

**NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
THURSDAY 20th JULY 2023 AT 7.30pm
AT ROFFEY MILLENNIUM HALL**

**CLERK'S REPORT TO BE READ IN CONJUNCTION WITH THE AGENDA
Numbers relate to those on the Agenda.**

1. Public Forum

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

3. Declaration of Interests

Members are advised to consider the Agenda for the meeting and determine in advance if they may have a **Personal, Disclosable Pecuniary or Other Registrable Interest** in any of the Agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the Agenda item; or when the interest becomes apparent to them. Details of the interest will be minuted.

If the interest is a **Disclosable Pecuniary Interest**, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber, unless they have received a dispensation.

Where you have an **Other Registrable Interest** (which is not a Disclosable Pecuniary Interest), Members are reminded that they must withdraw from the meeting chamber after making representations or asking questions.

Decision: To receive any Declarations of Interest from Members of the Committee.

5. Chairman's Announcements

- i. Members noted that the following compliance complaints have been received since the last meeting within the North Horsham Parish:

Ref. EN/23/0298

4 Farhalls Crescent Horsham West Sussex RH12 4DA.

Alleged breach: extension wall is being constructed tight against boundary and is of breeze block, not in brick to match the existing.

- ii. As included on the weekly correspondence list circulated to all Members on the 5th July, the Parish Clerk received notification of the commencement of a Resident consultation exercise, relating to the proposal of on-street electric vehicle charge points. A list of proposed sites was attached to the email of which Pondtail Close was listed as one of them. Residents that either live within or near to a street, where charge points are being considered, are to be consulted and this should have begun in W/C 10th July 2023 with them receiving a flyer advising them of the consultation process.

6. Planning Appeals

HDC advised that an Appeal has been lodged in relation to DC/22/0785 - Horsham Car Centre 264A Crawley Road Horsham West Sussex RH12 4HG, for the change of use of the vacant car showroom (sui generis) to retail unit (Class E(a)) with extensions to the ground floor and associated parking. This application was last considered under the Parish Council's Scheme of Delegation on 24th November 2022. The comment submitted was "No objection".

HDC advised of the dismissal of Appeal Ref: APP/Z3825/W/22/3292158 in relation to DC/21/2088 - 26 Amberley Road, Horsham RH12 4LN, for the erection of a two storey three bedroom detached dwelling. This application was last considered under the Parish Council's Scheme of Delegation on 25th November 2021. The comment submitted was "Objection due to the overdevelopment of the site and the negative impact on the street scene".

Decision: To note and consider any response to the Appeals since the last meeting

7. Planning Applications

The current list of Planning Applications for comment is attached as **Appendix 1**.

Decision: To consider Planning Applications received since 22nd June 2023.

8. Planning Decisions

The current list of Planning Decisions by HDC is attached as **Appendix 2**.

Decision: To note the Schedule of Planning Decisions made by Horsham District Council since the last meeting in respect of previous applications.

9. S106 Funding Application Consultation - Horsham Rugby Club

On the 4th July 2023, NHPC received notification of a S106 Funding Application Consultation regarding Horsham Rugby Club. A number of documents were received and they will be circulated to Members on Thursday 13th July 2023.

Decision: To note the S106 Funding Application Consultation and agree on comments to send to HDC on Friday 21st July 2023.

10. Notification of Consultations on the proposed closure of ticket offices and of changes to train routes.

Govia Thameslink Railway (GTR) have notified NHPC of Consultations on the proposal to close ticket offices and move the colleagues onto station concourses, which ends on the 26th July 2023, and of the proposed changes to Southern's West Coastway services, which ends on the 27th September 2023. Members received notice of the consultations via the weekly correspondence list circulated on the 5th and 12th July respectively.

Decision: To note the proposed consultations and agree on any comments to feedback to GTR.

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
20th JULY 2023**

DC/22/2079	ROFFEY SOUTH
<p>Site Address: 12 Holly Close, Horsham, RH12 4PA. Proposal: Garage renovation to replace existing broken asbestos roof, installation of timber frame supporting internal walls to raise eave height and replace single broken up-and-over door with timber frame double doors (Retrospective).</p>	
Parish Council Comment 20/07/2023:	
HDC Decision	

DC/23/1210	ROFFEY SOUTH
<p>Site Address: 1 Belloc Court, Manor Fields, Horsham, RH13 6SF. Proposal: Fell 1x Sycamore and 1x Holly, and Surgery to 1x Holly.</p>	
Parish Council Comment 20/07/2023:	
HDC Decision	

DC/23/0862	ROFFEY SOUTH
<p>Site Address: 9 Plovers Road, Horsham, RH13 5PD. Proposal: Change of use of land to side of dwelling to form additional residential curtilage, including repositioning of boundary fence.</p>	
Parish Council Comment 20/07/2023:	
HDC Decision	

DC/23/1147	ROFFEY SOUTH
<p>Site Address: The Big Blue, 26 Foundry Lane, Horsham, RH13 5PX. Proposal: Extension of existing 2no dropped kerbs.</p>	
Parish Council Comment 20/07/2023:	
HDC Decision	

DC/23/1189	ROFFEY SOUTH
Site Address: 65 Kings Road, Horsham, RH13 5PP. Proposal: Erection of additional storey, front porch extension, and application of render to first floor and front bay window.	
Parish Council Comment 20/07/2023:	
HDC Decision	

DC/23/0850	ROFFEY NORTH
Site Address: 23 Broadwood Close, Horsham, RH12 4JY. Proposal: Demolition of existing single-storey side extension and erection of two-storey side extension.	
Parish Council Comment 20/07/2023:	
HDC Decision	

DC/23/1310	ROFFEY NORTH
Site Address: 4 Farhalls Crescent, Horsham, RH12 4DA. Proposal: Variation of Condition 1 of previously approved application DC/23/0292 (Removal of existing garage and greenhouse and erection of a front, side, and rear extension with associated works) Relating to the materials for the elevations.	
Parish Council Comment 20/07/2023:	
HDC Decision	

DC/23/1304	HORSHAM RURAL
Site Address: Squirrels, Old Holbrook, Horsham, RH12 4TW. Proposal: Fell 1x Alder	
Parish Council Comment 20/07/2023:	
HDC Decision	

DC/23/1265	HORSHAM RURAL
Site Address: Land North of Horsham, RM Area 2, Old Holbrook, Horsham. Proposal: Non Material Amendment to previously approved application DC/21/0066 (Reserved matters application for the erection of 197 residential dwellings with associated parking, landscaping and open space following approval of outline application DC/16/1677, relating to layout, scale, appearance and landscaping) changes to type of ecological Mitigation and Management Plan (EMMP) licensing only.	
Parish Council Comment 20/07/2023: Comment from NHPC not required by HDC	
HDC Decision	

S106/23/0008	HORSHAM RURAL
Site Address: Mowbray, Land North of Horsham, Old Holbrook Horsham. Proposal: Modification / discharge of planning obligation to DC/16/1677. Schedule 5, Clause 2.4/ 2.5 Community Centre Specification	
Parish Council Comment 20/07/2023: Comment from NHPC not required by HDC	
HDC Decision	

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING DECISIONS1923
22.06.2023 - 20.07.2023**

WSCC/022/23	HOLBROOK EAST
<p>Site Address: Holbrook County Primary School, Holbrook School Lane, RH12 5PP.</p> <p>Proposal: Double relocatable classroom unit (variation of condition No. 1 of planning permission NH/95/99 to allow the continued siting and use of temporary classroom for an additional five years).</p>	
<p>Parish Council Comment 22/06/2023: No objection.</p>	
WSCC Decision	PERMITTED

DC/23/0678	HOLBROOK WEST
<p>Site Address: 28 Broome Close, Horsham, RH12 5XG</p> <p>Proposal: Erection of a two-storey side extension.</p>	
<p>Parish Council Comment 25/05/2023: No objection in principle but NHPC have noted that the extension looks very large for the area.</p>	
HDC Decision	PERMITTED

DC/23/0520	ROFFEY SOUTH
<p>Site Address: 86 Sycamore Avenue, Horsham, RH12 4TT</p> <p>Proposal: Part conversion of existing loft into habitable space, incorporating creation of a rear dormer.</p>	
<p>Parish Council Comment 25/05/2023: No objection in principle but NHPC are concerned that it overlooks an AONB.</p>	
HDC Decision	REFUSED

DC/23/0788	HOLBROOK EAST
<p>Site Address: 13 Byron Close, Horsham, RH12 5PA</p> <p>Proposal: Erection of a single storey rear extension.</p>	
<p>Parish Council Comment 25/05/2023: No objection.</p>	
HDC Decision	PERMITTED

DC/23/0461 – AMENDED APPLICATION	HOLBROOK EAST
Site Address: 5 Brook Road, Horsham, RH12 5FS Proposal: Erection of a two-storey side extension and front extension – Amended description has been received.	
Previous Parish Council Comment 27/04/2023: No objection but roof of extension is not stepped down.	
Parish Council Comment 25/05/2023: No objection to the revised plans.	
HDC Decision	PERMITTED

DC/23/0614	HOLBROOK WEST
Site Address: 7 Bakehouse Barn Close, Horsham, RH12 5JE Proposal: Erection of a single storey front extension and creation of a gable roof extension to facilitate mezzanine floor.	
Parish Council Comment 25/05/2023: No objection.	
HDC Decision	PERMITTED

DC/23/0635	HOLBROOK WEST
Site Address: 10 Durfold Road, Horsham, RH12 5HZ Proposal: Installation of 2no. Air Conditioning Condenser Units.	
Parish Council Comment 25/05/2023: No objection in principle but NHPC would want there to be a method of noise reduction in use.	
HDC Decision	PERMITTED

DC/23/0858	ROFFEY SOUTH
Site Address: 28 Rowan Way, Horsham, RH12 4NX Proposal: Erection of an outbuilding.	
Parish Council Comment 25/05/2023: Objection. NHPC are concerned that it could be detrimental to the street, and that the property is at the end of a cul-de-sac with the proposed outbuilding being close to the highway.	
HDC Decision	PERMITTED

DC/23/0967	ROFFEY SOUTH
Site Address: 146 Crawley Road, Horsham, RH12 4DT Proposal: Erection of a single storey side / rear extension	
Parish Council Comment 25/05/2023: No objection.	
HDC Decision	PERMITTED

DC/23/0999	ROFFEY NORTH
Site Address: 94 Lambs Farm Road, Horsham, RH12 4LR Proposal: Erection of single storey front, two storey side, and single storey rear extensions.	
Parish Council Comment 25/05/2023: No objection.	
HDC Decision	PERMITTED

DC/23/0461	HOLBROOK EAST
Site Address: 5 Brook Road, Horsham, RH12 5FS Proposal: Erection of a two-storey side extension.	
Parish Council Comment 27/04/2023: No objection but roof of extension is not stepped down.	
HDC Decision	PERMITTED

DC/23/0338	ROFFEY SOUTH
Site Address: Acacia House, 110 Manor Fields, Horsham RH13 6SG Proposal: Conversion of existing 8-bedroom detached dwelling into 4no 1-bedroom self-contained Flats for supported living for adults.	
Parish Council Comment 23/03/2023: Objection. Inappropriate development for the location and NHPC has concerns over the proposed plan for parking.	
HDC Decision	PERMITTED

DC/22/1812 – AMENDMENT	ROFFEY SOUTH
Site Address: 264A Crawley Road, Horsham RH12 4HG Proposal: Change of use of the vacant car showroom (sui generis) to retail unit (Class E(a)). Reason for Amendment: Road Safety Audit	
Previous Parish Council Comment 24/11/2022: No objection	
Parish Council Comment 26/01/2023: No objection and NHPC support the Stage 1 Road Safety Audit	
HDC Decision	PERMITTED

LI/21/0690/PREM	ROFFEY NORTH
Site Address: Pizza Plus, Enterprise House, 80 Lambs Farm Road Proposal: Sale by retail of alcohol for consumption on and off the premises: Sunday to Thursday 11:00hrs to 22:00hrs Friday and Saturday 11:00hrs to 23:00hrs Premises open to the public: Sunday to Thursday 11:00hrs to 22:00hrs Friday and Saturday 11:00hrs to 23:00hrs	
Parish Council Comment: No objection to the premises being used as an off-licence however, objection to the premises being used as an on-licence. The initial planning consent was only granted for a takeaway, with onsite food consumption being precluded. This preclusion should be upheld and it would be unacceptable to encourage any form of alcohol consumption inside the premises. In any case, the premises is small and already has limited space available for customers waiting to collect meals.	
HDC Decision	PERMITTED