



NORTH HORSHAM PARISH COUNCIL

MINUTES OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE MEETING HELD AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM ON THURSDAY 23rd MARCH 2023 AT 7.30pm

Present: Cllr J. Davidson (Vice Chairman), Cllr Mrs R. Ginn, Cllr Mrs J. Gough, Cllr R. Knight, Cllr T. Rickett BEM*, Cllr D. Searle, Cllr J. Smithurst, Cllr R. Turner (Chairman), Cllr I. Wassell*, Cllr Mrs S. Wilton (*denotes absence)

In attendance: Kirsty Tickner - Committee Clerk

PET/115/23 Public Forum

There were no members of the public present.

PET/116/23 Apologies for absence

Members **NOTED** the apologies and reasons for absence from Cllr I. Wassell & Cllr T. Rickett BEM. Cllr J. Davidson was not present at the start of the meeting but arrived during agenda item 7.

PET/117/23 Declarations of Interest

There was no declaration of interest declared.

PET/118/23 Minutes

The Minutes of the Committee Meeting held on 23rd February 2023 were **AGREED** and signed by the Chairman as a true record.

PET/119/23 Chairman's Announcements

- i. Members **NOTED** that the following compliance complaints have been received since the last meeting within the North Horsham Parish:

Ref. EN/23/0116

43 Farhalls Crescent, Horsham RH12 4BT

Alleged breach: display of excessive advertising signage on site hoarding.

Ref. EN/23/0119

8 Furzefield Road, Horsham RH12 4NG

Alleged breach: erection of rear dormer without planning permission.

- ii. Members **NOTED** that having been agreed at the previous meeting (Min. PET/111/23), WSALC were advised on 1st March that the Parish Council wished to support the response to the NPPF consultation as drafted by their Planning Consultant, Steve Tilbury.

- iii. Members **NOTED** the Enhanced Partnership Plan and Scheme for buses was made for West Sussex on 10th February 2023, and came into effect on the same date. The Bus Services Act 2017 amended the Transport Act 2000 to provide West Sussex County Council with powers to reform bus provision through an Enhanced Partnership with operators of Local Bus Services. Members were advised that this information was circulated to all Members by email
- iv. Members were asked to **NOTE** that a North of Horsham Liaison Group was scheduled for March 2023 but due to the delays arising from the Water Neutrality issues, and in consultation with HDC and the developers, it has been agreed to postpone this until the summer. In the meantime, an update has been circulated to all Members of the Group via email.
- v. Members were asked to **NOTE** that Planning Application WSCC/044/21 for construction and operation of a Hydrogen Generation Facility, Langhurst Wood Road was withdrawn on Wednesday 8th March 2023.
- vi. Members **NOTED** that the Committee Clerk made WSCC aware of the issues raised at the last PET meeting regarding the grass verges within North Horsham Parish.
- vii. Members **NOTED** that the Committee Clerk made HDC aware of the issues raised at the last PET meeting regarding the houses for sale signs within North Horsham Parish and reported that a reply had been received. Members **AGREED** to email the Committee Clerk with the location of the signs and the names of the Estate Agents.
- viii. Members **NOTED** the email received from Cllr Joy Dennis (WSCC Cabinet Member for Highways & Transport) regarding the revision of the West Sussex Speed Limit Policy. Members were advised that this information was circulated to all Members in their weekly email.

The Chairman's Announcements were **NOTED**.

PET/120/23

Planning Appeals

Members **NOTED** that there were no Planning Appeals.

PET/121/23

Planning Applications

Members **NOTED** receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 23rd February and considered each application in turn.

Following discussion of the applications, Members **RESOLVED** to submit the comments as detailed in **Appendix 1** to these Minutes.

Cllr J. Davidson arrived during the discussion of application DC/23/0338.

PET/122/23 Planning Decisions

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee, which were **NOTED**.

PET/123/23 NHPC Culturally Significant Historical and Heritage Assets Review

Members recalled that this item was discussed at the PET meeting on 24th November 2022 (Min. PET/76/22 refers) where Members agreed that if they wanted to propose any assets to be added they would advise Officers accordingly and the proposal would be added to a future Agenda for discussion, and that If no proposals were put forward, the document would remain as it is.

Members made the suggestion that the Cottages along Crawley Road, near the Moorhead roundabout, are a proposed asset and agreed to its inclusion and for the document to be adopted until its next review in the Spring of 2025.

PET/124/23 Date of next Meeting

The next meeting is scheduled for Thursday 27th April 2023 at 7.30pm.

There being no other business, the Chairman closed the meeting at 8.07pm.

.....Chairman

.....Date

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
23rd MARCH 2023**

DC/23/0453	HOLBROOK WEST
Site Address: Westlake House, 130 Pondtail Road, Horsham RH12 5EZ	
Proposal: Surgery to 1x Oak	
Parish Council Comment 23/03/2023: No objection subject to the comments of HDC's Tree Officer.	
HDC Decision	

DC/23/0457	ROFFEY SOUTH
Site Address: 6 Shelleys Court, Manor Fields, Horsham RH13 6SE	
Proposal: Surgery to 1x Oak	
Parish Council Comment 23/03/2023: No objection subject to the comments of HDC's Tree Officer.	
HDC Decision	

DC/23/0338	ROFFEY SOUTH
Site Address: Acacia House, 110 Manor Fields, Horsham RH13 6SG	
Proposal: Conversion of existing 8-bedroom detached dwelling into 4no 1-bedroom self-contained Flats for supported living for adults.	
Parish Council Comment 23/03/2023: Objection. Inappropriate development for the location and NHPC has concerns over the proposed plan for parking.	
HDC Decision	

DC/23/0345	ROFFEY NORTH
Site Address: 75A Crawley Road, Horsham RH12 4DS	
Proposal: Change of use of ground floor from commercial (Use Class E(e)) to residential (Use Class C3) and erection of single storey ground floor rear extension and first floor extension to form 1no 2-bedroom dwelling.	
Parish Council Comment 23/03/2023: No objection.	
HDC Decision	

DC/23/0354	COLGATE AND RUSPER
Site Address: Morriswood, Old Holbrook, Horsham RH12 4TW Proposal: Variation of Condition 3 of previously approved applications DC/17/0445 (Use of an existing swimming pool and changing rooms for a mixture of private and commercial purposes and use of associated land for ancillary parking) and DC/18/1921 (Variation of Condition 3 of previously approved application DC/17/0445 (Use of an existing swimming pool and changing rooms for a mixture of private and commercial purposes and use of associated land for ancillary parking) Relating to changes to opening times) Relating to changes to opening times	
Parish Council Comment 23/03/2023: No objection.	
HDC Decision	

DC/23/0344	ROFFEY NORTH
Site Address: 75 Crawley Road, Horsham RH12 4DS Proposal: Change of use from Class E (a) on ground floor and residential flat above, to 1no residential dwelling including alterations to roof	
Parish Council Comment 23/03/2023: No objection.	
HDC Decision	

DC/23/0157	HOLBROOK WEST
Site Address: 13 Cavendish Close, Horsham, RH12 5HX Proposal: Erection of a single storey side porch extension	
Parish Council Comment 23/03/2023: No objection.	
HDC Decision	

DC/23/0325 – NHPC own the tree	ROFFEY NORTH
Site Address: 15 Cherry Tree Walk, Horsham RH12 4UJ Proposal: Surgery to 1x Hornbeam	
Parish Council Comment 23/03/2023: No comment.	
HDC Decision	

DC/23/0352	HOLBROOK WEST
Site Address: Ballyclare, Pondtail Copse, Horsham RH12 5QA Proposal: Surgery to 2x Oak	
Parish Council Comment 23/03/2023: No objection subject to the comments of HDC's Tree Officer.	
HDC Decision	

DC/23/0292	ROFFEY NORTH
Site Address: 4 Farhalls Crescent, Horsham RH12 4DA Proposal: Removal of existing garage and greenhouse and erection of a front, side, and rear extension.	
Parish Council Comment 23/03/2023: No objection.	
HDC Decision	

DC/23/0247	HOLBROOK EAST
Site Address: 21 Byron Close, Horsham RH12 5PA Proposal: Removal of existing shed and erection of a single storey side extension.	
Parish Council Comment 23/03/2023: No objection.	
HDC Decision	

DC/23/0405	HOLBROOK WEST
Site Address: 75 Heath Way, Horsham RH12 5XF Proposal: Surgery to 2x Oak trees	
Parish Council Comment 23/03/2023: No objection subject to the comments of HDC's Tree Officer.	
HDC Decision	

DC/23/0319	ROFFEY NORTH
Site Address: 1 Greenfields Way Horsham West Sussex RH12 4LF Proposal: Erection of a two-storey side extension and creation of turning area on existing driveway.	
Parish Council Comment 23/03/2023: No objection.	
HDC Decision	

DC/23/0239	COLGATE AND RUSPER
<p>Site Address: Graylands Estate, Unit 8 Langhurst Wood Road Horsham West Sussex</p> <p>Proposal: Application to confirm the continuous use of Unit 8 for Class B8 (Storage and Distribution) purposes for a period in excess of ten years prior to the date of this application (Lawful Development Certificate - Existing).</p>	
<p>Parish Council Comment 23/03/2023: No objection.</p>	
HDC Decision	

DC/22/2328 – AMENDMENT	HOLBROOK WEST
<p>Site Address: 1 Chaffinch Close Horsham West Sussex RH12 5HA</p> <p>Proposal: Erection of a first floor extension over existing garage. Conversion of loft to form habitable space, incorporating creation of a front dormer, installation of 3no rooflights to front and associated works.</p> <p>Reason for Amendment: Updated plans</p>	
<p>Previous Parish Council Comment 26/01/2023: No objection</p> <p>Parish Council Comment 23/03/2023: No objection.</p>	
HDC Decision	