



NORTH HORSHAM PARISH COUNCIL

MINUTES OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE MEETING HELD AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM ON THURSDAY 24TH AUGUST 2023 AT 7.30pm

Present: Cllr J. Davidson (Vice Chairman)*, Cllr. G. Davidson-Fernandez*, Cllr Mrs R. Ginn, Cllr Mrs J. Gough, Cllr R. Knight, Cllr T. Rickett BEM, Cllr D. Searle, Cllr J. Smithurst*, Cllr. S. Torn*, Cllr R. Turner (Chairman), Cllr Mrs S. Wilton (*denotes absence)

In attendance: Kirsty Tickner - Committee Clerk

PET/034/23 Public Forum

There were no members of the public present.

PET/035/23 Apologies for absence

Members **NOTED** the apologies and reason for absence from Cllr J. Davidson (Vice Chairman), Cllr G. Davidson-Fernandez, Cllr J. Smithurst & Cllr S. Torn.

PET/036/23 Declarations of Interest

Cllr R. Turner declared an interest in Planning Application DC/23/0409, Former Novartis Site, Parsonage Road, as he is a member of Horsham Society.

PET/037/23 Minutes

The Minutes of the Committee Meeting held on 20th July 2023 were **AGREED** and signed by the Chairman as a true record.

PET/038/23 Chairman's Announcements

- i. Members **NOTED** that the following compliance complaint was received since the last meeting within the North Horsham Parish:

Ref. EN/23/0354

41-47 Holbrook School Lane, Horsham, West Sussex RH12 5PP

Alleged breach: Unauthorised erection of wall and gate pillars at the entrance to the site, not shown on approved plans DC/19/0394 or DC/20/0946.

Ref. EN/23/0367

Dutchells Copse, Horsham, West Sussex

Alleged breach: Installation of telecommunications cabinets with advertisements for Box Broadband.

- ii. Members were advised that NHPC are to register with the Planning Inspector regarding the second runway at Gatwick Airport.

- iii. WSCC have issued their West Sussex Minerals and Waste Planning Policy: Summer Update, which was circulated to all Members as part of their weekly correspondence summary on 9th August 2023. This Update included reference to the review of the Statement of Community Involvement on which comments are welcome by 22nd September. However, as none of the Minerals and Waste activities fall within the boundary of North Horsham, Members were asked to **NOTE** that it has been agreed with the Clerk to not include this matter as an Agenda item.
- iv. An email was received by the Parish Council and circulated to all Members as part of their weekly correspondence summary, from a resident expressing concerns about the impact of the building works on the corner of Crawley Road and Manor Fields. Members were asked to **NOTE** that the Clerk responded to the email and suggested that contact be made with the local HDC Councillors who have the ability to follow this up with the Planning Compliance team.
- v. Members were reminded of the email circulated to all Members on Tuesday 22nd August 2023, asking for two Councillors representative to attend an HDC organised parish workshop on Thursday 14th September 2023 at 10.30am, to discuss the emerging Local Plan. The Chairman will attend the workshop, along with Cllr S. Wilton.

The Chairman's Announcements were **NOTED**.

PET/039/23

Planning Appeals

Members **NOTED** that there were no Planning Appeals

PET/040/23

Planning Applications

Members **NOTED** receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 20th July and considered each application in turn.

Following discussion of the applications, Members **RESOLVED** to submit the comments as detailed in **Appendix 1** to these Minutes.

PET/041/23

Planning Decisions

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee, which were **NOTED**.

PET/042/23

Date of next Meeting

The next meeting is scheduled for Thursday 21st September 2023 at 7.30pm.

There being no other business, the Chairman closed the meeting at 8.00pm.

.....Chairman

.....Date

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
24th AUGUST 2023**

DC/23/1553	ROFFEY SOUTH
Site Address: 12 Britten Close, Horsham, RH13 6RZ. Proposal: Demolition of existing conservatory and erection of a single storey rear extension.	
Parish Council Comment 24/08/2023: No objection.	
HDC Decision	

DC/23/1409	HOLBROOK EAST
Site Address: Roffey Football Club, Bartholomew Way, Horsham, RH12 5JL Proposal: Variation of condition 1 of previously approved application reference DC/22/1474 (Erection of canopy for standing spectators) seeking a revised location of canopy.	
Parish Council Comment on DC/22/1474 on 27/10/2022: The Parish Council support this application if there are appropriate litter bins installed. Members commented that any growth membership of the football club needs to have parking issues and changing facilities considered.	
Parish Council Comment 24/08/2023: The Parish Council support this application but want to be assured that the appropriate litter bins are being considered.	
HDC Decision	

DC/23/1542	HOLBROOK WEST
Site Address: 58 Pondtail Road, Horsham, RH12 5HR. Proposal: Conversion of loft to form habitable space with two pitched roof dormers to the front elevation and 2 nos roof lights to the rear elevation.	
Parish Council Comment 24/08/2023: No objection.	
HDC Decision	

DC/23/1556	ROFFEY SOUTH
Site Address: 56 Wallis Way, Horsham, RH13 6ST. Proposal: Surgery to 2 x Oak Trees.	
Parish Council Comment 24/08/2023: No objection subject to the comments of HDC's Tree Officer.	
HDC Decision	

DC/23/1179	HOLBROOK EAST
<p>Site Address: 1A Quarry Close, Rusper Road, Horsham, RH12 5QN.</p> <p>Proposal: Erection of single storey rear and side extensions, conversion of loft into habitable living space and erection of a double garage.</p>	
<p>Parish Council Comment 24/08/2023: No objection. It was noted at the meeting that this application was considered by the Parish Council Committee with the comment of 'No Objection' on 22nd June 2023.</p>	
HDC Decision	

DC/23/0409	HOLBROOK EAST
<p>Site Address: 9 Lanyon Close, Horsham, RH12 5JP.</p> <p>Proposal: Erection of a single storey rear extension.</p>	
<p>Parish Council Comment 24/08/2023: No objection in principle but the Parish Council note the lack of clarity on boundary details.</p>	
HDC Decision	

DC/23/1411	ROFFEY NORTH
<p>Site Address: 3 Coppice Road, Horsham, RH12 4JP.</p> <p>Proposal: Surgery to 2x Oak.</p>	
<p>Parish Council Comment 24/08/2023: No objection subject to the comments of HDC's Tree Officer.</p>	
HDC Decision	

DC/23/1382	HOLBROOK EAST
<p>Site Address: Former Novartis Site, Parsonage Road, Horsham, RH12 4AN.</p> <p>Proposal: Non Material Amendment to previously approved application DC/18/2687 (Outline planning application for the erection of up to 300 dwellings (C3) including the conversion of existing offices buildings 3 and 36) up to 25,000sqm of employment (B1) floorspaces and provision of 618sqm of flexible commercial/community space (A1 A2 A3 D1 Creche) use classes) within the ground floor of converted building 36. Improvements to existing pedestrian and vehicular accesses from Parsonage Road and Wimblehurst Road, new cycle and pedestrian accesses from Parsonage Road, together with associated parking and landscaping. All matters reserved except for access) Amending the drafting of Condition 24.</p>	
<p>Parish Council Comment 24/08/2023: No objection, however, the Parish Council remain concerned that the avenue of cedar trees is not compromised.</p>	
HDC Decision	

DC/23/0649	ROFFEY SOUTH
Site Address: 254 Crawley Road, Horsham, RH12 4HE. Proposal: Construction of dropped kerb.	
Parish Council Comment 24/08/2023: The Parish Council felt that there was not enough information regarding the dimensions of the proposed dropped kerb at the time of the application being made and did not feel they could make a comment on the application until HDC have all the information required.	
HDC Decision	

DC/23/1366	ROFFEY SOUTH
Site Address: 1 Falklands Drive, Horsham, RH13 5UJ. Proposal: Erection of a single storey side extension.	
Parish Council Comment 24/08/2023: Objection due to concerns of the design and possible land grabbing.	
HDC Decision	

DC/23/0354	HORSHAM RURAL
Site Address: Morriswood, Old Holbrook, Horsham, RH12 4TW. Proposal: Variation of Condition 3 of previously approved application DC/18/1921 (Variation of Condition 3 of previously approved application DC/17/0445 (Use of an existing swimming pool and changing rooms for a mixture of private and commercial purposes and use of associated land for ancillary parking) Relating to changes to opening times) Relating to changes to opening times. Additional information has been received regarding Water neutrality.	
Previous Parish Council Comment 23/03/2023: No objection.	
Parish Council Comment 24/08/2023: No objection.	
HDC Decision	

DC/23/1009	ROFFEY SOUTH
Site Address: Leechpool Primary School, Leechpool Lane, Horsham, RH13 6AG. Proposal: Erection of a single storey side extension. Amended plans have been received.	
Previous Parish Council Comment 22/06/2023: No objection.	
Parish Council Comment 24/08/2023: No objection.	
HDC Decision	

DC/23/1389	HOLBROOK EAST
Site Address: 12 Burns Close, Horsham, RH12 5PE. Proposal: Erection of a two storey rear extension.	
Parish Council Comment 24/08/2023: No objection.	
HDC Decision	

DC/23/1469	HOLBROOK EAST
Site Address: Roundabout, Olive Close, Horsham. Proposal: Surgery to 1x Oak.	
Parish Council Comment 24/08/2023: No objection subject to the comments of HDC's Tree Officer.	
HDC Decision	

DC/23/1514	HOLBROOK WEST
Site Address: Land West Of 22 To 24 Heather Close, Horsham, RH12 5XD. Proposal: Surgery to x5 Silver maples.	
Parish Council Comment 24/08/2023: No objection subject to the comments of HDC's Tree Officer.	
HDC Decision	

DC/23/1520 - Found on Parish Council Order list	HOLBROOK WEST
Site Address: Land South of 112 Heath Way, Horsham. Proposal: Installation of telecommunication cabinet (amended location).	
Previous Parish Council Comment on 30 similar applications for Virgin Media Telecommunications 27/04/2023: No comments to make.	
Parish Council Comment 24/08/2023: No observations.	
HDC Decision	

DC/23/1531	ROFFEY NORTH
Site Address: 132 Lambs Farm Road, Horsham, RH12 4LR. Proposal: Installing ramped access to front door and replacing the existing external front sliding door with a level threshold door, replacing the timber steps with concrete steps with railing and a platform.	
Parish Council Comment 24/08/2023: No objection.	
HDC Decision	