planning Applications
Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 21st July 2022 and considered each application in turn.

Following discussion of the applications, Members **RESOLVED** to submit the comments as detailed in Appendix 1 to these Minutes.

PET/53/22 Planning Decisions
An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee.

PET/54/22 Date of next Meeting
The next meeting is scheduled for Thursday 22nd September 2022 at 7.30pm.

There being no other business, before the Chairman closed the meeting, the Committee expressed it's thanks to the Committee Clerk for his contributions, assistance and support and wished him every success in his new career at Horsham District Council.

Meeting closed at 8.20 pm.

.....Chairman

.....Date

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
18th AUGUST 2022**

DC/22/0469 - AMENDED PLANS	Holbrook East
Site Address: 13 Trefoil Close, Horsham, RH12 5FQ Proposal: Erection of a two storey and single storey rear extension	
Parish Council Comment to be ratified: The further amendment has been noted. However, the objection remains due to the overdevelopment of the site, its overbearing nature and poor design.	
HDC Decision	

DC/22/1161	Holbrook West
Site Address: 7 Bakehouse Barn Close, Horsham, RH12 5JE Proposal: Erection of a single storey side garage extension	
Parish Council Comment: There are concerns regarding the proximity of the stream and the potential environmental impact the development will have on it.	
HDC Decision	

DC/22/1249	Holbrook East
Site Address: 6 Yarrow Close, Horsham, RH12 5FP Proposal: Change of use of land to residential to provide enlarged residential curtilage and erection of fencing to provide enclosure to land	
Parish Council Comment: Objection. The proposal grabs land that is intended to form the open plan nature of the development.	
HDC Decision	

DC/22/1332	Roffey North
Site Address: 52 Shepherds Way, Horsham, RH12 4LX Proposal: Variation of Condition 4 of DC/20/1073 (Erection of 3no. 4-bedroom dwellings with associated landscaping, vehicle access and car parking) to allow for a variation to the external materials of the front elevations to plots 2 and 3 to have a mix of facing bricks and vertical tile hanging.	
Parish Council Comment: No objection.	
HDC Decision	

DC/22/1341	Roffey South
Site Address: 18 Honeywood Road, Horsham, RH13 6AE Proposal: Erection of a two-storey front extension	
Parish Council Comment: Objection due to the adverse impact it will have on the street scene and the overdevelopment of the site.	
HDC Decision	

DC/22/1263	Holbrook West
Site Address: The Willows, 16B Cavendish Close, Horsham Proposal: Erection of a single storey rear extension and associated works	
Parish Council Comment: No objection.	
HDC Decision	

DC/22/1370	Roffey South
Site Address: 43 Wood End, Horsham, RH12 4NT Proposal: Surgery to 3x Oaks	
Parish Council Comment: No objection, subject to the comments of HDC's Tree Officer.	
HDC Decision	

DC/22/0916	Holbrook East
Site Address: 2 Brook Road, Horsham, RH12 5RT Proposal: Erection of a new boundary fence	
Parish Council Comment: Objection. The proposal grabs land that is intended to form the open plan nature of the development.	
HDC Decision	

DC/22/1274	Roffey North
Site Address: 5 Holming End, Horsham, RH12 4UW Proposal: Erection of a front porch and conversion of garage to provide additional habitable accommodation with associated external alterations	
Parish Council Comment: No objection.	
HDC Decision	

DC/22/1380	Holbrook West
Site Address: 41 Erica Way, Horsham, RH12 5XL Proposal: Erection of a first floor front extension	
Parish Council Comment: Objection due to the overdevelopment of the site, the negative impact on the street scene. The application could set a precedent on neighbouring properties.	
HDC Decision	

DC/22/0954	Roffey North
Site Address: 25 Laughton Road, Horsham, RH12 4EJ Proposal: Removal of existing conservatory and erection of a single storey rear extension. Erection of a single storey side and front porch extension	
Parish Council Comment: No objection in principle, there are aspects of the design that need improving.	
HDC Decision	

DC/22/1417	Roffey North
Site Address: 135 Rusper Road, Horsham, RH12 4BP Proposal: Erection of a single storey rear extension	
Parish Council Comment: No objection.	
HDC Decision	

DC/22/1410	Holbrook East
Site Address: 21 Byron Close, Horsham, RH12 5PA Proposal: Fell 1x Ash	
Parish Council Comment: No objection. The felled Ash tree must be replaced by a suitable native species.	
HDC Decision	

DC/22/1444	Roffey South
Site Address: 1 Rutherford Way Horsham, RH12 4GD Proposal: Conversion of loft to form habitable living space, incorporating creation of 2no rear dormers and installation of 3no rooflights to front.	
Parish Council Comment: No objection.	
HDC Decision	

DC/22/1477	Holbrook West
Site Address: 139 Pondtail Road Horsham, RH12 5HT Proposal: Demolition of existing side garage and erection of a replacement double garage/ side extension with bedroom above, incorporating creation of 2no dormers to front and rear. Conversion of loft to form habitable living space, incorporating installation of rooflights to front and rear, with associated works to dwelling. Erection of a single storey outbuilding to rear.	
Parish Council Comment: No objection to the main building's alterations. The outbuilding overdevelops the site and concerns are held due to its location and its potential for commercial use.	
HDC Decision	

DC/22/1364	Roffey South
Site Address: 13 Oak Tree Way Horsham, RH13 6EQ Proposal: Replacement of timber windows with UPVC windows	
Parish Council Comment: No objection.	
HDC Decision	

DC/22/1447	Holbrook East
Site Address: Wagtails 14 Ropeland Way Horsham Proposal: Surgery 1x Oak.	
Parish Council Comment: No objection, subject to the comments of HDC's Tree Officer.	
HDC Decision	

DC/22/1434	Roffey South
Site Address: 3 Belloc Court Manor Fields Horsham Proposal: Surgery to 5x Sycamore	
Parish Council Comment: No objection, subject to the comments of HDC's Tree Officer.	
HDC Decision	

DC/22/1468	Roffey South
Site Address: 74 Wallis Way Proposal: Surgery to 1x Oak	
Parish Council Comment: No objection, subject to the comments of HDC's Tree Officer.	
HDC Decision	

DC/22/1497	Roffey South
Site Address: 25 Forest Road Proposal: Conversion of loft to form habitable living space, incorporating creation of a rear dormer and installation of 7no rooflights to front.	
Parish Council Comment: Concerns are raised regarding the number of roof lights that are to be installed. This will cause an unattractive effect on the street scene.	
HDC Decision	

DC/22/1336	Holbrook East
Site Address: Foxlea 3 Quarry Close Rusper Road Proposal: Erection of a detached garage to front.	
Parish Council Comment: The location of the proposal is acceptable however, the design is inappropriate to its location. The Parish Council wish to see an improvement in the design.	
HDC Decision	

DC/22/1490	Horsham Rural
Site Address: Land Parcel at 518618 134195 Old Holbrook Proposal: Non Material Amendment to previously approved application DC/21/0066 (Reserved matters application for the erection of 197 residential dwellings with associated parking, landscaping and open space following approval of outline application DC/16/1677, relating to layout, scale, appearance and landscaping) to allow for amendments to boundary walls.	
Parish Council Comment: No objection.	
HDC Decision	