

**NORTH HORSHAM PARISH COUNCIL  
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE  
THURSDAY 23<sup>rd</sup> NOVEMBER 2023 AT 7.30pm  
AT ROFFEY MILLENNIUM HALL**

**CLERK'S REPORT TO BE READ IN CONJUNCTION WITH THE AGENDA  
Numbers relate to those on the Agenda.**

**1. Public Forum**

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

**3. Declaration of Interests**

Members are advised to consider the Agenda for the meeting and determine in advance if they may have a **Personal, Disclosable Pecuniary or Other Registrable Interest** in any of the Agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the Agenda item; or when the interest becomes apparent to them. Details of the interest will be minuted.

If the interest is a **Disclosable Pecuniary Interest**, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber, unless they have received a dispensation.

Where you have an **Other Registrable Interest** (which is not a Disclosable Pecuniary Interest), Members are reminded that they must withdraw from the meeting chamber after making representations or asking questions.

**Decision: To receive any Declarations of Interest from Members of the Committee.**

**5. Chairman's Announcements**

- i. Members are asked to note that the following compliance complaint has been received since the last meeting within the North Horsham Parish:

Ref. EN/23/0484

48 Swallowtail Road, Horsham, RH12 5YF

Alleged breach: Extension of residential curtilage onto pathway and erection of wall

Ref. EN/23/0496

60 Ringley Road, Horsham, RG12 4AT

Alleged: Breach of condition 12 of DC/16/0098 (Garage conversion to form habitable accommodation)

- ii. Members are asked to note that the bins on Lemmington Way and Brooks Lane, have both been removed by HDC due to consistent vandalism. A member of Horsham Society and some local residents have make contact with Bohunt school about the issue.

- iii. Members are asked to note the following update from Govia Thameslink on the ticket office proposals. Transport Focus and London TravelWatch have updated Govia Thameslink that they are supportive of the principle of redeploying staff from ticket offices to improve the overall offer for customers. However, they have made clear that they are not able to approve these changes as there is feedback related to the railway as a whole which has not been completely addressed. As a result, following the process of the Ticketing and Settlement Agreement, all proposals have been withdrawn and will not be introduced. The consultation did, however, raise interesting ideas on related issues, such as expanding the types of products that can be sold at ticket machines. Where possible, with the wider industry they will look to introduce ideas such as this.
- iv. We have received notification of the following two street names for the Mowbray Development, Merlon Way or Moat Way, and Drawbridge Close or Keep Close, all or which are on the previously approved list of street names for the development.

**6. Planning Appeals**

No Appeals have been received or determined since the last meeting.

**Decision: To note that there have been no Appeals received or determined since the last meeting**

**7. Planning Applications**

The current list of Planning Applications for comment is attached as **Appendix 1**.

**Decision: To consider Planning Applications received since 26<sup>th</sup> October 2023.**

**8. Planning Decisions**

The current list of Planning Decisions by HDC is attached as **Appendix 2**.

**Decision: To note the Schedule of Planning Decisions made by Horsham District Council since the last meeting in respect of previous applications.**

**9. To discuss resident concerns regarding Harwood Road**

A Harwood Road resident recently emailed Cllr J. Gough about their previous suggestion to WSCC of a crossing at the entrance of Leechpool wood, on the Harwood road. This was due to their concerns of it being a busy and fast road, and dog walkers, especially, are crossing there, as well as parents with young children. The resident said the response from WSCC was to raise a petition which they did not pursue at that time.

**Decision: To discuss the concerns of the resident and agree on any action**

**10. To discuss damage to wooden post and rail fencing in Farhalls Crescent**

Cllr. Simon Torn has been contacted by a resident of Farhalls Crescent seeking a repair to the damaged post and rail fence surrounding the area of grass in the northeast corner of the road. It is understood that the County Councillor has been contacted by the resident, but no response received, and the resident is therefore seeking the assistance of the Parish Council in taking this matter up with Highways.

**Decision: To discuss damage to wooden post and rail fencing in Farhalls Crescent and agree on any action**

**NORTH HORSHAM PARISH COUNCIL  
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION  
23<sup>rd</sup> NOVEMBER 2023**

<b>DC/23/1856</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 1 Tern Avenue, Horsham, RH12 5AT. <b>Proposal:</b> Conversion of Garage to form office space and utility room.	
<b>Parish Council Comment 23/11/2023:</b>	
<b>HDC Decision</b>	

<b>DC/23/1980</b>	<b>HORSHAM RURAL</b>
<b>Site Address:</b> Wimland Road, Faygate, West Sussex. <b>Proposal:</b> Application for approval of Reserved Matters pursuant to Condition 5 of Outline Planning Permission reference DC/16/1677 for the Sports Pavilion. OPP accompanied by an Environmental Statement.	
<b>Parish Council Comment 23/11/2023:</b>	
<b>HDC Decision</b>	

<b>DC/23/2017</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 26 Searles View, Horsham, RH12 4FG. <b>Proposal:</b> Surgery to 1x Oak.	
<b>Parish Council Comment 23/11/2023:</b>	
<b>HDC Decision</b>	

<b>S106/23/0020</b>	<b>HORSHAM RURAL</b>
<b>Site Address:</b> Mowbray (formerly Land North of Horsham) Horsham <b>Proposal:</b> Discharge of planning obligations attached to planning approval DC/16/1677 (Schedule 9) relating to the provision of the health facility.	
<b>Parish Council Comment 23/11/2023:</b>	
<b>HDC Decision</b>	

**NORTH HORSHAM PARISH COUNCIL  
SCHEDULE OF PLANNING DECISIONS1923  
26.10.2023 - 23.11.2023**

<b>DC/23/1754</b>	<b>HOLBROOK WEST</b>
<b>Site Address:</b> 6 Owlscastle Close, Horsham, RH12 5YA. <b>Proposal:</b> Removal of existing conservatory and erection of a single storey rear extension.	
<b>Parish Council Comment 26/10/2023:</b> No objection.	
<b>HDC Decision</b>	<b>PERMITTED</b>

<b>DC/23/0409 – Amended Application</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 9 Lanyon Close, Horsham, RH12 5JP. <b>Proposal:</b> Erection of a single storey rear extension. <b>Additional plans have been uploaded onto HDC website</b>	
<b>Previous Parish Council Comment 24/08/2023:</b> No objection in principle but the Parish Council note the lack of clarity on boundary details.	
<b>Parish Council Comment 26/10/2023:</b> No objection in principle if the boundary issue is resolved.	
<b>HDC Decision</b>	<b>PERMITTED</b>

<b>DC/23/1725</b>	<b>ROFFEY SOUTH</b>
<b>Site Address:</b> Sainsbury's, 264A Crawley Road, Horsham, <b>Proposal:</b> Removal of Condition 9 of previously approved application DC/22/1812 (Change of use of the vacant car showroom (sui generis) to retail unit (Class E(a))) Relating to Personal Permission. Condition 9 is expressly inappropriate as it limits the benefit of the condition to a company. Removed	
<b>Parish Council Comment 21/09/2023:</b> No objection.	
<b>HDC Decision</b>	<b>REFUSED</b>

<b>DC/23/1580</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 12 Cottage Close, Horsham, RH12 4GS. <b>Proposal:</b> Surgery to 1x Oak.	
<b>Parish Council Comment 21/09/2023:</b> No objection subject to the comments of HDC's Tree Officer.	
<b>HDC Decision</b>	<b>PERMITTED</b>

<b>DC/23/1505</b>	<b>HOLBROOK EAST</b>
<p><b>Site Address:</b> Littlehaven Cottage, Rusper Road, Horsham, RH12 5QW.</p> <p><b>Proposal:</b> Replacement of wooden fence/gravel boards with concrete block wall, finished with coping stones, textured render and painted to match existing gate posts.</p>	
<p><b>Parish Council Comment 21/09/2023:</b> No objection.</p>	
<b>HDC Decision</b>	<b>PERMITTED</b>

<b>DC/23/1674</b>	<b>ROFFEY NORTH</b>
<p><b>Site Address:</b> 16 Glendale Close, Horsham, RH12 4GR.</p> <p><b>Proposal:</b> Erection of a front porch extension and a first floor front/side extension including the installation of 2no windows to the front and 2no windows to the side of the dwelling (Retrospective).</p>	
<p><b>Parish Council Comment 21/09/2023:</b> No objection but Members are concerned that the roof does not appear to be hipped.</p>	
<b>HDC Decision</b>	<b>PERMITTED</b>

<b>DC/23/1661</b>	<b>HOLBROOK WEST</b>
<p><b>Site Address:</b> 76 Pondtail Road, Horsham, RH12 5HR.</p> <p><b>Proposal:</b> Removal of existing conservatory and sunroom, erection of rear and side extensions.</p>	
<p><b>Parish Council Comment 21/09/2023:</b> No objection.</p>	
<b>HDC Decision</b>	<b>PERMITTED</b>

<b>DC/23/1556</b>	<b>ROFFEY SOUTH</b>
<p><b>Site Address:</b> 56 Wallis Way, Horsham, RH13 6ST.</p> <p><b>Proposal:</b> Surgery to 2 x Oak Trees.</p>	
<p><b>Parish Council Comment 24/08/2023:</b> No objection subject to the comments of HDC's Tree Officer.</p>	
<b>HDC Decision</b>	<b>PERMITTED</b>

<b>DC/23/0409</b>	<b>HOLBROOK EAST</b>
<p><b>Site Address:</b> 9 Lanyon Close, Horsham, RH12 5JP.</p> <p><b>Proposal:</b> Erection of a single storey rear extension.</p>	
<p><b>Parish Council Comment 24/08/2023:</b> No objection in principle but the Parish Council note the lack of clarity on boundary details.</p>	
<b>HDC Decision</b>	<b>PERMITTED</b>