



NORTH HORSHAM PARISH COUNCIL

MINUTES OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE MEETING HELD AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM ON THURSDAY 26TH OCTOBER 2023 AT 7.30pm

Present: Cllr. J. Davidson (Vice Chairman), Cllr. Mrs G. Davidson-Fernandez, Cllr. Mrs R. Ginn, Cllr Mrs J. Gough, Cllr. R. Knight, Cllr. T. Rickett BEM, Cllr. D. Searle, Cllr. S. Torn*, Cllr. R. Turner (Chairman), Cllr. Mrs S. Wilton
(*denotes absence)

In attendance: Kirsty Tickner - Committee Clerk

PET/055/23 Public Forum

There was one member of the public present.

Representation was made by one member of the public in objection to planning application WSCC/037/23, for the proposed Construction and Operation of an Open Windrow Composting Facility.

PET/056/23 Apologies for absence

Members **NOTED** the apology and reason for absence from Cllr S. Torn.

PET/057/23 Declarations of Interest

There was no declaration of interest declared.

PET/058/23

In accordance with S.O.10a (vi), Members agreed to a change of the running order of the Agenda so that application WSCC/037/23 could be discussed and commented on before the member of the public left the meeting.

PET/059/23 Planning Applications

Members **NOTED** receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 24th August and considered application WSCC/037/23.

Following discussion of application WSCC/037/23, Members **RESOLVED** to submit the comments as detailed in **Appendix 1** to these Minutes.

PET/060/23 Minutes

The Minutes of the Committee Meeting held on 21st September 2023 were **AGREED** and signed by the Chairman as a true record.

PET/061/23 Chairman's Announcements

- i. Members **NOTED** that the following compliance complaints were received since the last meeting within the North Horsham Parish:

Ref. EN/23/0433

176 Crawley Road, Horsham, West Sussex, RH12 4EU.

Alleged breach: Development is not in accordance with the approved plans with regard to the boundary wall, and possible extension of residential curtilage.

Ref. EN/23/0434

176 Crawley Road, Horsham, West Sussex, RH12 4EU.

Alleged breach: Breach of condition 11 of DC/18/1111 (hours of working) and condition 4 of DC/18/1111 (DISC/21/0174) (storage of materials).

Ref. EN/23/0473

Roffey Football Club Bartholomew Way Horsham West Sussex RH12 5JL

Alleged breach: Construction of 4m high timber observation tower structure, without permission.

Ref. EN/23/0474

Land To The South of Forest Road Colgate West Sussex.

Alleged breach: Erection of fencing and unauthorised removal of ancient woodland.

- ii. Members **NOTED** the Withdrawal of the proposed Stopping Up of Highway at 6 Yarrow Close, Horsham, West Sussex, RH12 5FP under ref: NATTRAN/SE/S247/5082.
- iii. Members recalled being informed by the Parish Clerk of a Public consultation having begun on the future of active travel in West Sussex. The proposals that are being put forward set out how WSCC can deliver improved walking, wheeling and cycling facilities across the county. The deadline for comments is on the 15th November 2023.
- iv. Members **NOTED** the completion of the Parish Clerk registering NHPC as an interested party for the Gatwick Northern Runway examination.
- v. Members were advised of the Chairman being made aware of a notification of planning committee happening in October for application DC/23/0354 (Morriswood, Old Holbrook, Horsham, West Sussex, RH12 4TW). This application was last discussed at the Planning, Environment and Transport meeting on the 24th August 2023, with the comment of "No objection" and therefore, it was agreed between the Parish Clerk and the Chairman that no representation was required.
- vi. Members were advised of the Section 106 Funding Agreement Consultation for Horsham Football Club for The Holbrook Club that we received notification of on Wednesday 20th September 2023. Due to the funding arising from recoup funds from HMRC, rather than by the Section 106 Agreement, no comment was made.

- vii. On Thursday 19th October, HDC advised of a notification of Appeal for DC/22/1960 - Flagstones, North Heath Lane - for the Demolition of existing garage and erection of a two-storey detached dwelling and creation of new off-street parking. Previously, this Committee objected to the proposal, citing over development of the site and poor design that is not in keeping with the surrounding area. These comments will be submitted to the Planning Inspector who will be dealing with the application by way of Written Representation. It is recommended that the submitted comments are not amended or modified and therefore no further action is necessary. However, if the Committee wishes to alter the previous submission, this would have to be dealt with under the Delegated Decision process as this specific Appeal is not on the Agenda for discussion this evening. Members **AGREED** that they are happy with the comments they made previously.
- viii. **S106 Funding Application Consultation – Roffey Cricket Club**
The Chairman informed Members of a S106 Funding Application Consultation regarding Roffey Cricket Club, that was received from HDC on 26th October 2023. The comments for this application will be decided under Delegated Authority. Members were asked to relay their comments on this application and **AGREED** they would not object under the Delegated Authority.

The Chairman's Announcements were **NOTED**.

PET/062/23 Planning Appeals

Members **NOTED** the Planning Appeal information under the Chairman's Announcements.

PET/063/23 Planning Applications

Members **NOTED** receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 21st September and considered each application in turn.

Following discussion of the applications, Members **RESOLVED** to submit the comments as detailed in **Appendix 1** to these Minutes.

PET/064/23 Planning Decisions

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee, which were **NOTED**.

PET/065/23 HDC Polling District and Place Review 2023

Members were advised of the HDC announcement of a Statutory review that has begun of polling districts and polling places and that they welcomed any comments from the Parish Council. Please see their website for full details of the proposals (www.horsham.gov.uk/pollingstationreview), noting there that are proposed changes to some polling places (detailed on this webpage - [Schedule of Polling Districts and Polling Places](#)).

Comments and alternative suggestions made as part of this consultation will be considered and included in a report to the Governance Committee on 27 November. The Governance Committee will make recommendations to the Council meeting on 13 December, who will set the revised scheme of polling districts and places until the next review.

Members **NOTED** the review and the schedule of Polling Districts and **AGREED** that they have no issue with the proposed changes but would want assurance of minimum boundary changes for Polling Districts until there is a solution for the continuation of the Mowbray Development.

PET/066/23 Date of next Meeting

The next meeting is scheduled for Thursday 23rd November 2023 at 7.30pm.

There being no other business, the Chairman closed the meeting at 8.26pm.

.....Chairman

.....Date

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
26th OCTOBER 2023**

DC/23/1940	ROFFEY SOUTH
Site Address: Iona, 70 Forest Road, Horsham, RH12 4HL. Proposal: Surgery to 1x Oak	
Parish Council Comment 26/10/2023: No objection subject to the comments of HDC's Tree Officer.	
HDC Decision	

DC/23/1743	ROFFEY SOUTH
Site Address: Osterley House, Godwin Way, Horsham, RH13 6SQ. Proposal: Surgery to 1x Corsican Pine.	
Parish Council Comment 26/10/2023: No objection subject to the comments of HDC's Tree Officer.	
HDC Decision	

DC/23/1755	ROFFEY SOUTH
Site Address: Land South Of 63 To 97 South Holmes Road, Horsham, RH13 6HN. Proposal: Fell x1 Corkscrew Willow and x1 Goat Willow. Surgery x1 Beech and x1 Lime.	
Parish Council Comment 26/10/2023: No objection subject to the comments of HDC's Tree Officer. The Committee requests that the felled trees be replaced with an appropriate native species.	
HDC Decision	

DC/23/1754	HOLBROOK WEST
Site Address: 6 Owlscastle Close, Horsham, RH12 5YA. Proposal: Removal of existing conservatory and erection of a single storey rear extension.	
Parish Council Comment 26/10/2023: No objection.	
HDC Decision	

WSCC/037/23	HORSHAM RURAL
<p>Site Address: Biffa Waste Services, Brookhurst Wood Landfill Site, Langhurstwood Road, Horsham, RH12 4QD.</p> <p>Proposal: Construction and Operation of an Open Windrow Composting (OWC) Facility.</p>	
<p>Parish Council Comment 26/10/2023: The Parish Council objects to this application. The principal reason relates to the proposal that the permitted number of vehicle movements to and from the site is increased by 76 per day. It is noted that it appears that the current number of permitted movements is significantly less than authorised and that accordingly a further increase would not be necessary.</p> <p>It is also of concern that upon completion of the Mowbray Development (land north of Horsham) the junction of Langhurstwood Road with the A264 will be closed and that based on approval of the outline planning application access to the site will be through areas of new housing where the Parish Council is anxious to minimise the impact on residents.</p> <p>The Parish Council supports composting but would wish to be assured that only material for treatment is sourced solely from within the County of West Sussex and not from outside its boundaries.</p>	
WSCC Decision	

DC/23/1831	HOLBROOK WEST
<p>Site Address: 5 Goosegreen Close, Horsham, RH12 5XZ.</p> <p>Proposal: Erection of two storey side and single storey rear extensions.</p>	
<p>Parish Council Comment 26/10/2023: No objection.</p>	
HDC Decision	

DC/23/1738	ROFFEY SOUTH
<p>Site Address: 11 Holly Close, Horsham, RH12 4PA.</p> <p>Proposal: Demolition of existing conservatory and side porch, and erection of a two storey side extension.</p>	
<p>Parish Council Comment 26/10/2023: No objection.</p>	
HDC Decision	

DC/23/0553	HORSHAM RURAL
<p>Site Address: Graylands Estate, Unit 30, Langhurst Wood Road, Horsham, RH12 4QD.</p> <p>Proposal: Change of use of property from Health and Fitness Club to Feline-only Veterinary Practice.</p>	
<p>Parish Council Comment 26/10/2023: No objection.</p>	

HDC Decision	
DC/23/1879	ROFFEY NORTH
Site Address: 22 Willow Road, Horsham, RH12 4UN. Proposal: Surgery to 1x Red Oak and 1x Horse Chestnut.	
Parish Council Comment 26/10/2023: No objection subject to the comments of HDC's Tree Officer.	
HDC Decision	

DC/23/0409 – Amended Application	HOLBROOK EAST
Site Address: 9 Lanyon Close, Horsham, RH12 5JP. Proposal: Erection of a single storey rear extension. Additional plans have been uploaded onto HDC website	
Previous Parish Council Comment 24/08/2023: No objection in principle but the Parish Council note the lack of clarity on boundary details.	
Parish Council Comment 26/10/2023: No objection in principle if the boundary issue is resolved.	
HDC Decision	