

## Notes from the Community Infrastructure Levy (CIL) Working Party Meeting held at Roffey Millennium Hall on Friday 27<sup>th</sup> October 2023 at 11am

### In attendance:-

- Cllr. R Knight - representing the Property Committee  
Cllr. D Searle - representing the Planning, Environment and Transport Committee
- Clerk - Sarah Norman; Deputy Clerk - Lisa Underwood

#### 1. **Elect a Chairman**

Cllr. Knight was elected as the Chairman for the Meeting.

#### 2. **Apologies**

Apologies were received from Cllr. Smithurst.

#### 3. **To receive and accept the Notes of the last meeting on 5<sup>th</sup> July 2023**

The Notes as previously circulated were accepted.

#### 4. **Income and Expenditure - to receive an update including possible future receipts**

Members **NOTED** that, after all expenditure to date and accounting for the £5,000 initial contribution to the outdoor gym equipment, CIL money remaining available was £7,804.17.

As was noted at the last meeting, from the updates provided by HDC there was no predicted income at the current time, with Members noting that this was largely due down to the delays resulting from the Water Neutrality situation. In the longer term there would be substantial receipts from the Novartis development, but this was still some years off.

#### 5. **Receive an update on projects already agreed**

##### Defibrillators at Holbrook Tythe Barn and North Heath Hall

As referred to in the Clerk's report to the Council meeting 2<sup>nd</sup> November 2023, it had not been possible to make an application for funding for the units. However, a local developer would be funding the purchase of one of the units reducing the overall cost to the Council, and the funds remaining as detailed in (4) above, took this into account.

##### Litter Bin at Earles Meadow

Further consideration and investigation of the proposed site, to the east of the fencing around the veteran oak, gave concerns with regard to Health & Safety, as the bin would be approx. 100m away from the nearest tarmac pavement where the litter warden cart could be left. After discussing, and discounting, alternative sites it was **AGREED** that this should not be pursued at the current time.

#### 6. **To receive a report on potential future projects**

Members considered and **REJECTED** a suggestion for the installation of a "Cut your Engine ... Cut Pollution" sign to the south of the Littlehaven level crossing.

Members discussed using CIL Funding to raise the profile and improve the perception of Roffey in particular, with suggestions including decorative signage and planting. However, it was felt that this would need to part of a bigger project coming out of the Business Plan relating to community and engagement. The potential for the Parish Council to fund some sort of Christmas display through trees was discussed but it was felt that this would not be a suitable project for CIL funding. However, it was **AGREED**

to recommend to Council that a Working Group be set up to discuss possibilities and costs for something in 2024.

**7. To make recommendation to Council of projects to be undertaken using available funds**

In summary, the Working Party **AGREED** to **RECOMMEND** to Council the following :-

Reversal of decision to provide and install a Litter bin for Earles Meadow  
Formation of Working Party to consider Christmas 2024

**8. Date of next meeting**

It was **NOTED** that the next Working Party meeting would be held in April/May 2024 - exact date to be confirmed.

There being no other business the Meeting closed at 11.45am