



## NORTH HORSHAM PARISH COUNCIL

### MINUTES OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE MEETING HELD AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM ON THURSDAY 27<sup>th</sup> APRIL 2023 AT 7.30pm

**Present:** Cllr J. Davidson (Vice Chairman), Cllr Mrs R. Ginn\*, Cllr Mrs J. Gough, Cllr R. Knight, Cllr T. Rickett BEM, Cllr D. Searle, Cllr J. Smithurst, Cllr R. Turner (Chairman), Cllr I. Wassell, Cllr Mrs S. Wilton (\*denotes absence)

**In attendance:** Kirsty Tickner - Committee Clerk

**PET/125/23 Public Forum**

There were no members of the public present.

**PET/126/23 Apologies for absence**

Members **NOTED** the apologies and reason for absence from Cllr R. Ginn

**PET/127/23 Declarations of Interest**

There was no declaration of interest declared.

**PET/128/23 Minutes**

The Minutes of the Committee Meeting held on 23<sup>rd</sup> March 2023 were **AGREED** and signed by the Chairman as a true record.

**PET/129/23 Chairman's Announcements**

i. Members noted that the following compliance complaints have been received since the last meeting within the North Horsham Parish:

Ref. EN/23/0162

55 Bluebell Close, Horsham RH12 5WB

Alleged breach: extension of residential curtilage and erection of fence adjoining public footpath.

Ref. EN/23/0163

77 Lambs Farm Road, Horsham RH12 4LE

Alleged breach: extension is not being built in accordance with the plans approved under DC/22/0522.

Ref. EN/23/0164

Earlswood Close, Horsham

Alleged breach: Installation of telecommunications apparatus on junction of Earlswood Close/Comptons Lane without prior notification.

Ref. EN/23/0165

Roffey Football Club, Bartholomew Way, Horsham RH12 5J

Alleged breach: location of new stand is not as shown on the drawings approved under DC/22/1474.

Ref. EN/23/0185

Chennells Way, Horsham

Alleged breach: use of amenity land adjacent to 20 Chennells Way for the storage of builders' materials/waste etc.

Ref. EN/23/0187

6 Heather Close Horsham West Sussex RH12 5XD

Alleged: operation of vehicle repair business from residential property

Ref. EN/23/0194

Alleged: planting to the front and rear has not been completed in breach of condition 12 of DC/20/0946 (DISC/21/0095). Gate has not been installed.

- ii. Members were asked to recall the meeting of this Committee in April last year, where the West of Ifield development was an Agenda item with the Committee receiving a presentation from the Save West of Ifield Community Group. The decisions from the discussions were to:
  - a) Facilitate a public meeting in the Parish area.
  - b) Aim to attend any public meetings held by Ruser Parish Council.
  - c) Await the release of an updated Local Plan before considering making any further comments on the proposal.

The Chairman is aware of literature that is being circulated and distributed regarding the timescale of the development. However, the resolutions included a decision to not comment further until the updated Local Plan had been released and this is still awaited. Therefore, a watching brief will continue and when there is a timescale for the Local Plan, the item will be referred back to this Committee to progress. In the meantime, the Clerk at Ruser Parish Council has been contacted to ascertain their stance on the matter and the following responses received:

*The Parish Council are also waiting for the formal consultation for the Local Plan, which we are told by our District Councillor, will be delayed until after the May elections.*

*The Save West of Ifield group are one of the speakers at the Ruser APM to inform residents of the Strategic Site west of Ifield. This is on 20th April 2023 at 7.30pm Ruser Village Hall. I think this is what they may be referring to in the flyer. We also have Wilder Horsham, the NP Steering group and Wild about Warnham speaking at the event.*

*The Rusper NP steering group are meeting regularly as it is their intention to address the Draft LP and to gather their own information/evidence to be ready when the LP is put forward to Reg 19.*

Members **AGREED** to wait until after the May elections for the formal consultation for the Local Plan.

- iii. Cllr T. Rickett BEM updated Members on an incident last year near Bluebell Close, where a child was almost hit by a car and how details had been submitted to Highways who have confirmed that there will be a form of a crossing going in there within the next two months.

The Chairman's Announcements were **NOTED**.

### **PET/130/23 Planning Appeals**

HDC advised that an Appeal has been lodged in relation to DC/22/0074 - 6 Yarrow Close Horsham RH12 5FP, for the erection of fence to enclose land north of no. 6 and enlarge the residential curtilage. This application was considered under the Parish Council's Scheme of Delegation on 24<sup>th</sup> March 2022. The comment submitted was "*Objection; The enclosure of the land damages the open plan appearance of the development and creates an ungainly fence line between 6, Yarrow Close and 2, Champion Road.*"

HDC advised that an Appeal has been lodged against the Council's failure to determine the application within the statutory eight week period in relation to DC/22/1249 - 6 Yarrow Close Horsham RH12 5FP, for the Change of use of land to residential to provide enlarged residential curtilage and erection of fencing to provide enclosure to land. This application was considered under the Parish Council's Scheme of Delegation on 18<sup>th</sup> August 2022. The comment submitted was "*Objection; The proposal grabs land that is intended to form the open plan nature of the development.*"

Members asked for it to be **NOTED** that they are disappointed that HDC failed to meet the required timescale for determining the application.

Members **NOTED** the Planning Appeals.

### **PET/131/23 Planning Applications**

Members **NOTED** receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 23<sup>rd</sup> March and considered each application in turn.

Following discussion of the applications, Members **RESOLVED** to submit the comments as detailed in **Appendix 1** to these Minutes.

Members **NOTED** the receipt by email on 25<sup>th</sup> April 2023 of the 30 permitted development applications within the North Horsham Parish relating to Virgin Media and how HDC were not required to consult us. Members **AGREED** for the Committee Clerk to reply to the email and thank them for making us aware of the applications and that they have no comments to make.

**PET/132/23 Planning Decisions**

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee, which were **NOTED**.

**PET/133/23 Grass Verges**

Members recalled that this matter was discussed at the PET Committee Meeting held 23<sup>rd</sup> February 2023 (Min. PET/113/23 refers) with Redkiln Way of particular concern. Representations have since been made to the Council regarding the roads surrounding North Holme School, where the grass verges between the trees have been largely eroded by cars parking to collect children from the school. The affected roads included Leith View and Lime Avenue. This is resulting in not only unsightly patches but also the spreading of mud across the footways.

Members are generally appalled and concerned by the damage to the grass verges within the North Horsham Parish. Redkiln Way and Leith View Road were cited as particular areas of concern where there are verges with barely any grass left on them.

As requested at the meeting in February, the Committee Clerk contacted WSCC Highways on Friday 10<sup>th</sup> March 2023 about the concerns raised and has not received any response from them.

Members **AGREED** for their further concerns to be raised with Highways at West Sussex County Council.

**PET/134/23 Date of next Meeting**

The next meeting is scheduled for Thursday 25<sup>th</sup> May 2023 at 7.30pm.

There being no other business, the Chairman closed the meeting at 8.10pm.

.....Chairman

.....Date

**NORTH HORSHAM PARISH COUNCIL  
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION  
27<sup>th</sup> April 2023**

<b>DC/23/0569</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 10 White Horse Road, Horsham, RH12 4UL <b>Proposal:</b> Erection of a single storey front extension	
<b>Parish Council Comment 27/04/2023:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/23/0667</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 1 Little Hatch Rusper Road, Horsham, RH12 4BF <b>Proposal:</b> Surgery to 1x Oak	
<b>Parish Council Comment 27/04/2023:</b> No objection subject to the comments of HDC's Tree Officer.	
<b>HDC Decision</b>	

<b>DC/23/0597</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> 10 Rowan Way, Horsham, RH12 4NX <b>Proposal:</b> Erection of a single storey front extension	
<b>Parish Council Comment 27/04/2023:</b> No objection and similar next door.	
<b>HDC Decision</b>	

<b>DC/23/0642</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 1 Bailey Close, Horsham, RH12 5QR <b>Proposal:</b> Erection of a single storey front extension	
<b>Parish Council Comment 27/04/2023:</b> No objection and similar next door.	
<b>HDC Decision</b>	

<b>DC/23/0682</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> Street Record Jackdaw Lane Horsham West Sussex RH12 5FT <b>Proposal:</b> 5G rollout - Proposed slimline street pole with equipment cabinets	
<b>Parish Council Comment 27/04/2023:</b> No objection but the placement of the pole and cabinets need to ensure no obstruction to the maintenance of the land.	
<b>HDC Decision</b>	

<b>DC/23/0684</b>	<b>HOLBROOK EAST</b>
<p><b>Site Address:</b> Street Record Jackdaw Lane Horsham West Sussex RH12 5FT</p> <p><b>Proposal:</b> Proposed 15m high slim line phase 9 monopole c/w wraparound cabinet at base, 3no. additional ancillary equipment cabinets and associated ancillary works.</p>	
<p><b>Parish Council Comment 27/04/2023:</b> No objection to location but have noted the representation letters and the concerns of the local residents.</p>	
<b>HDC Decision</b>	

<b>DC/23/0405 AMENDED PLANS</b>	<b>HOLBROOK WEST</b>
<p><b>Site Address:</b> 75 Heath Way, Horsham, RH12 5XF</p> <p><b>Proposal:</b> Surgery to 1x Oak, and Fell 1x Oak.</p>	
<p><b>Parish Council Comment 27/04/2023:</b> No objection subject to the comments of HDC's Tree Officer. The Committee requests that the felled tree be replaced with an appropriate native species.</p>	
<b>HDC Decision</b>	

<b>DC/23/0412</b>	<b>HOLBROOK WEST</b>
<p><b>Site Address:</b> 137 Pondtail Road, Horsham, RH12 5HT</p> <p><b>Proposal:</b> Demolition of existing conservatory. Conversion of garage into habitable space. Erection of single storey side and rear extension, installation of replacement windows to existing dormers, and replacement of roof to existing house.</p>	
<p><b>Parish Council Comment 27/04/2023:</b> No comment made due to the application already being Permitted 24/04/2023.</p>	
<b>HDC Decision</b>	

<b>DC/23/0418</b>	<b>HOLBROOK EAST</b>
<p><b>Site Address:</b> 3 Mallow Close, Horsham, RH12 5GA</p> <p><b>Proposal:</b> Demolition of the existing conservatory. Erection of a single storey rear extension, conversion of garage into habitable living space. Installation of x3 rooflights, french doors and changes to the fenestration.</p>	
<p><b>Parish Council Comment 27/04/2023:</b> No objection.</p>	
<b>HDC Decision</b>	

<b>DC/23/0499</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> 5 Forest Oaks, Horsham, RH13 6RX <b>Proposal:</b> Surgery to 1x Oak and 1x Holly.	
<b>Parish Council Comment 27/04/2023:</b> No objection subject to the comments of HDC's Tree Officer.	
<b>HDC Decision</b>	

<b>DC/23/0536</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 3A Buttermere Close, Horsham, RH12 4GP <b>Proposal:</b> Surgery to 1x Lime and 1x Ash.	
<b>Parish Council Comment 27/04/2023:</b> No objection subject to the comments of HDC's Tree Officer.	
<b>HDC Decision</b>	

<b>DC/23/0461</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 5 Brook Road, Horsham, RH12 5FS <b>Proposal:</b> Erection of a two-storey side extension.	
<b>Parish Council Comment 27/04/2023:</b> No objection but roof of extension is not stepped down.	
<b>HDC Decision</b>	

<b>DC/23/0477</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> 9 Red Deer Close, Horsham, RH13 5UG <b>Proposal:</b> Conversion and alterations to conservatory incorporating increase in roof height.	
<b>Parish Council Comment 27/04/2023:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/23/0428</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 5 Fieldend, Horsham, RH12 4GY <b>Proposal:</b> Erection of a front porch extension and single storey side and rear extensions. Erection of a first floor side extension to replace existing dormers.	
<b>Parish Council Comment 27/04/2023:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/23/0522</b>	<b>HORSHAM RURAL</b>
<p><b>Site Address:</b> Units 3 and 4 Graylands Estate, Langhurst Wood Road, Horsham, RH12 4QD</p> <p><b>Proposal:</b> Application to confirm the continuous use of Units 3 and 4 for (Class E) purposes for a period in excess of ten years prior to the date of this application (Lawful Development Certificate Existing).</p>	
<p><b>Parish Council Comment 27/04/2023:</b> No objection.</p>	
<b>HDC Decision</b>	

<b>DC/23/0582</b>	<b>HOLBROOK EAST</b>
<p><b>Site Address:</b> Land North of Winthrop, North Heath Lane, Horsham</p> <p><b>Proposal:</b> Fell 1x Birch, 1x Ash, and Surgery to 1x Ash.</p>	
<p><b>Parish Council Comment 27/04/2023:</b> No objection subject to the comments of HDC's Tree Officer. The Committee requests that the felled trees be replaced with an appropriate native species.</p>	
<b>HDC Decision</b>	

<b>DC/23/0599</b>	<b>HOLBROOK WEST</b>
<p><b>Site Address:</b> Land Fronting 6 To 23 Broome Close, Horsham, RH12 1AG</p> <p><b>Proposal:</b> Surgery to 1x Oak.</p>	
<p><b>Parish Council Comment 27/04/2023:</b> No objection subject to the comments of HDC's Tree Officer.</p>	
<b>HDC Decision</b>	

<b>DC/23/0618</b>	<b>HOLBROOK WEST</b>
<p><b>Site Address:</b> Bullfinch Close, Horsham, RH12 5HF</p> <p><b>Proposal:</b> Fell 1x Common Ash.</p>	
<p><b>Parish Council Comment 27/04/2023:</b> No objection subject to the comments of HDC's Tree Officer. The Committee requests that the felled tree be replaced with an appropriate native species.</p>	
<b>HDC Decision</b>	



<b>DC/23/0561</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> 225 Comptons Lane, Horsham, RH13 6BZ <b>Proposal:</b> Erection of a first floor side extension over existing ground floor structures.	
<b>Parish Council Comment 27/04/2023:</b> No objection but seems large for the site.	
<b>HDC Decision</b>	

<b>DC/23/0571</b>	<b>HOLBROOK WEST</b>
<b>Site Address:</b> 23 Haybarn Drive, Horsham RH12 5JF <b>Proposal:</b> Erection of a single storey rear extension.	
<b>Parish Council Comment 27/04/2023:</b> No objection.	
<b>HDC Decision</b>	