



NORTH HORSHAM PARISH COUNCIL

MINUTES OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE MEETING HELD AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM ON THURSDAY 20TH JULY 2023 AT 7.30pm

Present: Cllr J. Davidson (Vice Chairman), Cllr. G. Davidson-Fernandez, Cllr Mrs R. Ginn, Cllr Mrs J. Gough, Cllr R. Knight, Cllr T. Rickett BEM, Cllr D. Searle*, Cllr J. Smithurst*, Cllr. S. Torn*, Cllr R. Turner (Chairman), Cllr Mrs S. Wilton (*denotes absence)

In attendance: Kirsty Tickner - Committee Clerk

PET/023/23 Public Forum

There were no members of the public present.

PET/024/23 Apologies for absence

Members **NOTED** the apologies and reason for absence from Cllr D. Searle, & Cllr S Torn. Cllr J. Smithurst was not in attendance and no apologies were received.

PET/025/23 Declarations of Interest

Cllr R. Turner declared a non-pecuniary interest in Agenda item 10 due to a member of their family working for Govia Thameslink Railway. The family member is not involved in the proposals of the closure of ticket offices or of the changes to train routes.

PET/026/23 Minutes

The Minutes of the Committee Meeting held on 22nd June 2023 were **AGREED** and signed by the Chairman as a true record.

PET/027/23 Chairman's Announcements

- i. Members noted that the following compliance complaints have been received since the last meeting within the North Horsham Parish:

Ref. EN/23/0298

4 Farhalls Crescent, Horsham, RH12 4DA.

Alleged breach: extension wall is being constructed tight against boundary and is of breeze block, not in brick to match the existing.

Ref. EN/23/0307

Mallow House, 13 Mallow Close, Horsham, RH12 5GA.

Alleged breach: operation of second-hand car sales business from residential property.

Ref. EN/23/0319

12 Britten Close Horsham West Sussex RH13 6RZ.

Alleged breach: removal of conservatory and replacement with a larger extension.

- ii. Members were advised of the commencement from W/C 10th July 2023, of a Resident consultation exercise relating to the proposal of on-street electric vehicle charge points, and the inclusion of Pondtail Close listed as one of the proposed sites. Members noted receipt of this information via the weekly correspondence email on Wednesday 5th July 2023.
- iii. Cllr R. Turner advised Members of an email exchange between a resident and the Parish Clerk, regarding the Gatwick Northern Runway, and that they have been invited to meet with the Parish Clerk and Cllr R. Turner.

The Chairman's Announcements were **NOTED**.

PET/028/23 Planning Appeals

HDC advised that an Appeal has been lodged in relation to DC/22/0785 - Horsham Car Centre 264A Crawley Road Horsham West Sussex RH12 4HG, for the change of use of the vacant car showroom (sui generis) to retail unit (Class E(a)) with extensions to the ground floor and associated parking. This application was last considered under the Parish Council's Scheme of Delegation on 24th November 2022. The comment submitted was "No objection".

HDC advised of the dismissal of Appeal Ref: APP/Z3825/W/22/3292158 in relation to DC/21/2088 - 26 Amberley Road, Horsham RH12 4LN, for the erection of a two storey three bedroom detached dwelling. This application was last considered under the Parish Council's Scheme of Delegation on 23rd September 2021. The comment submitted was "Objection due to the overdevelopment of the site and the negative impact on the street scene".

Members **NOTED** the Planning Appeals.

PET/029/23 Planning Applications

Members **NOTED** receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 22nd June and considered each application in turn.

Following discussion of the applications, Members **RESOLVED** to submit the comments as detailed in **Appendix 1** to these Minutes.

PET/030/23 Planning Decisions

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee, which were **NOTED**.

PET/031/23

S106 Funding Application Consultation - Horsham Rugby Club

On the 4th July 2023, NHPC received notification of a S106 Funding Application Consultation regarding Horsham Rugby Club. Members **NOTED** the S106 funding application consultation and receipt of the documents related to it and discussed their comments to be sent to HDC. Members **AGREED** that they are happy with the S106 application and have no other comments to make.

PET/032/23

Notification of Consultations on the proposed closure of ticket offices and of changes to train routes

Govia Thameslink Railway (GTR) notified NHPC of consultations on the proposal to close ticket offices and move the colleagues onto station concourses, which ends on the 26th July 2023, and of the proposed changes to Southern’s West Coastway services, which ends on the 27th September 2023. Members **NOTED** receipt of notice of the consultations via the weekly correspondence list circulated on the 5th and 12th July respectively.

On the proposal to close ticket offices, Members **AGREED** that they have no objection in principle, and they acknowledge that more and more people use other means to purchase tickets, but they do have concerns for customers with disabilities that need the help of the ticket office staff and would want the assurance that there will be the staff to help with tickets on the concourse. Members are also concerned of this being an opportunity to reduce the presence of staff at stations.

On the proposed changes to Southern’s West Coastway services, Members **AGREED** that they have no objection in principle, but they do have concerns regarding the waiting time for the next connection of a train to Southampton and would want the assurance of minimum time delay and would want to see the changes make the service more reliable and frequent.

PET/033/23

Date of next Meeting

The next meeting is scheduled for Thursday 24th August 2023 at 7.30pm.

There being no other business, the Chairman closed the meeting at 8.10pm.

.....Chairman

.....Date

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
20th JULY 2023**

DC/23/1259	ROFFEY NORTH
<p>Site Address: 77 Lambs Farm Road, Horsham, RH12 4LE. Proposal: Variation of conditions 1 of previously approved application DC/22/0522 (Erection of a single-storey side and rear extension). Variation sought to allow for the erection of a parapet wall, installation of render, centralisation and installation of smaller 1no. window, alteration to boundary plan.</p>	
<p>Parish Council Comment 20/07/2023: No objection.</p>	
HDC Decision	

DC/23/1336	HOLBROOK WEST
<p>Site Address: 137 Pondtail Road, Horsham, RH12 5HT. Proposal: Non Material Amendment to previously approved application DC/13/1066 (Single storey rear extension, garage conversion, rear dormer, new front porch and timber framed garage) Reinstatement of 1No. rooflight to new bedroom to front of converted garage. Installation of rooflight to new bathroom in converted garage and window to front gable of converted garage.</p>	
<p>Parish Council Comment 20/07/2023: Comment from NHPC not required by HDC. Noted but no observation.</p>	
HDC Decision	

DC/22/2079	ROFFEY SOUTH
<p>Site Address: 12 Holly Close, Horsham, RH12 4PA. Proposal: Garage renovation to replace existing broken asbestos roof, installation of timber frame supporting internal walls to raise eave height and replace single broken up-and-over door with timber frame double doors (Retrospective).</p>	
<p>Parish Council Comment 20/07/2023: No objection.</p>	
HDC Decision	

DC/23/1210	ROFFEY SOUTH
<p>Site Address: 1 Belloc Court, Manor Fields, Horsham, RH13 6SF. Proposal: Fell 1x Sycamore and 1x Holly, and Surgery to 1x Holly.</p>	
<p>Parish Council Comment 20/07/2023: No objection subject to the comments of HDC's Tree Officer. The Committee requests that the felled tree be replaced with an appropriate native species.</p>	
HDC Decision	

DC/23/0850	ROFFEY NORTH
Site Address: 23 Broadwood Close, Horsham, RH12 4JY. Proposal: Demolition of existing single-storey side extension and erection of two-storey side extension.	
Parish Council Comment 20/07/2023: Objection. Too close to the boundary and overdevelopment of the site.	
HDC Decision	

DC/23/1310	ROFFEY NORTH
Site Address: 4 Farhalls Crescent, Horsham, RH12 4DA. Proposal: Variation of Condition 1 of previously approved application DC/23/0292 (Removal of existing garage and greenhouse and erection of a front, side, and rear extension with associated works) Relating to the materials for the elevations.	
Parish Council Comment 20/07/2023: No objection.	
HDC Decision	

DC/23/1304	HORSHAM RURAL
Site Address: Squirrels, Old Holbrook, Horsham, RH12 4TW. Proposal: Fell 1x Alder	
Parish Council Comment 20/07/2023: No objection subject to the comments of HDC's Tree Officer. The Committee requests that the felled tree be replaced with an appropriate native species.	
HDC Decision	

DC/23/1265	HORSHAM RURAL
Site Address: Land North of Horsham, RM Area 2, Old Holbrook, Horsham. Proposal: Non Material Amendment to previously approved application DC/21/0066 (Reserved matters application for the erection of 197 residential dwellings with associated parking, landscaping and open space following approval of outline application DC/16/1677, relating to layout, scale, appearance and landscaping) changes to type of ecological Mitigation and Management Plan (EMMP) licensing only.	
Parish Council Comment 20/07/2023: Comment from NHPC not required by HDC. Noted but no observation.	
HDC Decision	

S106/23/0008	HORSHAM RURAL
Site Address: Mowbray, Land North of Horsham, Old Holbrook Horsham.	

Proposal: Modification / discharge of planning obligation to DC/16/1677. Schedule 5, Clause 2.4/ 2.5 Community Centre Specification	
Parish Council Comment 20/07/2023: Comment from NHPC not required by HDC. Noted, however, NHPC would like more clarification from HDC on this due to having an interest in this development.	
HDC Decision	