



NORTH HORSHAM PARISH COUNCIL

MINUTES OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE MEETING HELD AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM ON THURSDAY 26th JANUARY 2023 AT 7.30pm

Present: Cllr J. Davidson (Vice Chairman), Cllr Mrs R. Ginn*, Cllr Mrs J. Gough, Cllr R. Knight, Cllr T. Rickett BEM*, Cllr D. Searle, Cllr J. Smithurst, Cllr R. Turner (Chairman), Cllr I. Wassell, Cllr Mrs S. Wilton (*denotes absence)

In attendance: Kirsty Tickner - Committee Clerk

PET/88/23 Public Forum

There were no members of the public present.

PET/89/23 Apologies for absence

Members **NOTED** the apologies and reasons for absence from Cllr Mrs R. Ginn & Cllr T. Rickett BEM.

PET/90/23 Declarations of Interest

Cllr J. Smithurst declared a personal interest in Planning Application DC/22/2300 136 Pondtail Road, Horsham as the application is regarding a nearby property. Cllr S. Wilton declared a personal interest in Planning Application DC/22/2233.

PET/91/23 Minutes

The Minutes of the Committee Meeting held on 15th December 2022 were **AGREED** and signed by the Chairman as a true record.

PET/92/23 Chairman's Announcements

- i. Members **NOTED** that no compliance complaints had been received since the last meeting within the North Horsham Parish.
- ii. The Planning Compliance Statistics report for 2022 has been issued and was circulated to all members with the agenda and **NOTED**.
- iii. Members noted the planning applications DC/22/1474 and DC/22/2028 and DC/22/0785 that were considered by the HDC Planning Committee (North) on 10th January 2023.
- iv. Members were made aware of the planning application DC/22/2348 on the Decisions list that had a decision from Horsham District Council of "No Comments to make". The application was discussed as a pre-consultation matter as item 9 on the agenda of the Planning, Environment and Transport meeting on Thursday 15th December and comments from the meeting were submitted to the Acquisition Co-ordinator on Monday 19th December 2023.

- v. Connected Kerb and WSCC are proposing a webinar on 16th February 2023, regarding the West Sussex Chargepoint Network. The aim is to provide an update for Town and Parish Councils on how the Chargepoint Network is progressing across the County on-street and in car parks in Mid Sussex and Horsham. The Committee Chairman, Cllr R. Turner, agreed that he would look to attend the webinar on behalf of the NHPC and if he couldn't go, Cllr I. Wassell would go in his place.

The Chairman's Announcements were **NOTED**.

PET/93/23

Planning Appeals

Members **NOTED** that there were no Planning Appeals.

PET/94/23

Planning Applications

Members **NOTED** receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 15th December 2022 and considered each application in turn.

Due to the nature of discussion regarding DC/22/0049 and an insurance claim, the Committee **RESOLVED** to enter Confidential Business at 8.01pm

After reopening the Meeting at 8.05pm for application DC/22/0049 it was noted that one of the trees in question belonged to the Parish Council and the ownership was not "unknown" as was stated on the application. It was subsequently **AGREED** that the Committee objected to the trees being felled unless the HDC's Tree Officer finds the trees to be diseased or damaging to property. If the decision by HDC is to permit the felling of the trees, the Committee requested that the trees be replaced with an appropriate native species.

Following discussion of the applications, Members **RESOLVED** to submit the comments as detailed in **Appendix 1** to these Minutes.

PET/95/23

Planning Decisions

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee, which were **NOTED**.

PET/96/23

Traffic Regulation Order (TRO) consultation - Old Crawley Road

The consultation ends on 9th February 2023.

Notification of a TRO consultation for the proposal to introduce a permanent Order under the provisions of the Road Traffic Regulation Act 1984, the effect of which will be to introduce a 40mph speed limit on Old Crawley Road between Crawley Road and Clovers Way. See West Sussex County Council notification attached (**Appendix 3**). Members **AGREED** that they would offer no objection to the proposal.

PET/97/23 Novartis Parish Liaison Meetings

The last online meeting was held on 20th December 2022 and the Draft Notes were circulated to Members with the agenda and **NOTED**.

PET/98/23 Condition of Highways

Members discussed Highways issues including potholes and road markings and agreed that they are very concerned on the deterioration of the conditions of the road markings and the state of the road quality. The Members **AGREED** to requesting for the County Council to review the operation of the pinch point under the railway bridge on Pondtail road and discussed the fading road markings at the junctions on Pondtail road and at the roundabout between Wimblehurst Road and Parsonage Road. Members also discussed the issue with cars parking on the verges and on pavements within the North Horsham Parish Council area and Cllr R. Turner discussed the possibility of NHPC investing in bollards to prevent this is in the hotspot areas.

PET/99/23 Date of next Meeting

The next meeting is scheduled for Thursday 23rd February 2023 at 7.30pm.

There being no other business, the Chairman closed the meeting at 8.24pm.

.....Chairman

.....Date

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
26th JANUARY 2023**

DC/22/2299	HOLBROOK WEST
Site Address: Oaklands, 134 Pondtail Road, Horsham RH12 5EZ Proposal: Surgery to 2x Oak	
Parish Council Comment: No objection subject to the comments of HDC's Tree Officer	
HDC Decision	

DC/22/2311	ROFFEY SOUTH
Site Address: 10 The Glade, Horsham RH13 6DD Proposal: Surgery to 1x Red Alder	
Parish Council Comment: No objection subject to the comments of HDC's Tree Officer	
HDC Decision	

DC/22/2300	HOLBROOK WEST
Site Address: 136 Pondtail Road, Horsham RH12 5EZ Proposal: Surgery to 1x Oak	
Parish Council Comment: No objection subject to the comments of HDC's Tree Officer	
HDC Decision	

DC/22/2233	HOLBROOK WEST
Site Address: 65 Blenheim Road, Horsham RH12 5AQ Proposal: Conversion of garage to form habitable space, erection of a first floor side extension above and associated alterations.	
Parish Council Comment: No objection	
HDC Decision	

DC/22/2051	HORHSAM RURAL
Site Address: Moathouse Farm, Rusper Road, Horsham RH12 4QR Proposal: Application for the temporary change of use from Residential (Class C3) to Office (Class E (g)(i) (Part-Retropective).	
Parish Council Comment: No objection providing it is a temporary change	
HDC Decision	

DC/22/1953	ROFFEY NORTH
Site Address: 97 Rusper Road Horsham West Sussex RH12 4BJ Proposal: Removal of front boundary wall and extension of existing dropped kerb.	
Parish Council Comment: No objection providing they meet with County Council requirements	
HDC Decision	

DC/22/2244	HORSHAM RURAL
Site Address: Land North of Horsham, RM Area, 2 Old Holbrook, Horsham Proposal: Non Material Amendment to previously approved application DC/21/0066 (Reserved matters application for the erection of 197 residential dwellings with associated parking, landscaping and open space following approval of outline application DC/16/1677, relating to layout, scale, appearance and landscaping) to allow for changes to the landscape scheme and landscape drawings. Not required on return application.	
Previous Parish Council Comment on application DC/21/0066 on 28/01/2021 As displayed in other developments of this size, there has been a lack of provision for young and older children in the early stages of development, leading to a variety of issues in the neighbourhood. There should be adequate space made available for young and older children at the beginning stage of the development.	
Parish Council Comment: No observations	
HDC Decision	

S106/22/0013	HOLBROOK EAST
Site Address: Horsham Enterprise Park, Parsonage Road, Horsham Proposal: Details pursuant to Schedule 2, paragraph 1 of DC/18/2687 (Delivery Mechanism, Marketing Strategy & Parking Strategy). Not required on return application.	
Parish Council Comment: No objections but the NHPC feel there is the need to maximise the availability of parking	
HDC Decision	

DC/22/2272	ROFFEY NORTH
Site Address: 25 Laughton Road, Horsham RH12 4EJ Proposal: Removal of existing conservatory and erection of a single storey rear extension. Erection of a single storey side and front porch extension.	
Parish Council Comment: No objection	
HDC Decision	

DC/22/2325	HOLBROOK EAST
Site Address: 46 Chennells Way, Horsham RH12 5TW Proposal: Surgery to 1x Oak	
Parish Council Comment: No objection subject to the comments of HDC's Tree Officer	
HDC Decision	

DC/22/2333	HOLBROOK EAST
Site Address: 11 Mallow Close, Horsham RH12 5GA Proposal: Surgery to 1x Ash	
Parish Council Comment: No objection subject to the comments of HDC's Tree Officer	
HDC Decision	

DC/22/2340	HOLBROOK WEST
Site Address: Street Record Bullfinch Close, Horsham RH12 5HF Proposal: Surgery to 1x Oak	
Parish Council Comment: No objection subject to the comments of HDC's Tree Officer	
HDC Decision	

DC/22/2276	HORSHAM RURAL
Site Address: Mowbray, Horsham Proposal: Non-material amendment to previously approved application DC/16/1677 (Outline planning application with all matters reserved except access for a mixed use strategic development to include housing (up to 2,750 dwellings), business park (up to 46,450 m2), retail, community centre, leisure facilities, education facilities, public open space, landscaping and related infrastructure) allowing for school road extension application to be submitted.	
Parish Council Comment: No comment	
HDC Decision	PERMITTED BY HDC BEFORE MEETING

DC/22/2309	HOLBROOK WEST
Site Address: 14 Cavendish Close, Horsham RH12 5HX Proposal: Erection of a single storey side extension.	
Parish Council Comment: No objection	
HDC Decision	

DC/22/2355	HORSHAM RURAL
<p>Site Address: Mowbray, Land North of Horsham, Horsham</p> <p>Proposal: Reserved matters application pursuant to Condition 5 for the Community Centre, plaza and associated landscaping, car and cycle parking and drainage infrastructure following approval of outline application DC/16/1677, relating to Access, Appearance, Landscaping, Layout and Scale.</p>	
<p>Parish Council Comment: No objection but we would the support the views of the County Council with regard to the car parking and cycle storage.</p>	
HDC Decision	

DC/22/2369	ROFFEY SOUTH
<p>Site Address: Pipers Hollow, Forest Road, Horsham RH12 4HL</p> <p>Proposal: External alterations, including alterations to windows and doors including garage doors and openings. Part rendering to walls on north, west and south elevations, installation of cement cladding to replace existing hanging tiles. Installation of timber shutters to ground floor windows on north, west and south elevations. Alteration to 8no existing dormers, including replacement of windows and hip to gable extensions. Erection of a projecting front entrance lobby with pitched roof, construction of a timber framed veranda to southeast elevation and installation of a timber framed canopy above integral garage doors.</p>	
<p>Parish Council Comment: No objection</p>	
HDC Decision	

DC/22/2326	HORSHAM RURAL
<p>Site Address: Station House, North Mercer Road, Warnham, Horsham RH12 3RL</p> <p>Proposal: Change of use of building to mixed use comprising day care centre (Use Class E(f)), offices (Use Class E(g)) and church hall (Use Class F1(f)).</p>	
<p>Parish Council Comment: Objection. NHPC feel uneasy about the proximity to the railway line</p>	
HDC Decision	

DC/23/0061	ROFFEY NORTH
<p>Site Address: 19 Glendale Close, Horsham RH12 4GR.</p> <p>Proposal: Surgery to 1x Oak</p>	
<p>Parish Council Comment: No objection subject to the comments of HDC's Tree Officer</p>	
HDC Decision	

DC/22/1812 – AMENDMENT	ROFFEY SOUTH
<p>Site Address: 264A Crawley Road, Horsham RH12 4HG</p> <p>Proposal: Change of use of the vacant car showroom (sui generis) to retail unit (Class E(a)).</p> <p>Reason for Amendment: Road Safety Audit</p>	
<p>Previous Parish Council Comment 24/11/2022: No objection</p> <p>Parish Council Comment 26/01/2023: No objection and NHPC support the Stage 1 Road Safety Audit</p>	
HDC Decision	

DC/22/2373	HORSHAM RURAL
<p>Site Address: Broadlands Business Campus, Langhurst Wood Road, Horsham RH12 4QP</p> <p>Proposal: Installation of car port solar PV panels and associated works on existing surface car parks.</p>	
<p>Parish Council Comment: No objection</p>	
HDC Decision	

DC/22/2374	HORSHAM RURAL
<p>Site Address: Broadlands Business Campus, Langhurst Wood Road, Horsham RH12 4QP</p> <p>Proposal: Installation of ground mounted PV panels and associated works including a new perimeter fence and access gate to enclose the PV panel area.</p>	
<p>Parish Council Comment: No objection</p>	
HDC Decision	

DC/23/0042	ROFFEY NORTH
<p>Site Address: Grass Verge of B2195 Crawley Road, Horsham RH12 4HG</p> <p>Proposal: Prior approval for the proposed telecommunications installation of a slimline 20m monopole and associated equipment cabinets</p>	
<p>Parish Council Comment: No objection in principle, however the area of land is important to the Parish Council due to it being the entrance to the Roffey area. It is felt that there are more suitable locations such as the wide verge in front of Harwood road allotments or at the back of the Roffey Sports and Social club.</p>	
HDC Decision	

DC/22/2328	HOLBROOK WEST
<p>Site Address: 1 Chaffinch Close Horsham West Sussex RH12 5HA</p> <p>Proposal: Erection of a first floor extension over existing garage. Conversion of loft to form habitable space, incorporating creation of a front dormer, installation of 3no rooflights to front and associated works.</p>	
<p>Parish Council Comment: No objection</p>	
HDC Decision	

DC/23/0049	ROFFEY NORTH
<p>Site Address: 27 Earles Meadow, Horsham RH12 4HP</p> <p>Proposal: Fell 2x Oak</p>	
<p>Parish Council Comment: Objection to the trees being felled unless the HDC's Tree Officer finds the trees to be diseased or damaging to property. If the decision by HDC is to permit the felling of the trees, the Committee requested that the trees be replaced with an appropriate native species.</p>	
HDC Decision	