

**NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
THURSDAY 21st SEPTEMBER 2023 AT 7.30pm
AT ROFFEY MILLENNIUM HALL**

**CLERK'S REPORT TO BE READ IN CONJUNCTION WITH THE AGENDA
Numbers relate to those on the Agenda.**

1. Public Forum

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

3. Declaration of Interests

Members are advised to consider the Agenda for the meeting and determine in advance if they may have a **Personal, Disclosable Pecuniary or Other Registrable Interest** in any of the Agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the Agenda item; or when the interest becomes apparent to them. Details of the interest will be minuted.

If the interest is a **Disclosable Pecuniary Interest**, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber, unless they have received a dispensation.

Where you have an **Other Registrable Interest** (which is not a Disclosable Pecuniary Interest), Members are reminded that they must withdraw from the meeting chamber after making representations or asking questions.

Decision: To receive any Declarations of Interest from Members of the Committee.

5. Chairman's Announcements

- i. Members are asked to note that the following compliance complaints have been received since the last meeting within the North Horsham Parish:

Ref. EN/23/0385

The Willows 16B Cavendish Close Horsham West Sussex RH12 5HX

Alleged breach: extension is higher than shown on the plans approved under DC/22/1263.

Ref. EN/23/0414

16 Greenfields Close Horsham West Sussex RH12 4LG

Alleged breach: Laying of hardstanding without complying with conditions of permitted development.

Ref. EN/23/0415

18 Greenfields Close Horsham West Sussex RH12 4LG

Alleged breach: Laying of hardstanding without complying with conditions of permitted development.

Reg. EN/23/0416

19 Greenfields Close Horsham West Sussex RH12 4LG

Alleged breach: Laying of hardstanding without complying with conditions of permitted development.

6. Planning Appeals

No Appeals have been received or determined since the last meeting.

Decision: To note and consider any response to the Appeals since the last meeting

7. Planning Applications

The current list of Planning Applications for comment is attached as **Appendix 1**.

Decision: To consider Planning Applications received since 24th August 2023.

8. Planning Decisions

The current list of Planning Decisions by HDC is attached as **Appendix 2**.

Decision: To note the Schedule of Planning Decisions made by Horsham District Council since the last meeting in respect of previous applications.

9. Registration as an Interested party for the Gatwick Northern Runway Examination

The process is open for the registration as an interested party for the Gatwick Northern Runway Examination and the opportunity closes on Sunday 29th October 2023. The Parish Clerk has to submit comments at the time of registering. The runway was last discussed by the Committee back in November 2021 and the relevant extract from the Minutes is as follows:

PET/985/21 Gatwick Northern Runway

The Consultation ends on 1st December 2021. Cllr D. Mahon attended a virtual briefing regarding the consultation on the 2nd November 2021. Cllr D. Mahon's summary of the briefing has been circulated to members of the Planning, Environment and Transport (PET) Committee. Gatwick's Consultation Team has provided the Parish Council with hard copies of the 'Consultation Overview Document' (Annex 4) and the 'Questionnaire Consultation' (Annex 5) document which have been made available for PET Committee members to collect. Alongside this the Gatwick's Consultation Team have provided all the digital documents for the consultation, which are also available on their website <https://www.gatwickairport.com/businesscommunity/future-plans/northern-runway/documents/>. The digital documents have been forwarded onto members of the PET Committee.

It is understood that there will be another opportunity to consider the application at a later stage in the proposal.

It was RESOLVED to continue North Horsham Parish Council's support of Gatwick Airports expansion of the Northern runway. However, additional clarification is required on the project to form a final decision. It is requested that any future aircraft flight paths minimise noise pollution to residents of North Horsham.

Decision: To come up with agreed comments for the Registration form.

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
21st SEPTEMBER 2023**

DC/23/1580	ROFFEY NORTH
Site Address: 12 Cottage Close, Horsham, RH12 4GS. Proposal: Surgery to 1x Oak.	
Parish Council Comment 21/09/2023:	
HDC Decision	

DC/23/0649	ROFFEY SOUTH
Site Address: 254 Crawley Road, Horsham, RH12 4HE. Proposal: Construction of dropped kerb.	
Parish Council Comment 24/08/2023: The Parish Council felt that there was not enough information regarding the dimensions of the proposed dropped kerb at the time of the application being made and did not feel they could make a comment on the application until HDC have all the information required.	
Parish Council Comment 21/09/2023:	
HDC Decision	

DC/23/1574	HOLBROOK WEST
Site Address: 16 Heath Way, Horsham, RH12 5XN. Proposal: Erection of a single storey porch extension.	
Parish Council Comment 21/09/2023:	
HDC Decision	

DC/23/1505	HOLBROOK EAST
Site Address: Littlehaven Cottage, Rusper Road, Horsham, RH12 5QW. Proposal: Replacement of wooden fence/gravel boards with concrete block wall, finished with coping stones, textured render and painted to match existing gate posts.	
Parish Council Comment 21/09/2023:	
HDC Decision	

DC/23/1674	ROFFEY NORTH
<p>Site Address: 16 Glendale Close, Horsham, RH12 4GR. Proposal: Erection of a front porch extension and a first floor front/side extension including the installation of 2no windows to the front and 2no windows to the side of the dwelling (Retrospective).</p>	
Parish Council Comment 21/09/2023:	
HDC Decision	

DC/23/1661	HOLBROOK WEST
<p>Site Address: 76 Pondtail Road, Horsham, RH12 5HR. Proposal: Removal of existing conservatory and sunroom, erection of rear and side extensions.</p>	
Parish Council Comment 21/09/2023:	
HDC Decision	

DC/23/1558	ROFFEY NORTH
<p>Site Address: Land To The South of 1 Rowlands Road, Horsham, RH12 4LH. Proposal: Prior approval for the proposed telecommunications installation of a 15m 5G telecoms installation: H3G street pole and additional equipment cabinets and ancillary works.</p>	
Parish Council Comment 21/09/2023:	
HDC Decision	

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING DECISIONS1923
24.08.2023 - 21.09.2023**

DC/23/1179	HOLBROOK EAST
<p>Site Address: 1A Quarry Close, Rusper Road, Horsham, RH12 5QN. Proposal: Erection of single storey rear and side extensions, conversion of loft into habitable living space and erection of a double garage.</p>	
<p>Parish Council Comment 24/08/2023: No objection. It was noted at the meeting that this application was considered by the Parish Council Committee with the comment of 'No Objection' on 22nd June 2023.</p>	
HDC Decision	PERMITTED

DC/23/1009	ROFFEY SOUTH
<p>Site Address: Leechpool Primary School, Leechpool Lane, Horsham, RH13 6AG. Proposal: Erection of a single storey side extension. Amended plans have been received.</p>	
<p>Previous Parish Council Comment 22/06/2023: No objection.</p> <p>Parish Council Comment 24/08/2023: No objection.</p>	
HDC Decision	PERMITTED

DC/23/1259	ROFFEY NORTH
<p>Site Address: 77 Lambs Farm Road, Horsham, RH12 4LE. Proposal: Variation of conditions 1 of previously approved application DC/22/0522 (Erection of a single-storey side and rear extension). Variation sought to allow for the erection of a parapet wall, installation of render, centralisation and installation of smaller 1no. window, alteration to boundary plan.</p>	
<p>Parish Council Comment 20/07/2023: No objection.</p>	
HDC Decision	PERMITTED

DC/23/1210	ROFFEY SOUTH
Site Address: 1 Belloc Court, Manor Fields, Horsham, RH13 6SF. Proposal: Fell 1x Sycamore and 1x Holly, and Surgery to 1x Holly.	
Parish Council Comment 20/07/2023: No objection subject to the comments of HDC's Tree Officer. The Committee requests that the felled tree be replaced with an appropriate native species.	
HDC Decision	PERMITTED

DC/23/1189	ROFFEY SOUTH
Site Address: 65 Kings Road, Horsham, RH13 5PP. Proposal: Erection of additional storey, front porch extension, and application of render to first floor and front bay window.	
Parish Council Comment 20/07/2023: No objection, however, NHPC are interested to know the colour of the render.	
HDC Decision	PERMITTED

DC/23/0850	ROFFEY NORTH
Site Address: 23 Broadwood Close, Horsham, RH12 4JY. Proposal: Demolition of existing single-storey side extension and erection of two-storey side extension.	
Parish Council Comment 20/07/2023: Objection. Too close to the boundary and overdevelopment of the site.	
HDC Decision	PERMITTED

DC/23/1310	ROFFEY NORTH
Site Address: 4 Farhalls Crescent, Horsham, RH12 4DA. Proposal: Variation of Condition 1 of previously approved application DC/23/0292 (Removal of existing garage and greenhouse and erection of a front, side, and rear extension with associated works) Relating to the materials for the elevations.	
Parish Council Comment 20/07/2023: No objection.	
HDC Decision	PERMITTED

DC/23/1304	HORSHAM RURAL
Site Address: Squirrels, Old Holbrook, Horsham, RH12 4TW. Proposal: Fell 1x Alder	
Parish Council Comment 20/07/2023: No objection subject to the comments of HDC's Tree Officer. The Committee requests that the felled tree be replaced with an appropriate native species.	
HDC Decision	PERMITTED

DC/23/1179	HOLBROOK EAST
Site Address: 1A Quarry Close, Rusper Road, Horsham, RH12 5QN. Proposal: Erection of single storey rear and side extensions, conversion of loft into habitable living space and erection of a double garage.	
Parish Council Comment 22/06/2023: No objection.	
HDC Decision	PERMITTED

DC/23/1121	HOLBROOK WEST
Site Address: 4 Erica Way, Horsham, RH12 5XL. Proposal: Surgery to 2x Oak	
Parish Council Comment 22/06/2023: No objection subject to the comments of HDC's Tree Officer.	
HDC Decision	PERMITTED

DC/23/0681	HOLBROOK WEST
Site Address: 42 Pondtail Road, Horsham, RH12 5HR Proposal: Erection of a garden building to the rear (Retrospective).	
Parish Council Comment 2/05/2023: No objection but NHPC would not want to hear of it being used as habitable space.	
HDC Decision	PERMITTED

DC/22/2192	HOLBROOK EAST
Site Address: 29 Shottermill Horsham West Sussex RH12 5HG Proposal: Conversion of loft to form habitable living space, incorporating creation of a rear dormer and installation of window to side.	
Parish Council Comment: No objection.	
HDC Decision	PERMITTED