



NORTH HORSHAM PARISH COUNCIL

MINUTES OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE MEETING HELD AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM ON THURSDAY 25th MAY 2023 AT 7.30pm

Present: Cllr J. Davidson (Vice Chairman), Cllr. G. Davidson-Fernandez, Cllr Mrs R. Ginn*, Cllr Mrs J. Gough, Cllr R. Knight, Cllr T. Rickett BEM*, Cllr D. Searle, Cllr J. Smithurst*, Cllr. S. Torn*, Cllr R. Turner (Chairman), Cllr Mrs S. Wilton (*denotes absence)

In attendance: Kirsty Tickner - Committee Clerk

It was **NOTED** by Members that on the Agenda, the election of the Chairman was after the election of the Vice Chairman. This has been reversed for the minutes after the Chairman was elected first at the meeting.

PET/001/23 To elect a Chairman
After being nominated by Cllr R. Knight and seconded by Cllr D. Searle, Cllr R. Turner was elected Chairman of the Committee.

PET/002/23 To elect a Vice Chairman
After being nominated by Cllr Mrs S. Wilton and seconded by Cllr Mrs J. Gough, Cllr J. Davidson was elected Vice Chairman of the Committee.

PET/003/23 Public Forum
There were no members of the public present.

PET/004/23 Apologies for absence
Members **NOTED** the apologies and reason for absence from Cllr Mrs R. Ginn, Cllr T. Rickett BEM, Cllr J. Smithurst & Cllr S. Torn.

PET/005/23 Declarations of Interest
There was no declaration of interest declared.

PET/006/23 Minutes
The Minutes of the Committee Meeting held on 27th April 2023 were **AGREED** and signed by the Chairman as a true record.

PET/007/23 Chairman's Announcements
i. Members noted that the following compliance complaints have been received since the last meeting within the North Horsham Parish:

Ref. EN/23/0218

105 Pondtail Road Horsham West Sussex RH12 5HT

Alleged Breach: development is not in accordance with the plans approved under DC/21/2478 (bungalow has been virtually demolished)

Ref. EN/23/0229

6 Tern Avenue Horsham West Sussex RH12 5AT

Alleged Breach: Air conditioning unit on rear elevation of residential dwelling facing side on to highway

Ref: EN/23/0240

105 Pondtail Road Horsham West Sussex RH12 5HT

Alleged Breach: extension approved under DC/21/2478 is being built too close to boundary.

- ii. Members were advised that a further 66 permitted development applications relating to Virgin Media were received within the weekly application list sent to the Parish Clerk on Tuesday 2nd May 2023. HDC were not required to consult us on the applications, and we responded to HDC with no comments to make as per the agreed response to the previous 30 applications discussed at the last PET meeting on 27th April 2023.
- iii. Members were advised of a notification of Planning Committee for application DC/23/0338, (Acacia House, 110 Manor Fields, Horsham, West Sussex, RH13 6SG) that had a comment of Objection made when the application was considered at the PET Committee meeting on 23/03/2023. Members **AGREED** that they were happy with their comments already made and do not feel that they need to attend the Planning Committee.

The Chairman's Announcements were **NOTED**.

PET/008/23

Planning Appeals

Members **NOTED** that there were no Planning Appeals.

PET/009/23

Planning Applications

Members **NOTED** receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 27th April and considered each application in turn.

Following discussion of the applications, Members **RESOLVED** to submit the comments as detailed in **Appendix 1** to these Minutes.

PET010/23

Planning Decisions

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee, which were **NOTED**.

PET/011/23 Infrastructure Levy Consultation

The Infrastructure Levy is the government's proposed system for raising money towards new or improved public service infrastructure when development takes place. It will be managed and received by local planning authorities who will then spend it in accordance with a strategy which they will have to consult upon and publish. There are no new roles or responsibilities for local councils, but they will continue to receive a share of the funds received to spend locally. Members **NOTED** the proposals and the questionnaire and feel they are rather complex and time consuming. NHPC is a non-neighbourhood plan Parish and have **NOTED** the potential for change but **AGREED** that they would want reassurance that the Parish Council will not suffer financially.

PET/012/23 Speeding along roads within North Horsham Parish

Cllr. R. Turner advised Members of the complaints received regarding vehicles speeding above the speed limit along roads within the Parish. Particular roads of concern are the Northern Bypass, Lambs Farm Road and Harwood Road. Members **NOTED** the concerns of speeding within the Parish and **AGREED** that they want to see speeding monitoring carried out along the three roads of concern and for their comments to be passed on to WSCC.

PET/013/23 Date of next Meeting

The next meeting is scheduled for Thursday 22nd June 2023 at 7.30pm.

There being no other business, the Chairman closed the meeting at 8.03pm.

.....Chairman

.....Date

**SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
25th MAY 2023**

DC/23/1018	ROFFEY NORTH
Site Address: 13 Cottage Close Horsham West Sussex RH12 4GS Proposal: Fell 1x Eucalyptus	
Parish Council Comment 25/05/2023: No objection subject to the comments of HDC's Tree Officer. The Committee requests that the felled trees be replaced with an appropriate native species.	
HDC Decision	

DC/23/0744	ROFFEY SOUTH
Site Address: Open Space At Junction With Oak Tree Way, Redkilm Way, Horsham, RH13 6EQ Proposal: Surgery to 1x Oak.	
Parish Council Comment 25/05/2023: No objection subject to the comments of HDC's Tree Officer.	
HDC Decision	

DC/23/0678	HOLBROOK WEST
Site Address: 28 Broome Close, Horsham, RH12 5XG Proposal: Erection of a two-storey side extension.	
Parish Council Comment 25/05/2023: No objection in principle but NHPC have noted that the extension looks very large for the area.	
HDC Decision	

DC/23/0681	HOLBROOK WEST
Site Address: 42 Pondtail Road, Horsham, RH12 5HR Proposal: Erection of a garden building to the rear (Retrospective).	
Parish Council Comment 2/05/2023: No objection but NHPC would not want to hear of it being used as habitable space.	
HDC Decision	

DC/23/0520	ROFFEY SOUTH
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Site Address: 86 Sycamore Avenue, Horsham, RH12 4TT Proposal: Part conversion of existing loft into habitable space, incorporating creation of a rear dormer.	
Parish Council Comment 25/05/2023: No objection in principle but NHPC are concerned that it overlooks an AONB.	
HDC Decision	

DC/23/0788	HOLBROOK EAST
Site Address: 13 Byron Close, Horsham, RH12 5PA Proposal: Erection of a single storey rear extension.	
Parish Council Comment 25/05/2023: No objection.	
HDC Decision	

DC/23/0461 – AMENDED APPLICATION	HOLBROOK EAST
Site Address: 5 Brook Road, Horsham, RH12 5FS Proposal: Erection of a two-storey side extension and front extension – Amended description has been received.	
Previous Parish Council Comment 27/04/2023: No objection but roof of extension is not stepped down.	
Parish Council Comment 25/05/2023: No objection to the revised plans.	
HDC Decision	

DC/23/0614	HOLBROOK WEST
Site Address: 7 Bakehouse Barn Close, Horsham, RH12 5JE Proposal: Erection of a single storey front extension and creation of a gable roof extension to facilitate mezzanine floor.	
Parish Council Comment 25/05/2023: No objection.	
HDC Decision	

DC/23/0635	HOLBROOK WEST
Site Address: 10 Durfold Road, Horsham, RH12 5HZ Proposal: Installation of 2no. Air Conditioning Condenser Units.	
Parish Council Comment 25/05/2023: No objection in principle but NHPC would want there to be a method of noise reduction in use.	
HDC Decision	

DC/23/0858	ROFFEY SOUTH
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Site Address: 28 Rowan Way, Horsham, RH12 4NX Proposal: Erection of an outbuilding.	
Parish Council Comment 25/05/2023: Objection. NHPC are concerned that it could be detrimental to the street, and that the property is at the end of a cul-de-sac with the proposed outbuilding being close to the highway.	
HDC Decision	

DC/23/0967	ROFFEY SOUTH
Site Address: 146 Crawley Road, Horsham, RH12 4DT Proposal: Erection of a single storey side / rear extension	
Parish Council Comment 25/05/2023: No objection.	
HDC Decision	

DC/23/0999	ROFFEY NORTH
Site Address: 94 Lambs Farm Road, Horsham, RH12 4LR Proposal: Erection of single storey front, two storey side, and single storey rear extensions.	
Parish Council Comment 25/05/2023: No objection.	
HDC Decision	