

**NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
THURSDAY 23rd MARCH 2023 AT 7.30pm
AT ROFFEY MILLENNIUM HALL**

**CLERK'S REPORT TO BE READ IN CONJUNCTION WITH THE AGENDA
Numbers relate to those on the Agenda.**

1. Public Forum

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

3. Declaration of Interests

Members are advised to consider the Agenda for the meeting and determine in advance if they may have a **Personal, Disclosable Pecuniary or Other Registrable Interest** in any of the Agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the Agenda item; or when the interest becomes apparent to them. Details of the interest will be minuted.

If the interest is a **Disclosable Pecuniary Interest**, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber, unless they have received a dispensation.

Where you have an **Other Registrable Interest** (which is not a Disclosable Pecuniary Interest), Members are reminded that they must withdraw from the meeting chamber after making representations or asking questions.

Decision: To receive any Declarations of Interest from Members of the Committee.

5. Chairman's Announcements

- i. Members are asked to note that no compliance complaints have been received since the last meeting within the North Horsham Parish.
- ii. Having been agreed at the previous meeting (Min. PET/111/23), WSALC were advised on 1st March that the Parish Council wished to support the response to the NPPF consultation as drafted by their Planning Consultant, Steve Tilbury.
- iii. Enhanced Partnership Plan and Scheme for buses was made for West Sussex on 10th February 2023, and came into effect on the same date. The Bus Services Act 2017 amended the Transport Act 2000 to provide West Sussex County Council with powers to reform bus provision through an Enhanced Partnership with operators of Local Bus Services. Members are advised that this information was circulated to all Members by email.
- iv. Members are asked to note that Planning Application WSCC/044/21 for construction and operation of a Hydrogen Generation Facility, Langhurst Wood Road was withdrawn on Wednesday 8th March 2023.

- v. A North of Horsham Parish Liaison Group was scheduled for March 2023 but due to the delays arising from the Water Neutrality issues, and in consultation with HDC and the developers, it has been agreed to postpone this until the summer. In the meantime, an update has been circulated to all Members of the Group via email.
- vi. Members are asked to be note that the Committee Clerk has made WSCC aware of the issues raised at the last PET meeting regarding the grass verges within North Horsham Parish.
- vii. Members are asked to be note that the Committee Clerk has made HDC aware of the issues raised at the last PET meeting regarding the houses for sale signs within North Horsham Parish.
- viii. An email has been received from Cllr Joy Dennis (WSCC Cabinet Member for Highways & Transport) regarding the revision of the West Sussex Speed Limit Policy. Members are advised that this information was circulated to all Members in their weekly email.

6. Planning Appeals

No Appeals have been received or determined since the last meeting.

Decision: To note that there have been no Appeals received or determined since the last meeting

7. Planning Applications

The current list of Planning Applications for comment is attached as **Appendix 1**.

Decision: To consider Planning Applications received since 23rd February 2023.

8. Planning Decisions

The current list of Planning Decisions by HDC is attached as **Appendix 2**.

Decision: To note the Schedule of Planning Decisions made by Horsham District Council since the last meeting in respect of previous applications.

9. NHPC Culturally Significant Historical and Heritage Assets Review

This item was discussed at the PET meeting on 24th November 2022 (Min. PET/76/22 refers). Members agreed that if they wanted to propose any assets to be added they would advise Officers accordingly and the proposal would be added to a future Agenda for discussion. If no proposals were put forward, the document would remain as it is.

Members are asked to note that no proposals have been received.

The next review will be in the Spring of 2025

Decision: To consider recommending the Culturally Significant Historical and Heritage Assets document to Council with no changes, noting that no suggested amendments have been received.

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
23rd MARCH 2023**

DC/23/0157	HOLBROOK WEST
Site Address: 13 Cavendish Close, Horsham, RH12 5HX	
Proposal: Erection of a single storey side porch extension	
Parish Council Comment 23/03/2023:	
HDC Decision	

DC/23/0325 – NHPC own the tree	ROFFEY NORTH
Site Address: 15 Cherry Tree Walk, Horsham RH12 4UJ	
Proposal: Surgery to 1x Hornbeam	
Parish Council Comment 23/03/2023:	
HDC Decision	

DC/23/0352	HOLBROOK WEST
Site Address: Ballyclare, Pondtail Copse, Horsham RH12 5QA	
Proposal: Surgery to 2x Oak	
Parish Council Comment 23/03/2023:	
HDC Decision	

DC/23/0292	ROFFEY NORTH
Site Address: 4 Farhalls Crescent, Horsham RH12 4DA	
Proposal: Removal of existing garage and greenhouse and erection of a front, side, and rear extension.	
Parish Council Comment 23/03/2023:	
HDC Decision	

DC/23/0247	HOLBROOK EAST
Site Address: 21 Byron Close, Horsham RH12 5PA	
Proposal: Removal of existing shed and erection of a single storey side extension.	
Parish Council Comment 23/03/2023:	
HDC Decision	

DC/23/0405	HOLBROOK WEST
Site Address: 75 Heath Way, Horsham RH12 5XF Proposal: Surgery to 2x Oak trees	
Parish Council Comment 23/03/2023:	
HDC Decision	

DC/23/0319	ROFFEY NORTH
Site Address: 1 Greenfields Way Horsham West Sussex RH12 4LF Proposal: Erection of a two-storey side extension and creation of turning area on existing driveway.	
Parish Council Comment 23/03/2023:	
HDC Decision	

DC/23/0239	COLGATE AND RUSPER
Site Address: Graylands Estate, Unit 8 Langhurst Wood Road Horsham West Sussex Proposal: Application to confirm the continuous use of Unit 8 for Class B8 (Storage and Distribution) purposes for a period in excess of ten years prior to the date of this application (Lawful Development Certificate - Existing).	
Parish Council Comment 23/03/2023:	
HDC Decision	

DC/23/0319	ROFFEY NORTH
Site Address: 1 Greenfields Way Horsham West Sussex RH12 4LF Proposal: Erection of a two-storey side extension and creation of turning area on existing driveway.	
Parish Council Comment 23/03/2023:	
HDC Decision	

DC/22/2328 – AMENDMENT	HOLBROOK WEST
<p>Site Address: 1 Chaffinch Close Horsham West Sussex RH12 5HA</p> <p>Proposal: Erection of a first floor extension over existing garage. Conversion of loft to form habitable space, incorporating creation of a front dormer, installation of 3no rooflights to front and associated works.</p> <p>Reason for Amendment: Updated plans</p>	
<p>Previous Parish Council Comment 26/01/2023: No objection</p> <p>Parish Council Comment 23/03/2023:</p>	
HDC Decision	

NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING DECISIONS1923
23.02.2023 - 23.03.2023

DC/23/0056	HOLBROOK EAST
Site Address: 17 Tennyson Close, Horsham RH12 5PN Proposal: Erection of a single storey side and front extension	
Parish Council Comment 23/02/2023: No objection.	
HDC Decision	PERMITTED

DC/23/0106	HOLBROOK EAST
Site Address: 17 Foxglove Avenue, Horsham RH12 5FZ Proposal: Erection of a front porch and a single storey rear extension	
Parish Council Comment 23/02/2023: No objection.	
HDC Decision	PERMITTED

DC/23/0162	ROFFEY SOUTH
Site Address: South of 176 Crawley Road, Horsham RH12 4EU Proposal: Telecommunications cabinet	
Parish Council Comment 23/02/2023: No objection, in principle, but NHPC would like to see all planned Telecommunications cabinets placed on a grass verge rather than on a pedestrian pathway.	
HDC Decision	NO OBJECTION to Notification

DC/23/0163	ROFFEY SOUTH
Site Address: 58 Forest Road, Horsham RH12 4HL Proposal: Telecommunications cabinet	
Parish Council Comment 23/02/2023: No objection, in principle, but NHPC would like to see all planned Telecommunications cabinets placed on a grass verge rather than on a pedestrian pathway.	
HDC Decision	NO OBJECTION to Notification

DC/23/0164	ROFFEY SOUTH
Site Address: 6 Butlers Road, Horsham RH13 6AJ Proposal: Telecommunications cabinet	
Parish Council Comment 23/02/2023: No objection, in principle, but NHPC would like to see all planned Telecommunications cabinets placed on a grass verge rather than on a pedestrian pathway.	
HDC Decision	NO OBJECTION to Notification

DC/23/0166	ROFFEY SOUTH
Site Address: Corner of Harwood Road and South Holmes Road, Horsham RH13 6HL Proposal: Telecommunications cabinet	
Parish Council Comment 23/02/2023: No objection, in principle, but NHPC would like to see all planned Telecommunications cabinets placed on a grass verge rather than on a pedestrian pathway.	
HDC Decision	NO OBJECTION to Notification

DC/23/0169	ROFFEY NORTH
Site Address: 157 Farhalls Crescent, Horsham RH12 4BX Proposal: Telecommunications cabinet	
Parish Council Comment 23/02/2023: No objection, in principle, but NHPC would like to see all planned Telecommunications cabinets placed on a grass verge rather than on a pedestrian pathway.	
HDC Decision	NO OBJECTION to Notification

DC/23/0170	ROFFEY NORTH
Site Address: 24A Laughton Road, Horsham RH12 4EL Proposal: Telecommunications cabinet	
Parish Council Comment 23/02/2023: No objection, in principle, but NHPC would like to see all planned Telecommunications cabinets placed on a grass verge rather than on a pedestrian pathway.	
HDC Decision	NO OBJECTION to Notification

DC/22/1953	ROFFEY NORTH
Site Address: 97 Rusper Road Horsham West Sussex RH12 4BJ Proposal: Removal of front boundary wall and extension of existing dropped kerb.	
Parish Council Comment: No objection providing, they meet with County Council requirements	
HDC Decision	PERMITTED

DC/22/2325	HOLBROOK EAST
Site Address: 46 Chennells Way, Horsham RH12 5TW Proposal: Surgery to 1x Oak	
Parish Council Comment: No objection subject to the comments of HDC's Tree Officer	
HDC Decision	PERMITTED

DC/22/2333	HOLBROOK EAST
Site Address: 11 Mallow Close, Horsham RH12 5GA Proposal: Surgery to 1x Ash	
Parish Council Comment: No objection subject to the comments of HDC's Tree Officer	
HDC Decision	PERMITTED

DC/22/2340	HOLBROOK WEST
Site Address: Street Record Bullfinch Close, Horsham RH12 5HF Proposal: Surgery to 1x Oak	
Parish Council Comment: No objection subject to the comments of HDC's Tree Officer	
HDC Decision	PERMITTED

DC/22/2309	HOLBROOK WEST
Site Address: 14 Cavendish Close, Horsham RH12 5HX Proposal: Erection of a single storey side extension.	
Parish Council Comment: No objection	
HDC Decision	PERMITTED

DC/22/2355	HORSHAM RURAL
Site Address: Mowbray, Land North of Horsham, Horsham Proposal: Reserved matters application pursuant to Condition 5 for the Community Centre, plaza and associated landscaping, car and cycle parking and drainage infrastructure following approval of outline application DC/16/1677, relating to Access, Appearance, Landscaping, Layout and Scale.	
Parish Council Comment: No objection but we would the support the views of the County Council with regard to the car parking and cycle storage.	
HDC Decision	PERMITTED

DC/22/2369	ROFFEY SOUTH
<p>Site Address: Pipers Hollow, Forest Road, Horsham RH12 4HL</p> <p>Proposal: External alterations, including alterations to windows and doors including garage doors and openings. Part rendering to walls on north, west and south elevations, installation of cement cladding to replace existing hanging tiles. Installation of timber shutters to ground floor windows on north, west and south elevations. Alteration to 8no existing dormers, including replacement of windows and hip to gable extensions. Erection of a projecting front entrance lobby with pitched roof, construction of a timber framed veranda to southeast elevation and installation of a timber framed canopy above integral garage doors.</p>	
<p>Parish Council Comment: No objection</p>	
HDC Decision	PERMITTED

DC/23/0061	ROFFEY NORTH
<p>Site Address: 19 Glendale Close, Horsham RH12 4GR.</p> <p>Proposal: Surgery to 1x Oak</p>	
<p>Parish Council Comment: No objection subject to the comments of HDC's Tree Officer</p>	
HDC Decision	PERMITTED

DC/22/2220	Holbrook East
<p>Site Address: 69 Tern Avenue Horsham West Sussex RH12 5AT</p> <p>Proposal: Surgery to 1x Oak</p>	
<p>Parish Council Comment: No objection subject to the comments of HDC's Tree Officer.</p>	
HDC Decision	PERMITTED

DC/22/1712	ROFFEY SOUTH
<p>Site Address: Roffey Youth Centre, Godwin Way, Horsham, RH13 6SQ</p> <p>Proposal: Change of use from a children's centre (Use Class F2) to a children's nursery (Use Class E(f)) with associated minor alterations, landscaping and car parking.</p>	
<p>Parish Council Comment: No objection.</p>	
HDC Decision	PERMITTED

DC/22/1474	HOLBROOK EAST
Site Address: Roffey Football Club, Bartholomew Way, Horsham Proposal: Erection of canopy for standing spectators	
Parish Council Comment: The Parish Council support this application if there are appropriate litter bins installed. Members commented that any growth to the football club needs to have parking issues and changing facilities considered.	
HDC Decision	PERMITTED

WSCC/044/21	HORSHAM RURAL
Site Address: Biffa West Sussex, Langhurst Wood Road Proposal: Construction and operation of a Hydrogen Generation Facility.	
Parish Council Comment: Objection due to the increased traffic movements the proposal will generate, including the increase in heavy good vehicles that would eventually need to access the site through the north Horsham development. Further concerns were raised on the possible impact on water supply and its effect on water neutrality.	
HDC Decision	WITHDRAWN