

**NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
THURSDAY 27th April 2023 AT 7.30pm
AT ROFFEY MILLENNIUM HALL**

**CLERK'S REPORT TO BE READ IN CONJUNCTION WITH THE AGENDA
Numbers relate to those on the Agenda.**

1. Public Forum

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

3. Declaration of Interests

Members are advised to consider the Agenda for the meeting and determine in advance if they may have a **Personal, Disclosable Pecuniary or Other Registrable Interest** in any of the Agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the Agenda item; or when the interest becomes apparent to them. Details of the interest will be minuted.

If the interest is a **Disclosable Pecuniary Interest**, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber, unless they have received a dispensation.

Where you have an **Other Registrable Interest** (which is not a Disclosable Pecuniary Interest), Members are reminded that they must withdraw from the meeting chamber after making representations or asking questions.

Decision: To receive any Declarations of Interest from Members of the Committee.

5. Chairman's Announcements

- i. Members are asked to note that the following compliance complaints have been received since the last meeting within the North Horsham Parish:

Ref. EN/23/0162

55 Bluebell Close, Horsham RH12 5WB

Alleged breach: extension of residential curtilage and erection of fence adjoining public footpath.

Ref. EN/23/0163

77 Lambs Farm Road, Horsham RH12 4LE

Alleged breach: extension is not being built in accordance with the plans approved under DC/22/0522.

Ref. EN/23/0164

Earlswood Close, Horsham

Alleged breach: Installation of telecommunications apparatus on junction of Earlswood Close/Comptons Lane without prior notification.

Ref. EN/23/0165

Roffey Football Club, Bartholomew Way, Horsham RH12 5J

Alleged breach: location of new stand is not as shown on the drawings approved under DC/22/1474.

- ii. Members will recall that at the meeting of this Committee in April last year, the West of Ifield development was an Agenda item with the Committee receiving a presentation from the Save West of Ifield Community Group. The decisions from the discussions were to :
 - a) Facilitate a public meeting in the Parish area.
 - b) Aim to attend any public meetings held by Rusper Parish Council.
 - c) Await the release of an updated Local Plan before considering making any further comments on the proposal.

The Chairman is aware of literature that is being circulated and distributed regarding the timescale of the development. However, the resolutions included a decision to not comment further until the updated Local Plan had been released and this is still awaited. Therefore, a watching brief will continue and when there is a timescale for the Local Plan, the item will be referred back to this Committee to progress. In the meantime, the Clerk at Rusper Parish Council has been contacted to ascertain their stance on the matter and the following responses received :

The Parish Council are also waiting for the formal consultation for the Local Plan, which we are told by our District Councillor, will be delayed until after the May elections.

The Save West of Ifield group are one of the speakers at the Rusper APM to inform residents of the Strategic Site west of Ifield. This is on 20th April 2023 at 7.30pm Rusper Village Hall. I think this is what they may be referring to in the flyer. We also have Wilder Horsham, the NP Steering group and Wild about Warnham speaking at the event.

The Rusper NP steering group are meeting regularly as it is their intention to address the Draft LP and to gather their own information/evidence to be ready when the LP is put forward to Reg 19.

6. Planning Appeals

HDC advised that an Appeal has been lodged in relation to DC/22/0074 - 6 Yarrow Close Horsham RH12 5FP, for the erection of fence to enclose land north of no. 6 and enlarge the residential curtilage. This application was considered under the Parish Council's Scheme of Delegation on 24th March 2022. The comment submitted was *"Objection; The enclosure of the land damages the open plan appearance of the development and creates an ungainly fence line between 6, Yarrow Close and 2, Campion Road.*

HDC advised that an Appeal has been lodged against the Council's failure to determine the application within the statutory eight week period.in relation to DC/22/1249 - 6 Yarrow Close Horsham RH12 5FP, for the Change of use of land to residential to provide enlarged residential curtilage and erection of fencing to provide enclosure to land. This application was considered under the Parish Council's Scheme of Delegation on 18th August 2022. The comment submitted was "*Objection*; The proposal grabs land that is intended to form the open plan nature of the development.

Decision: To note and consider any response to the Appeals since the last meeting

7. Planning Applications

The current list of Planning Applications for comment is attached as **Appendix 1**.

Decision: To consider Planning Applications received since 23rd March 2023.

8. Planning Decisions

The current list of Planning Decisions by HDC is attached as **Appendix 2**.

Decision: To note the Schedule of Planning Decisions made by Horsham District Council since the last meeting in respect of previous applications.

9. Grass Verges

Members will recall that this matter was discussed at the PET Committee Meeting held 23rd February 2023 (Min. PET/113/23 refers) with Redkiln Way of particular concern. Representations have now been made to the Council regarding the roads surrounding North Holme School, where the grass verges between the trees have been largely eroded by cars parking to collect children from the school. The affected roads included Leith View and Lime Avenue. This is resulting in not only unsightly patches but also the spreading of mud across the footways.

As requested at the meeting in February, the Committee Clerk contacted WSCC Highways on Friday 10th March 2023 about the concerns raised and has not received any response from them.

Decision: To receive an update following discussions at the meeting held 23rd February 2023 (Min. PET/113/23 refers) and consider any additional areas of concern and agree on any further action.

NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
27th April 2023

DC/23/0405 AMENDED PLANS	HOLBROOK WEST
Site Address: 75 Heath Way, Horsham, RH12 5XF Proposal: Surgery to 1x Oak, and Fell 1x Oak.	
Parish Council Comment 27/04/2023:	
HDC Decision	

DC/23/0412	HOLBROOK WEST
Site Address: 137 Pondtail Road, Horsham, RH12 5HT Proposal: Demolition of existing conservatory. Conversion of garage into habitable space. Erection of single storey side and rear extension, installation of replacement windows to existing dormers, and replacement of roof to existing house.	
Parish Council Comment 27/04/2023:	
HDC Decision	

DC/23/0418	HOLBROOK EAST
Site Address: 3 Mallow Close, Horsham, RH12 5GA Proposal: Demolition of the existing conservatory. Erection of a single storey rear extension, conversion of garage into habitable living space. Installation of x3 rooflights, french doors and changes to the fenestration.	
Parish Council Comment 27/04/2023:	
HDC Decision	

DC/23/0499	ROFFEY SOUTH
Site Address: 5 Forest Oaks, Horsham, RH13 6RX Proposal: Surgery to 1x Oak and 1x Holly.	
Parish Council Comment 27/04/2023:	
HDC Decision	

DC/23/0536	ROFFEY NORTH
Site Address: 3A Buttermere Close, Horsham, RH12 4GP Proposal: Surgery to 1x Lime and 1x Ash.	
Parish Council Comment 27/04/2023:	
HDC Decision	

DC/23/0461	HOLBROOK EAST
Site Address: 5 Brook Road, Horsham, RH12 5FS Proposal: Erection of a two-storey side extension.	
Parish Council Comment 27/04/2023:	
HDC Decision	

DC/23/0477	ROFFEY SOUTH
Site Address: 9 Red Deer Close, Horsham, RH13 5UG Proposal: Conversion and alterations to conservatory incorporating increase in roof height.	
Parish Council Comment 27/04/2023:	
HDC Decision	

DC/23/0428	ROFFEY NORTH
Site Address: 5 Fieldend, Horsham, RH12 4GY Proposal: Erection of a front porch extension and single storey side and rear extensions. Erection of a first floor side extension to replace existing dormers.	
Parish Council Comment 27/04/2023:	
HDC Decision	

DC/23/0522	HORSHAM RURAL
Site Address: Units 3 and 4 Graylands Estate, Langhurst Wood Road, Horsham, RH12 4QD Proposal: Application to confirm the continuous use of Units 3 and 4 for (Class E) purposes for a period in excess of ten years prior to the date of this application (Lawful Development Certificate Existing).	
Parish Council Comment 27/04/2023:	
HDC Decision	

DC/23/0582	HOLBROOK EAST
Site Address: Land North of Winthrop, North Heath Lane, Horsham Proposal: Fell 1x Birch, 1x Ash, and Surgery to 1x Ash.	
Parish Council Comment 27/04/2023:	
HDC Decision	

DC/23/0599	HOLBROOK WEST
Site Address: Land Fronting 6 To 23 Broome Close, Horsham, RH12 1AG Proposal: Surgery to 1x Oak.	
Parish Council Comment 27/04/2023:	
HDC Decision	

DC/23/0618	HOLBROOK WEST
Site Address: Bullfinch Close, Horsham, RH12 5HF Proposal: Fell 1x Common Ash.	
Parish Council Comment 27/04/2023:	
HDC Decision	

DC/23/0561	ROFFEY SOUTH
Site Address: 225 Comptons Lane, Horsham, RH13 6BZ Proposal: Erection of a first floor side extension over existing ground floor structures.	
Parish Council Comment 27/04/2023:	
HDC Decision	

DC/23/0571	HOLBROOK WEST
Site Address: 23 Haybarn Drive, Horsham RH12 5JF Proposal: Erection of a single storey rear extension.	
Parish Council Comment 27/04/2023:	
HDC Decision	

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING DECISIONS1923
23.03.2023 - 27.04.2023**

DC/23/0157	HOLBROOK WEST
Site Address: 13 Cavendish Close, Horsham, RH12 5HX Proposal: Erection of a single storey side porch extension	
Parish Council Comment 23/03/2023: No objection.	
HDC Decision	PERMITTED

DC/23/0319	ROFFEY NORTH
Site Address: 1 Greenfields Way Horsham West Sussex RH12 4LF Proposal: Erection of a two-storey side extension and creation of turning area on existing driveway.	
Parish Council Comment 23/03/2023: No objection.	
HDC Decision	PERMITTED

DC/22/2328 – AMENDMENT	HOLBROOK WEST
Site Address: 1 Chaffinch Close Horsham West Sussex RH12 5HA Proposal: Erection of a first floor extension over existing garage. Conversion of loft to form habitable space, incorporating creation of a front dormer, installation of 3no rooflights to front and associated works. Reason for Amendment: Updated plans	
Previous Parish Council Comment 26/01/2023: No objection	
Parish Council Comment 23/03/2023: No objection.	
HDC Decision	PERMITTED

DC/23/0174	HOLBROOK WEST
Site Address: 139 Pondtail Road, Horsham, RH12 5HT Proposal: Replacement of main roof to dwelling.	
Parish Council Comment 23/02/2023: No objection.	
HDC Decision	PERMITTED

DC/23/0178	ROFFEY NORTH
Site Address: The Coach House, Crawley Road, Horsham, RH12 4HF Proposal: Erection of a single storey front extension	
Parish Council Comment 23/02/2023: No objection.	
HDC Decision	PERMITTED

DC/23/0090	HOLBROOK WEST
Site Address: 11 Millers Gate, Horsham, RH12 4AP Proposal: Surgery to 1x Beech	
Parish Council Comment 23/02/2023: No objection subject to the comments of HDC's Tree Officer.	
HDC Decision	PERMITTED

DC/22/2321	ROFFEY NORTH
Site Address: Condell Ltd Plot 1 Searles Yard, North Parsonage Farm, Industrial Estate, Parsonage Way, Horsham RH12 4ZF. Proposal: Erection of a storage building	
Parish Council Comment 23/02/2023: No objection.	
HDC Decision	PERMITTED

DC/23/0106	HOLBROOK EAST
Site Address: 17 Foxglove Avenue, Horsham RH12 5FZ Proposal: Erection of a front porch and a single storey rear extension	
Parish Council Comment 23/02/2023: No objection.	
HDC Decision	PERMITTED

DC/23/0148	ROFFEY NORTH
Site Address: 31 Earles Meadow, Horsham RH12 4HP Proposal: Surgery to 1x Oak	
Parish Council Comment 23/02/2023: No objection subject to the comments of HDC's Tree Officer.	
HDC Decision	PERMITTED

DC/23/0206	ROFFEY SOUTH
Site Address: 5 Acorns Horsham West Sussex RH13 6AF Proposal: Surgery to 1x Oak	
Parish Council Comment 23/02/2023: No objection subject to the comments of HDC's Tree Officer	
HDC Decision	PERMITTED

DC/23/0042	ROFFEY NORTH
Site Address: Grass Verge of B2195 Crawley Road, Horsham RH12 4HG Proposal: Prior approval for the proposed telecommunications installation of a slimline 20m monopole and associated equipment cabinets	
Parish Council Comment: No objection in principle, however the area of land is important to the Parish Council due to it being the entrance to the Roffey area. It is felt that there are more suitable locations such as the wide verge in front of Harwood road allotments or at the back of the Roffey Sports and Social club.	
HDC Decision	PERMITTED

DC/23/0049	ROFFEY NORTH
Site Address: 27 Earles Meadow, Horsham RH12 4HP Proposal: Fell 2x Oak	
Parish Council Comment: Objection to the trees being felled unless the HDC's Tree Officer finds the trees to be diseased or damaging to property. If the decision by HDC is to permit the felling of the trees, the Committee requested than the trees be replaced with an appropriate native species.	
HDC Decision	PERMITTED