

## **Notes from the Community Infrastructure Levy (CIL) Working Party Meeting held at Roffey Millennium Hall on Wednesday 5<sup>th</sup> July 2023 at 10.30am**

### **In attendance:-**

Cllr. R Knight - representing the Property Committee

Cllr. D Searle - representing the Planning, Environment and Transport Committee

Clerk - Sarah Norman; Deputy Clerk - Lisa Underwood

### **1. Elect a Chairman**

Cllr. Searle was elected as the Chairman for the Meeting.

### **2. Apologies**

Apologies were received from Cllr. Smithurst.

### **3. To receive and accept the Notes of the last meeting on 28<sup>th</sup> October 2022**

The Notes as previously circulated were accepted.

### **4. Income and Expenditure - to receive an update including possible future receipts**

Members **NOTED** that, after all expenditure to date and accounting for the £5,000 initial contribution to the outdoor gym equipment, CIL money remaining available was £8,639.17.

As was noted at the last meeting, from the updates provided by HDC there was no predicted income at the current time, with Members noting that this was largely due down to the delays resulting from the Water Neutrality situation. In the longer term there would be substantial receipts from the Novartis development, but this was still some years off.

### **5. Receive an update on projects already agreed**

Installation was now complete on the following projects :-

- Assisted access to Roffey Millennium Hall
- Plastic litter bin at Birches Road Play Area

It was **NOTED** that all previously recommended and agreed projects were now completed and furthermore, Members **AGREED** that £5,000 should continue to be earmarked for the outdoor gym equipment and received the results of a Facebook survey conducted (attached as Appendix 1).

### **6. To receive a report on potential future projects**

Members received the recommendation from the Property Committee meeting held 6<sup>th</sup> April 2023 (Min. PR/115/23 refers) for CIL funding for defibrillators at Holbrook Tythe Barn and North Heath Hall, and following discussion, **AGREED** to the proposal at an estimated cost of £1,610 plus VAT.

A suggestion was also made by Cllr. Searle for the provision and installation of a litter bin at Earles Meadow, opposite the veteran oak tree. It was noted that the emptying of this could be combined with the Litter Warden's monthly visit to the other bin in the toddler play park. It was estimated that the cost would be in the region of £650 plus VAT and it was **AGREED** to recommend this to Council.

**7. To make recommendation to Council of projects to be undertaken using available funds**

In summary, the Working Party **AGREED** to **RECOMMEND** to Council the following (exc. VAT) :-

Defibrillators for North Heath Hall and Holbrook Tythe Barn	£1,610
Provision and installation of Litter bin for Earles Meadow	£600
<b>Total</b>	<b>£2,210</b>

It was **NOTED** that this would leave a balance available of £6,429.17 (excluding the £5,000 identified for the outdoor gym equipment).

**8. Date of next meeting**

It was **NOTED** that the next Working Party meeting would be held in early November 2023 - exact date to be confirmed.

There being no other business the Meeting closed at 10.50am