



North Horsham Parish Council

Roffey Millennium Hall,
Crawley Road, Horsham,
West Sussex, RH12 4DT

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23rd February 2023

NOTICE OF A MEETING OF THE PARISH COUNCIL

Councillors are respectfully summoned to attend a Meeting of North Horsham Parish Council on **Thursday 2nd March 2023 commencing at 7.30pm** at Roffey Millennium Hall, Crawley Road, Horsham for the transaction of the business on the Agenda below. Members of the public and press may attend the meeting but are encouraged to do so virtually, using the following online Zoom link:

<https://us02web.zoom.us/j/88031513386?pwd=SzU4dW1hMGxwMW80VU5TcWxrcVRnQT09>

Meeting ID: 880 3151 3386

Passcode: 373190

Sarah Norman

Sarah Norman

Clerk to the Council

AGENDA

1. Public Forum

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier

2. Apologies for absence

Decision: To receive apologies for absence

3. Declarations of Interest

See Clerk's report

Any changes in interests should be reported to the Clerk as soon as possible

Decision: To receive any Declarations of Interest from Members of the Council

4. Minutes

Circulated separately and on the Parish Council website

Decision: To approve and sign the Minutes of the Council Meeting held on 12th January 2023

5. Decisions made by delegated power since 12th January 2023 for ratification

See Clerk's report

6. Committees and Working Parties

Minutes circulated previously and also published on the website.

Decisions:

- 6.1 To receive and adopt the Minutes of the Planning, Environment and Transport Committee Meetings held on 27th January and 23rd February 2023**
- 6.2 To receive and adopt the Minutes of the Property Committee Meeting held 9th February 2023**
- 6.3 To receive and adopt the Minutes of the Finance & Administration Committee Meeting held 16th February 2023**
- 6.4 To receive and adopt the Minutes of the Personnel Committee Meeting held 2nd February 2023**

7. Reports from Representatives on Outside Bodies

Decision: To note information from representatives on outside bodies

8. Reports from District or County Councillors

None received

Decision: To receive any report

9. Report from the North Horsham Community Land Trust (NHCLT) link councillor

The Chairman of the NHCLT may wish to give an update

Decision: To receive an update

10. Chairman's Announcements

See Clerk's report

Decision: To note any Chairman's announcements

11. Financial Matters

See Clerk's report

1. Financial Report to 31st January 2023
2. Expenditure lists for December 2022 and January 2023

Decisions:-

- 1. To note the Financial Report to 31st January 2023**
- 2. To agree the expenditure lists for December 2022 and January 2023**

12. Annual Parish Meeting

See Clerk's report

Decision : To note arrangement for Annual Parish Meeting on 24th April 2023, including the resident feedback element, to agree any further invitees and agree the attendance of Trevor Leggo at WSALC for a visioning workshop on 6th June 2023.

13. Annual Review of the Council's Internal Control Procedures and Practices

See Clerk's report

Decision: To agree that the Council's Internal Control procedures and practices are adequate and operating effectively.

- 14. Asset of Community Value Nomination**
See Clerk's report
Decision : To consider a nomination of land at Durfold Road as Asset of Community Value
- 15. Zoom Streaming of Council and Committee Meetings**
See Clerk's report
Decision: To consider whether to continue with the Zoom streaming of Council and Committee Meetings for the next Administration
- 16. Street works in Cherry Tree Walk**
See Clerk's report
Decision: To consider granting permission for street works in Cherry Tree Walk
- 17. Policies**
See Clerk's report
Decision : To receive the relevant Committee recommendations to approve the following policy :
- i. Secondary Employment, Volunteering and Political Work Policy as recommended by the Personnel Committee at the meeting held 2nd February 2023 (Min. PER/38/23 refers)
- 18. Correspondence**
See Clerk's Report
Decision: To receive correspondence lists from 12th January to 1st March 2023
- 19. Date of next Meeting**
18th May 2023 - Annual Meeting of the Council

Please note that the agenda and associated report can be found on the Parish Council website <http://www.northhorsham-pc.gov.uk>.