

**NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
THURSDAY 26TH OCTOBER 2023 AT 7.30pm
AT ROFFEY MILLENNIUM HALL**

**CLERK'S REPORT TO BE READ IN CONJUNCTION WITH THE AGENDA
Numbers relate to those on the Agenda.**

1. Public Forum

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

3. Declaration of Interests

Members are advised to consider the Agenda for the meeting and determine in advance if they may have a **Personal, Disclosable Pecuniary or Other Registrable Interest** in any of the Agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the Agenda item; or when the interest becomes apparent to them. Details of the interest will be minuted.

If the interest is a **Disclosable Pecuniary Interest**, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber, unless they have received a dispensation.

Where you have an **Other Registrable Interest** (which is not a Disclosable Pecuniary Interest), Members are reminded that they must withdraw from the meeting chamber after making representations or asking questions.

Decision: To receive any Declarations of Interest from Members of the Committee.

5. Chairman's Announcements

- i. Members are asked to note that the following compliance complaints have been received since the last meeting within the North Horsham Parish:

Ref. EN/23/0433

176 Crawley Road, Horsham, West Sussex, RH12 4EU.

Alleged breach: Development is not in accordance with the approved plans with regard to the boundary wall, and possible extension of residential curtilage

Ref. EN/23/0434

176 Crawley Road, Horsham, West Sussex, RH12 4EU.

Alleged breach: Breach of condition 11 of DC/18/1111 (hours of working) and condition 4 of DC/18/1111 (DISC/21/0174) (storage of materials).

- ii. Members are asked to note the Withdrawal of the proposed Stopping Up of Highway at 6 Yarrow Close, Horsham, West Sussex, RH12 5FP under ref: NATTRAN/SE/S247/5082.

- iii. Members have been informed by the Parish Clerk of a Public consultation having begun on the future of active travel in West Sussex. The proposals that are being put forward set out how WSCC can deliver improved walking, wheeling and cycling facilities across the county. The deadline for comments is on the 15th November 2023.
- iv. Members are asked to note the completion of the Parish Clerk registering NHPC as an interested party for the Gatwick Northern Runway examination.
- v. The Chairman was made aware of a notification of planning committee happening in October for application DC/23/0354 (Morriswood, Old Holbrook, Horsham, West Sussex, RH12 4TW). Members are advised that this application was last discussed at the Planning, Environment and Transport meeting on the 24th August 2023, with the comment of “No objection” and therefore, it was agreed between the Parish Clerk and the Chairman that no representation was required.
- vi. Members are asked to note the Section 106 Funding Agreement Consultation for Horsham Football Club for The Holbrook Club that we received notification of on Wednesday 20th September 2023. Due to the funding arising from recoup funds from HMRC, rather than by the Section 106 Agreement, no comment was made.

6. Planning Appeals

No Appeals have been received or determined since the last meeting.

Decision: To note that there have been no Appeals received or determined since the last meeting

7. Planning Applications

The current list of Planning Applications for comment is attached as **Appendix 1**.

Decision: To consider Planning Applications received since 21st September 2023.

8. Planning Decisions

The current list of Planning Decisions by HDC is attached as **Appendix 2**.

Decision: To note the Schedule of Planning Decisions made by Horsham District Council since the last meeting in respect of previous applications.

9. HDC Polling District and Place Review 2023

HDC have announced that a Statutory review has begun of polling districts and polling places and they welcome the Parish Council's comments on the proposed changes. Please see their website for full details of the proposals (www.horsham.gov.uk/pollingstationreview), noting there that are proposed changes to some polling places (detailed on this webpage - [Schedule of Polling Districts and Polling Places](#)).

A polling place is the building or area designated by the Local Authority, within each polling district, in which polling stations will be located by the Returning Officer. The polling station is the room or building where polling takes place. Sometimes it may be necessary for two polling stations to be located in one building or for a polling place to be outside the polling district if no suitable venue can be found. Their main aims are to ensure that all electors in the local authority area have such reasonable

facilities for voting as are practicable; and so far as is reasonable and practicable, polling places are accessible to all electors including those who are disabled.

Comments and alternative suggestions made as part of this consultation will be considered and included in a report to the Governance Committee on 27 November. The Governance Committee will make recommendations to the Council meeting on 13 December, who will set the revised scheme of polling districts and places until the next review.

The consultation period closes on 30 October and all responses to the consultation will be published, as required by the legislation.

Decision: To note the review and the schedule of Polling Districts and Polling Places and agree on any comment.

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
26th OCTOBER 2023**

DC/23/1743	ROFFEY SOUTH
Site Address: Osterley House, Godwin Way, Horsham, RH13 6SQ. Proposal: Surgery to 1x Corsican Pine.	
Parish Council Comment 26/10/2023:	
HDC Decision	

DC/23/1755	ROFFEY SOUTH
Site Address: Land South Of 63 To 97 South Holmes Road, Horsham, RH13 6HN. Proposal: Fell x1 Corkscrew Willow and x1 Goat Willow. Surgery x1 Beech and x1 Lime.	
Parish Council Comment 26/10/2023:	
HDC Decision	

DC/23/1754	HOLBROOK WEST
Site Address: 6 Owlscastle Close, Horsham, RH12 5YA. Proposal: Removal of existing conservatory and erection of a single storey rear extension.	
Parish Council Comment 26/10/2023:	
HDC Decision	

WSCC/037/23	HORSHAM RURAL
Site Address: Biffa Waste Services, Brookhurst Wood Landfill Site, Langhurstwood Road, Horsham, RH12 4QD. Proposal: Construction and Operation of an Open Windrow Composting (OWC) Facility.	
Parish Council Comment 26/10/2023:	
HDC Decision	

DC/23/1831	HOLBROOK WEST
Site Address: 5 Goosegreen Close, Horsham, RH12 5XZ. Proposal: Erection of two storey side and single storey rear extensions.	
Parish Council Comment 26/10/2023:	
HDC Decision	

DC/23/1738	ROFFEY SOUTH
Site Address: 11 Holly Close, Horsham, RH12 4PA. Proposal: Demolition of existing conservatory and side porch, and erection of a two storey side extension.	
Parish Council Comment 26/10/2023:	
HDC Decision	

DC/23/0553	HORSHAM RURAL
Site Address: Graylands Estate, Unit 30, Langhurst Wood Road, Horsham, RH12 4QD. Proposal: Change of use of property from Health and Fitness Club to Feline-only Veterinary Practice.	
Parish Council Comment 26/10/2023:	
HDC Decision	

DC/23/1879	ROFFEY NORTH
Site Address: 22 Willow Road, Horsham, RH12 4UN. Proposal: Surgery to 1x Red Oak and 1x Horse Chestnut.	
Parish Council Comment 26/10/2023:	
HDC Decision	

DC/23/0409	HOLBROOK EAST
Site Address: 9 Lanyon Close, Horsham, RH12 5JP. Proposal: Erection of a single storey rear extension.	
Parish Council Comment 26/10/2023:	
HDC Decision	

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING DECISIONS1923
21.09.2023 - 26.10.2023**

DC/23/1574	HOLBROOK WEST
Site Address: 16 Heath Way, Horsham, RH12 5XN.	
Proposal: Erection of a single storey porch extension.	
Parish Council Comment 21/09/2023: No objection.	
HDC Decision	PERMITTED

DC/23/1558	ROFFEY NORTH
Site Address: Land To The South of 1 Rowlands Road, Horsham, RH12 4LH.	
Proposal: Prior approval for the proposed telecommunications installation of a 15m 5G telecoms installation: H3G street pole and additional equipment cabinets and ancillary works.	
Parish Council Comment 21/09/2023: Objection – Members strongly object to this application and are deeply concerned about the inappropriate location and the overall adverse impact of the street scene. The vast height of the mast against the houses, is very concerning. There is also a lack of street furniture or trees to help the mast blend in. The planned location of the cabinets is worrying due to their size and concern of how they could cause sight issues for motorists and pedestrians entering and exiting Rowlands Road. Members feel there seems to have been a real lack of consultation with residents and some local schools in the area with only seven homeowners appearing to have been informed. NHPC feel that more suitable alternative locations have not been fully exhausted by the company.	
HDC Decision	Prior Approval Required and REFUSED

DC/23/1553	ROFFEY SOUTH
Site Address: 12 Britten Close, Horsham, RH13 6RZ.	
Proposal: Demolition of existing conservatory and erection of a single storey rear extension.	
Parish Council Comment 24/08/2023: No objection.	
HDC Decision	PERMITTED

DC/23/1542	HOLBROOK WEST
Site Address: 58 Pondtail Road, Horsham, RH12 5HR. Proposal: Conversion of loft to form habitable space with two pitched roof dormers to the front elevation and 2 nos roof lights to the rear elevation.	
Parish Council Comment 24/08/2023: No objection.	
HDC Decision	PERMITTED

DC/23/1411	ROFFEY NORTH
Site Address: 3 Coppice Road, Horsham, RH12 4JP. Proposal: Surgery to 2x Oak.	
Parish Council Comment 24/08/2023: No objection subject to the comments of HDC's Tree Officer.	
HDC Decision	PERMITTED

DC/23/1366	ROFFEY SOUTH
Site Address: 1 Falklands Drive, Horsham, RH13 5UJ. Proposal: Erection of a single storey side extension.	
Parish Council Comment 24/08/2023: Objection due to concerns of the design and possible land grabbing.	
HDC Decision	PERMITTED

DC/23/0354	HORSHAM RURAL
Site Address: Morriswood, Old Holbrook, Horsham, RH12 4TW. Proposal: Variation of Condition 3 of previously approved application DC/18/1921 (Variation of Condition 3 of previously approved application DC/17/0445 (Use of an existing swimming pool and changing rooms for a mixture of private and commercial purposes and use of associated land for ancillary parking) Relating to changes to opening times) Relating to changes to opening times. Additional information has been received regarding Water neutrality.	
Previous Parish Council Comment 23/03/2023: No objection.	
Parish Council Comment 24/08/2023: No objection.	
HDC Decision	PERMITTED

DC/23/1389	HOLBROOK EAST
Site Address: 12 Burns Close, Horsham, RH12 5PE. Proposal: Erection of a two storey rear extension.	
Parish Council Comment 24/08/2023: No objection.	
HDC Decision	PERMITTED

DC/23/1469	HOLBROOK EAST
Site Address: Roundabout, Olive Close, Horsham. Proposal: Surgery to 1x Oak.	
Parish Council Comment 24/08/2023: No objection subject to the comments of HDC's Tree Officer.	
HDC Decision	PERMITTED

DC/23/1514	HOLBROOK WEST
Site Address: Land West Of 22 To 24 Heather Close, Horsham, RH12 5XD. Proposal: Surgery to x5 Silver maples.	
Parish Council Comment 24/08/2023: No objection subject to the comments of HDC's Tree Officer.	
HDC Decision	PERMITTED

DC/23/1520 - Found on Parish Council Order list	HOLBROOK WEST
Site Address: Land South of 112 Heath Way, Horsham. Proposal: Installation of telecommunication cabinet (amended location).	
Previous Parish Council Comment on 30 similar applications for Virgin Media Telecommunications 27/04/2023: No comments to make.	
Parish Council Comment 24/08/2023: No observations.	
HDC Decision	NO OBJECTION to Notification

DC/23/1531	ROFFEY NORTH
Site Address: 132 Lambs Farm Road, Horsham, RH12 4LR. Proposal: Installing ramped access to front door and replacing the existing external front sliding door with a level threshold door, replacing the timber steps with concrete steps with railing and a platform.	
Parish Council Comment 24/08/2023: No objection.	
HDC Decision	PERMITTED

DC/23/0649	ROFFEY SOUTH
<p>Site Address: 254 Crawley Road, Horsham, RH12 4HE. Proposal: Construction of dropped kerb – Amended plan notification received 18/09/2023 - regarding Vehicle Crossovers and licensing from WSCC Highways.</p>	
<p>Parish Council Comment 24/08/2023: The Parish Council felt that there was not enough information regarding the dimensions of the proposed dropped kerb at the time of the application being made and did not feel they could make a comment on the application until HDC have all the information required.</p> <p>Parish Council Comment 21/09/2023: Objection – Members noted the comments of WSCC on this application.</p>	
HDC Decision	PERMITTED

DC/23/0649	ROFFEY SOUTH
<p>Site Address: 254 Crawley Road, Horsham, RH12 4HE. Proposal: Construction of dropped kerb.</p>	
<p>Parish Council Comment 24/08/2023: The Parish Council felt that there was not enough information regarding the dimensions of the proposed dropped kerb at the time of the application being made and did not feel they could make a comment on the application until HDC have all the information required.</p>	
HDC Decision	PERMITTED

S106/23/0008	HORSHAM RURAL
<p>Site Address: Mowbray, Land North of Horsham, Old Holbrook Horsham. Proposal: Modification / discharge of planning obligation to DC/16/1677. Schedule 5, Clause 2.4/ 2.5 Community Centre Specification</p>	
<p>Parish Council Comment 20/07/2023: Comment from NHPC not required by HDC. Noted, however, NHPC would like more clarification from HDC on this due to having an interest in this development.</p>	
HDC Decision	PERMITTED