

**NORTH HORSHAM PARISH COUNCIL  
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE  
THURSDAY 24<sup>th</sup> AUGUST 2023 AT 7.30pm  
AT ROFFEY MILLENNIUM HALL**

**CLERK'S REPORT TO BE READ IN CONJUNCTION WITH THE AGENDA  
Numbers relate to those on the Agenda.**

**1. Public Forum**

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

**3. Declaration of Interests**

Members are advised to consider the Agenda for the meeting and determine in advance if they may have a **Personal, Disclosable Pecuniary or Other Registrable Interest** in any of the Agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the Agenda item; or when the interest becomes apparent to them. Details of the interest will be minuted.

If the interest is a **Disclosable Pecuniary Interest**, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber, unless they have received a dispensation.

Where you have an **Other Registrable Interest** (which is not a Disclosable Pecuniary Interest), Members are reminded that they must withdraw from the meeting chamber after making representations or asking questions.

**Decision: To receive any Declarations of Interest from Members of the Committee.**

**5. Chairman's Announcements**

- i. Members are asked to note that the following compliance complaint has been received since the last meeting within the North Horsham Parish:

Ref. EN/23/0354

41-47 Holbrook School Lane Horsham West Sussex RH12 5PP

Alleged breach: Unauthorised erection of wall and gate pillars at the entrance to the site, not shown on approved plans DC/19/0394 or DC/20/0946

- ii. NHPC are to register with the Planning Inspector regarding the second runway at Gatwick Airport.

- iii. WSCC have issued their West Sussex Minerals and Waste Planning Policy : Summer Update, which was circulated to all Members as part of their weekly correspondence summary on 9<sup>th</sup> August 2023. This Update included reference to the review of the Statement of Community Involvement on which comments are welcome by 22<sup>nd</sup> September. However, as none of the Minerals and Waste activities fall within the boundary of North Horsham, it has been agreed with the Clerk to not include this matter as an Agenda item.

**6. Planning Appeals**

No Appeals have been received or determined since the last meeting.

**Decision: To note and consider any response to the Appeals since the last meeting**

**7. Planning Applications**

The current list of Planning Applications for comment is attached as **Appendix 1**.

**Decision: To consider Planning Applications received since 20<sup>th</sup> July 2023.**

**8. Planning Decisions**

The current list of Planning Decisions by HDC is attached as **Appendix 2**.

**Decision: To note the Schedule of Planning Decisions made by Horsham District Council since the last meeting in respect of previous applications.**

**NORTH HORSHAM PARISH COUNCIL  
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION  
24<sup>th</sup> AUGUST 2023**

<b>DC/23/1179</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 1A Quarry Close, Rusper Road, Horsham, RH12 5QN. <b>Proposal:</b> Erection of single storey rear and side extensions, conversion of loft into habitable living space and erection of a double garage.	
<b>Parish Council Comment 24/08/2023:</b>	
<b>HDC Decision</b>	

<b>DC/23/0409</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 9 Lanyon Close, Horsham, RH12 5JP. <b>Proposal:</b> Erection of a single storey rear extension.	
<b>Parish Council Comment 24/08/2023:</b>	
<b>HDC Decision</b>	

<b>DC/23/1411</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 3 Coppice Road, Horsham, RH12 4JP. <b>Proposal:</b> Surgery to 2x Oak.	
<b>Parish Council Comment 24/08/2023:</b>	
<b>HDC Decision</b>	

<b>DC/23/1382</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> Former Novartis Site, Parsonage Road, Horsham, RH12 4AN. <b>Proposal:</b> Non Material Amendment to previously approved application DC/18/2687 (Outline planning application for the erection of up to 300 dwellings (C3) including the conversion of existing offices buildings 3 and 36) up to 25,000sqm of employment (B1) floorspaces and provision of 618sqm of flexible commercial/community space (A1 A2 A3 D1 Creche) use classes) within the ground floor of converted building 36. Improvements to existing pedestrian and vehicular accesses from Parsonage Road and Wimblehurst Road, new cycle and pedestrian accesses from Parsonage Road, together with associated parking and landscaping. All matters reserved except for access) Amending the drafting of Condition 24.	
<b>Parish Council Comment 24/08/2023:</b>	
<b>HDC Decision</b>	

<b>DC/23/0649</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> 254 Crawley Road, Horsham, RH12 4HE. <b>Proposal:</b> Construction of dropped kerb.	
<b>Parish Council Comment 24/08/2023:</b>	
<b>HDC Decision</b>	

<b>DC/23/1366</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> 1 Falklands Drive, Horsham, RH13 5UJ. <b>Proposal:</b> Erection of a single storey side extension.	
<b>Parish Council Comment 24/08/2023:</b>	
<b>HDC Decision</b>	

<b>DC/23/0354</b>	<b>HORSHAM RURAL</b>
<b>Site Address:</b> Morriswood, Old Holbrook, Horsham, RH12 4TW. <b>Proposal:</b> Variation of Condition 3 of previously approved application DC/18/1921 (Variation of Condition 3 of previously approved application DC/17/0445 (Use of an existing swimming pool and changing rooms for a mixture of private and commercial purposes and use of associated land for ancillary parking) Relating to changes to opening times) Relating to changes to opening times. <b>Additional information has been received regarding Water neutrality.</b>	
<b>Previous Parish Council Comment 23/03/2023:</b> No objection.	
<b>Parish Council Comment 24/08/2023:</b> No objection under delegated powers.	
<b>HDC Decision</b>	

<b>DC/23/1009</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> Leechpool Primary School, Leechpool Lane, Horsham, RH13 6AG. <b>Proposal:</b> Erection of a single storey side extension. <b>Amended plans have been received.</b>	
<b>Previous Parish Council Comment 22/06/2023:</b> No objection.	
<b>Parish Council Comment 24/08/2023:</b> No objection under delegated powers.	
<b>HDC Decision</b>	

<b>DC/23/1389</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 12 Burns Close, Horsham, RH12 5PE. <b>Proposal:</b> Erection of a two storey rear extension.	
<b>Parish Council Comment 24/08/2023:</b>	
<b>HDC Decision</b>	

<b>DC/23/1469</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> Roundabout Olive Close, Horsham. <b>Proposal:</b> Surgery to 1x Oak.	
<b>Parish Council Comment 24/08/2023:</b>	
<b>HDC Decision</b>	

<b>DC/23/1514</b>	<b>HOLBROOK WEST</b>
<b>Site Address:</b> Land West Of 22 To 24 Heather Close, Horsham, RH12 5XD. <b>Proposal:</b> Surgery to x5 Silver maples.	
<b>Parish Council Comment 24/08/2023:</b>	
<b>HDC Decision</b>	

<b>DC/23/1520 - Found on Parish Council Order list</b>	<b>HOLBROOK WEST</b>
<b>Site Address:</b> Land South of 112 Heath Way, Horsham. <b>Proposal:</b> Installation of telecommunication cabinet (amended location).	
<b>Previous Parish Council Comment on 30 similar applications for Virgin Media Telecommunications 27/04/2023:</b> No comments to make.	
<b>Parish Council Comment 24/08/2023:</b>	
<b>HDC Decision</b>	

<b>DC/23/1531</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 132 Lambs Farm Road, Horsham, RH12 4LR. <b>Proposal:</b> Installing ramped access to front door and replacing the existing external front sliding door with a level threshold door, replacing the timber steps with concrete steps with railing and a platform.	
<b>Parish Council Comment 24/08/2023:</b>	
<b>HDC Decision</b>	

**NORTH HORSHAM PARISH COUNCIL  
SCHEDULE OF PLANNING DECISIONS1923  
20.07.2023 - 24.08.2023**

<b>DC/23/1336</b>	<b>HOLBROOK WEST</b>
<p><b>Site Address:</b> 137 Pondtail Road, Horsham, RH12 5HT.  <b>Proposal:</b> Non Material Amendment to previously approved application DC/13/1066 (Single storey rear extension, garage conversion, rear dormer, new front porch and timber framed garage) Reinstatement of 1No. rooflight to new bedroom to front of converted garage. Installation of rooflight to new bathroom in converted garage and window to front gable of converted garage.</p>	
<p><b>Parish Council Comment 20/07/2023:</b> Comment from NHPC not required by HDC. Noted but no observation.</p>	
<b>HDC Decision</b>	<b>PERMITTED</b>

<b>DC/22/2079</b>	<b>ROFFEY SOUTH</b>
<p><b>Site Address:</b> 12 Holly Close, Horsham, RH12 4PA.  <b>Proposal:</b> Garage renovation to replace existing broken asbestos roof, installation of timber frame supporting internal walls to raise eave height and replace single broken up-and-over door with timber frame double doors (Retrospective).</p>	
<p><b>Parish Council Comment 20/07/2023:</b> No objection.</p>	
<b>HDC Decision</b>	<b>PERMITTED</b>

<b>DC/23/1059</b>	<b>ROFFEY NORTH</b>
<p><b>Site Address:</b> 3 Lansdown Close, Horsham, RH12 4GN.  <b>Proposal:</b> Surgery to 1x Oak</p>	
<p><b>Parish Council Comment 22/06/2023:</b> No objection subject to the comments of HDC's Tree Officer.</p>	
<b>HDC Decision</b>	<b>PERMITTED</b>

<b>DC/23/1126</b>	<b>HOLBROOK EAST</b>
<p><b>Site Address:</b> Street Record, Jackdaw Lane, Horsham.</p> <p><b>Proposal:</b> Prior approval for the proposed telecommunications installation of 15 metre 5G telecoms street pole and additional equipment cabinets.</p>	
<p><b>Parish Council Comment 22/06/2023:</b> Objection. Adverse effect on the Greensward in the selected location and with the pole being 15 metres in height, it will tower above most residential homes and some of the trees in that location, impacting on the visual appearance of the area. Since the last application was objected to by HDC, the applicant does not appear to have exhausted more suitable alternative locations.</p>	
<b>HDC Decision</b>	<b>Prior Approval Required and REFUSED</b>

<b>DC/23/1018</b>	<b>ROFFEY NORTH</b>
<p><b>Site Address:</b> 13 Cottage Close Horsham West Sussex RH12 4GS</p> <p><b>Proposal:</b> Fell 1x Eucalyptus</p>	
<p><b>Parish Council Comment 25/05/2023:</b> No objection subject to the comments of HDC's Tree Officer. The Committee requests that the felled trees be replaced with an appropriate native species.</p>	
<b>HDC Decision</b>	<b>WITHDRAWN</b>

<b>DC/22/1840</b>	<b>RURAL</b>
<p><b>Site Address:</b> Station House, Mercer Road, Warnham, Horsham, RH12 3RL</p> <p><b>Proposal:</b> Erection of a single storey front infill extension</p>	
<p><b>Parish Council Comment:</b> No objection.</p>	
<b>HDC Decision</b>	<b>PERMITTED</b>