



## NORTH HORSHAM PARISH COUNCIL

### MINUTES OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE MEETING HELD AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM ON THURSDAY 23<sup>rd</sup> FEBRUARY 2023 AT 7.30pm

**Present:** Cllr J. Davidson (Vice Chairman), Cllr Mrs R. Ginn, Cllr Mrs J. Gough, Cllr R. Knight, Cllr T. Rickett BEM, Cllr D. Searle, Cllr J. Smithurst, Cllr R. Turner (Chairman), Cllr I. Wassell, Cllr Mrs S. Wilton (\*denotes absence)

**In attendance:** Kirsty Tickner - Committee Clerk

#### **PET/100/23 Public Forum**

There were no members of the public present at the start of the meeting. It was noted that the developers related to applications DC/23/0183 and DC/23/0171 were intending to make a presentation and the meeting would revert to the Public Forum once they arrived.

#### **PET/101/23 Apologies for absence**

Members **NOTED** that there were no apologies

#### **PET/102/23 Declarations of Interest**

There was no declaration of interest declared.

#### **PET/103/23 Minutes**

The Minutes of the Committee Meeting held on 26<sup>th</sup> January 2023 were **AGREED** and signed by the Chairman as a true record.

#### **PET/104/23 Chairman's Announcements**

Members were asked to note that no compliance complaints have been received since the last meeting within the North Horsham Parish.

Members were made aware of an email sent to the Parish Clerk regarding the Sussex Heritage Trust Survey and agreed for it to be added to the agenda for the next meeting in March.

The Chairman's Announcements were **NOTED**.

#### **PET/105/23 Public Forum**

The meeting reverted to the Public Forum once the developers joined the meeting virtually to deliver a short presentation related to applications DC/23/0183 and DC/23/0171.

#### **PET/106/23 Planning Appeals**

Members **NOTED** that there were no Planning Appeals.

### **PET/107/23 Planning Applications**

Members noted receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 26<sup>th</sup> January and considered each application in turn. Regarding applications DC/23/0183 and DC/23/0171, Members asked questions of the developers who were still in attendance related to the following subjects:

- Highways concerns of the Wimblehurst Road Residents Association
- Affordable Housing Provider
- The metal security railings surrounding the perimeter of the development site
- Solar panels
- Vehicle Charging points
- TV Services
- Access to green space
- Parking and protection of spaces within the development

The developers responded to all of the questions raised by the Members.

Following discussion of the applications, Members **RESOLVED** to submit the comments as detailed in **Appendix 1** to these Minutes.

### **PET/108/23 Planning Decisions**

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee, which were **NOTED**.

### **PET/109/23 Traffic Regulation Order (TRO) consultation - A264 Rusper**

The consultation ends on 23<sup>rd</sup> February 2023, however, NHPC have been given until Friday 24<sup>th</sup> February to submit any comments.

Notification of a TRO consultation for the proposal to introduce a permanent Order under the provisions of the Road Traffic Regulation Act 1984, the effect of which will be to extend the existing 50mph speed limit on the A264 Rusper. See West Sussex County Council notification attached (Appendix 3). Members **AGREED** that they would offer no objection to the proposal.

### **PET/110/23 Traffic Regulation Order (TRO) consultation - Thyme Drive, Horsham (Mowbray)**

The consultation ends on 2<sup>nd</sup> March 2023.

Notification of a TRO consultation for the proposal to introduce a permanent Order under the provisions of the Road Traffic Regulation Act 1984, the effect of which will be to introduce lengths of prohibition of waiting at all times (double yellow lines) on both sides of the corners on Thyme Drive. See West Sussex County Council notification attached (Appendix 4). Members **AGREED** that they would offer no objection to the proposal.

**PET/111/23 National Planning Policy Framework Consultation**

The Government’s current consultation on revising the National Planning Policy Framework (NPPF) (available online using this [link](#)) sets out some big proposals and both the Society of Local Council Clerks (SLCC) and the National Association of Local Councils (NALC) are promoting this to Parish Councils

The NPPF covers all planning issues and the consultation is a lengthy document comprising 58 questions, some of which are very technical, but the SLCC is suggesting that you do not need to answer them all.

Furthermore, when WSALC discussed this issue at the recent Board Meeting it was agreed that they would engage a planning consultant to provide a template of answers to the more generic questions that could be used by Parish Council’s to offer a response. A copy of the report and suggested responses was circulated to all Members by email.

Members **AGREED** to support the draft responses of the WSALC.

**PET/112/23 Houses for sale signs on Parish Council land**

Members discussed their concern of the citing of sales signs on land that is not outside the property or land for sale within the North Horsham Parish. Particular areas of concern is advertising on Crawley Road for a property in Earls Meadow, and how they have seen signs on the end of roads and at junctions. Members **AGREED** for their comments to be submitted by the Clerk to Horsham District Council.

**PET/113/23 Consider the condition of grass verges in the Parish**

Members discussed their general concern of the condition of grass verges relating to vehicles parking on them within North Horsham Parish. Redkiln Way was cited as a particular area of concern where there are verges with barely any grass left on them. Members **AGREED** for their concerns to be submitted to West Sussex County Council.

**PET/114/23 Date of next Meeting**

The next meeting is scheduled for Thursday 23<sup>rd</sup> March 2023 at 7.30pm.

There being no other business, the Chairman closed the meeting at 8.47pm.

.....Chairman

.....Date

**NORTH HORSHAM PARISH COUNCIL  
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION  
23<sup>rd</sup> FEBRUARY 2023**

<b>DC/23/0183</b>	<b>HOLBROOK EAST</b>
<p><b>Site Address:</b> Horsham Enterprise Park (Novartis), Parsonage Road, Horsham</p> <p><b>Proposal:</b> Phase 1 - Reserved Matters application (covering appearance, landscaping, layout and scale) pursuant to outline permission DC/18/2687, proposing the erection of 123 residential units (with associated infrastructure); and including the details required by outline Condition 21 (the scheme of noise and vibration attenuation) and outline Condition 24 (Cedar Tree Reports).</p>	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/23/0171</b>	<b>HOLBROOK EAST</b>
<p><b>Site Address:</b> Horsham Enterprise Park (Novartis), Parsonage Road, Horsham</p> <p><b>Proposal:</b> Phase 2 - Reserved Matters application (covering appearance, landscaping, layout and scale) pursuant to outline permission DC/18/2687, proposing a total of 137 residential units (of which 40 units will be new-build, and 97 units will be delivered as part of the conversion of the Central Buildings 3 and 36) and the provision of 618 sqm (GIA) of flexible commercial /community space at the ground floor of Building 36; and including the details required by outline Condition 21 (the scheme of noise and vibration attenuation).</p>	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/23/0174</b>	<b>HOLBROOK WEST</b>
<p><b>Site Address:</b> 139 Pondtail Road, Horsham, RH12 5HT</p> <p><b>Proposal:</b> Replacement of main roof to dwelling.</p>	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/23/0178</b>	<b>ROFFEY NORTH</b>
<p><b>Site Address:</b> The Coach House, Crawley Road, Horsham, RH12 4HF</p> <p><b>Proposal:</b> Erection of a single storey front extension</p>	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/23/0090</b>	<b>HOLBROOK WEST</b>
<b>Site Address:</b> 11 Millers Gate, Horsham, RH12 4AP <b>Proposal:</b> Surgery to 1x Beech	
<b>Parish Council Comment:</b> No objection subject to the comments of HDC's Tree Officer.	
<b>HDC Decision</b>	

<b>DC/22/2321</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> Condell Ltd Plot 1 Searles Yard, North Parsonage Farm, Industrial Estate, Parsonage Way, Horsham RH12 4ZF. <b>Proposal:</b> Erection of a storage building	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/23/0056</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 17 Tennyson Close, Horsham RH12 5PN <b>Proposal:</b> Erection of a single storey side and front extension	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/23/0082</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 28 Broadwood Close, Horsham RH12 4JY <b>Proposal:</b> Erection of a first floor side extension	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/23/0106</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 17 Foxglove Avenue, Horsham RH12 5FZ <b>Proposal:</b> Erection of a front porch and a single storey rear extension	
<b>Parish Council Comment:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/23/0148</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 31 Earles Meadow, Horsham RH12 4HP <b>Proposal:</b> Surgery to 1x Oak	
<b>Parish Council Comment:</b> No objection subject to the comments of HDC's Tree Officer.	
<b>HDC Decision</b>	

<b>DC/23/0123</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> 25 Forest Road, Horsham RH12 4HJ <b>Proposal:</b> Conversion of loft to form habitable space, incorporating creation of 2no rear dormers and installation of 7no rooflights to front.	
<b>Parish Council Comment:</b> Objection. Overdevelopment of the property and excessive roof lights and could have an adverse effect on neighbouring properties.	
<b>HDC Decision</b>	

<b>DC/23/0162</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> South of 176 Crawley Road, Horsham RH12 4EU <b>Proposal:</b> Telecommunications cabinet	
<b>Parish Council Comment:</b> No objection, in principle, but NHPC would like to see all planned Telecommunications cabinets placed on a grass verge rather than on a pedestrian pathway.	
<b>HDC Decision</b>	

<b>DC/23/0163</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> 58 Forest Road, Horsham RH12 4HL <b>Proposal:</b> Telecommunications cabinet	
<b>Parish Council Comment:</b> No objection, in principle, but NHPC would like to see all planned Telecommunications cabinets placed on a grass verge rather than on a pedestrian pathway.	
<b>HDC Decision</b>	

<b>DC/23/0164</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> 6 Butlers Road, Horsham RH13 6AJ <b>Proposal:</b> Telecommunications cabinet	
<b>Parish Council Comment:</b> No objection, in principle, but NHPC would like to see all planned Telecommunications cabinets placed on a grass verge rather than on a pedestrian pathway.	
<b>HDC Decision</b>	

<b>DC/23/0166</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> Corner of Harwood Road and South Holmes Road, Horsham RH13 6HL <b>Proposal:</b> Telecommunications cabinet	
<b>Parish Council Comment:</b> No objection, in principle, but NHPC would like to see all planned Telecommunications cabinets placed on a grass verge rather than on a pedestrian pathway.	
<b>HDC Decision</b>	

<b>DC/23/0169</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 157 Farhalls Crescent, Horsham RH12 4BX <b>Proposal:</b> Telecommunications cabinet	
<b>Parish Council Comment:</b> No objection, in principle, but NHPC would like to see all planned Telecommunications cabinets placed on a grass verge rather than on a pedestrian pathway.	
<b>HDC Decision</b>	

<b>DC/23/0170</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 24A Laughton Road, Horsham RH12 4EL <b>Proposal:</b> Telecommunications cabinet	
<b>Parish Council Comment:</b> No objection, in principle, but NHPC would like to see all planned Telecommunications cabinets placed on a grass verge rather than on a pedestrian pathway.	
<b>HDC Decision</b>	

<b>DC/23/0206</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> 5 Acorns Horsham West Sussex RH13 6AF <b>Proposal:</b> Surgery to 1x Oak	
<b>Parish Council Comment:</b> No objection subject to the comments of HDC's Tree Officer	
<b>HDC Decision</b>	