



## NORTH HORSHAM PARISH COUNCIL

### MINUTES OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE MEETING HELD AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM ON THURSDAY 23<sup>RD</sup> NOVEMBER 2023 AT 7.30pm

**Present:** Cllr. J. Davidson (Vice Chairman), Cllr. Mrs G. Davidson-Fernandez\*, Cllr. Mrs R. Ginn, Cllr Mrs J. Gough, Cllr. R. Knight, Cllr. T. Rickett BEM, Cllr. D. Searle, Cllr. S. Torn\*, Cllr. R. Turner (Chairman), Cllr. Mrs S. Wilton (\*denotes absence)

**In attendance:** Kirsty Tickner - Committee Clerk

**PET/067/23 Public Forum**

There were no members of the public present.

**PET/068/23 Apologies for absence**

Members **NOTED** the apology and reason for absence from Cllr G. Davidson-Fernandez and Cllr S. Torn.

**PET/069/23 Declarations of Interest**

There was no declaration of interest declared.

**PET/070/23 Minutes**

The Minutes of the Committee Meeting held on 26<sup>th</sup> October 2023 were **AGREED** and signed by the Chairman as a true record.

**PET/071/23 Chairman's Announcements**

- i. Members **NOTED** that the following compliance complaints were received since the last meeting within the North Horsham Parish:

Ref. EN/23/0484

48 Swallowtail Road, Horsham, RH12 5YF

Alleged breach: Extension of residential curtilage onto pathway and erection of wall

Ref. EN/23/0496

60 Ringley Road, Horsham, RG12 4AT

Alleged: Breach of condition 12 of DC/16/0098 (Garage conversion to form habitable accommodation)

- ii. Members **NOTED** the information regarding the bins on Lemmington Way and Brooks Lane, that have both been removed by HDC due to consistent vandalism. A member of Horsham Society and some local residents have made contact with Bohunt school about the issue.

- iii. Members **NOTED** the update from Govia Thameslink on the ticket office proposals. Transport Focus and London TravelWatch updated Govia Thameslink that they are supportive of the principle of redeploying staff from ticket offices to improve the overall offer for customers. However, they have made clear that they are not able to approve these changes as there is feedback related to the railway as a whole which has not been completely addressed. As a result, following the process of the Ticketing and Settlement Agreement, all proposals have been withdrawn and will not be introduced. The consultation did, however, raise interesting ideas on related issues, such as expanding the types of products that can be sold at ticket machines. Where possible, with the wider industry they will look to introduce ideas such as this.
- iv. Members were made aware of the notification of the following two street names for the Mowbray Development, Merlon Way or Moat Way, and Drawbridge Close or Keep Close, all of which are on the previously approved list of street names for the development.
- v. The Chairman made Members aware of an email that was sent to the Clerk on Thursday 23<sup>rd</sup> November 2023. A resident in Lemmington Way emailed Bohunt School and the Clerk about parents of school children parking on the road, and on some occasions, on both sides of the road. The Chairman let Members know that the issue raised would be on next month's Agenda.

The Chairman's Announcements were **NOTED**.

**PET/072/23 Planning Appeals**

Members **NOTED** that there were no Planning Appeals

**PET/073/23 Planning Applications**

Members **NOTED** receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 26<sup>th</sup> October and considered each application in turn.

Following discussion of the applications, Members **RESOLVED** to submit the comments as detailed in **Appendix 1** to these Minutes.

**PET/074/23 Planning Decisions**

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee, which were **NOTED**.

**PET/075/23 To discuss resident concerns regarding Harwood Road**

Members were advised of a Harwood Road resident recently emailing Cllr J. Gough about their previous suggestion to WSCC of a crossing at the entrance of Leechpool wood, on the Harwood road. This was due to their concerns of it being a busy and fast road, and dog walkers, especially, are crossing there, as well as parents with young children. The resident said the response from WSCC was to raise a petition which they did not pursue at that time.

Members discussed the concerns of the resident and **AGREED** that they would like to see a speed review completed within the area to determine if there are any issues to pursue and for the Councillor for that area to be contacted.

**PET/076/23 To discuss damage to wooden post and rail fencing in Farhalls Crescent**

Members were made aware of Cllr. Simon Torn having been contacted by a resident of Farhalls Crescent, seeking a repair to the damaged post and rail fence surrounding the area of grass in the north east corner of the road. It is understood that the County Councillor has been contacted by the resident but no response received, and the resident is therefore seeking the assistance of the Parish Council in taking this matter up with Highways. Members reviewed the recent photos of the post and rail fence taken by the Committee Clerk.

Members discussed the damage and **AGREED** for WSCC Highways to be asked to replace with new post and rail fence, rather than removal, to prevent the risk of people parking on the green space.

**PET/077/23 Date of next Meeting**

The next meeting is scheduled for Thursday 21<sup>st</sup> December 2023 at 7.30pm.

There being no other business, the Chairman closed the meeting at 7.55pm.

.....Chairman

.....Date

**NORTH HORSHAM PARISH COUNCIL  
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION  
23<sup>RD</sup> NOVEMBER 2023**

<b>DC/23/2079</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 6 Amberley Close, Horsham, RH12 4LL. <b>Proposal:</b> Erection of a single storey side and rear extension.	
<b>Parish Council Comment 23/11/2023:</b> No objection, however, NHPC Members have a preference of a pitched roof rather than a flat roof.	
<b>HDC Decision</b>	

<b>DC/23/1958</b>	<b>HORSHAM RURAL</b>
<b>Site Address:</b> Warnham Brickworks, Langhurst Wood Road, Horsham, RH12 4QD. <b>Proposal:</b> Installation of heat pump.	
<b>Parish Council Comment 23/11/2023:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/23/2069</b>	<b>ROFFEY NORTH</b>
<b>Site Address:</b> 17 Millthorpe Road, Horsham, RH12 4ER. <b>Proposal:</b> Erection of a single storey rear extension.	
<b>Parish Council Comment 23/11/2023:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/23/1856</b>	<b>HOLBROOK EAST</b>
<b>Site Address:</b> 1 Tern Avenue, Horsham, RH12 5AT. <b>Proposal:</b> Conversion of Garage to form office space and utility room.	
<b>Parish Council Comment 23/11/2023:</b> No objection.	
<b>HDC Decision</b>	

<b>DC/23/1980</b>	<b>HORSHAM RURAL</b>
<p><b>Site Address:</b> Wimland Road, Faygate, West Sussex.</p> <p><b>Proposal:</b> Application for approval of Reserved Matters pursuant to Condition 5 of Outline Planning Permission reference DC/16/1677 for the Sports Pavilion. OPP accompanied by an Environmental Statement.</p>	
<p><b>Parish Council Comment 23/11/2023:</b> Objection. NHPC Members do feel that this is an important facility, but they object until this can be reviewed once the objections raised by other bodies are resolved.</p>	
<b>HDC Decision</b>	

<b>DC/23/2017</b>	<b>ROFFEY NORTH</b>
<p><b>Site Address:</b> 26 Searles View, Horsham, RH12 4FG.</p> <p><b>Proposal:</b> Surgery to 1x Oak.</p>	
<p><b>Parish Council Comment 23/11/2023:</b> No objection subject to the comments of HDC's Tree Officer.</p>	
<b>HDC Decision</b>	

<b>S106/23/0020</b>	<b>HORSHAM RURAL</b>
<p><b>Site Address:</b> Mowbray (formerly Land North of Horsham) Horsham</p> <p><b>Proposal:</b> Discharge of planning obligations attached to planning approval DC/16/1677 (Schedule 9) relating to the provision of the health facility.</p>	
<p><b>Parish Council Comment 23/11/2023:</b> No objection, however, NHPC Members wish to stress the importance of this facility and how it is needed.</p>	
<b>HDC Decision</b>	