

**NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
THURSDAY 22ND FEBRUARY 2024 AT 7.30pm
AT ROFFEY MILLENNIUM HALL**

**CLERK'S REPORT TO BE READ IN CONJUNCTION WITH THE AGENDA
Numbers relate to those on the Agenda.**

1. Public Forum

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

3. Declaration of Interests

Members are advised to consider the Agenda for the meeting and determine in advance if they may have a **Personal, Disclosable Pecuniary or Other Registrable Interest** in any of the Agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the Agenda item; or when the interest becomes apparent to them. Details of the interest will be minuted.

If the interest is a **Disclosable Pecuniary Interest**, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber, unless they have received a dispensation.

Where you have an **Other Registrable Interest** (which is not a Disclosable Pecuniary Interest), Members are reminded that they must withdraw from the meeting chamber after making representations or asking questions.

Decision: To receive any Declarations of Interest from Members of the Committee.

5. Chairman's Announcements

- i. Members are asked to note that no compliance complaints have been received since the last meeting within the North Horsham Parish.
- ii. HDC have sent notice of the WSCC Post-16 Transport Policy Statement Consultation. West Sussex County Council asks for views each year about the Post-16 Transport Policy Statement. The consultation aims to make sure the information in the Policy Statement is up to date and complete. The Policy Statement sets out the help that is available through the council, schools, colleges and transport operators for young people of sixth-form age and those who are 19+ with an Education Health and Care Plan to get to school or college.

A consultation is now open for any Councillors or members of the public to complete the survey and is available via this [link](#) and runs until the 17 March 2024. All responses will be considered before the council's Post-16 Transport Policy statement is published at the end of May.

- iii. In late December 2023 the Government published a revised version of the National Planning Policy Framework (NPPF) which can be viewed using this link:
https://assets.publishing.service.gov.uk/media/65a11af7e8f5ec000f1f8c46/NPPF_December_2023.pdf.

Members are asked to note the circulation to all Parish Councillors on the weekly correspondence list dated 7th February, a Summary of the pertinent points following the publication of the revised NPPF at the end of 2023 as provided by HDC.

- iv. Members will recall that at the last meeting it was agreed that any comments to be submitted to the Planning Inspectorate regarding the Gatwick Airport North Runway Project, should be forwarded to the Committee Clerk by 9th February (Min. PET/101/23 refers). As no comments were received by the deadline, the Clerk has not submitted any further comments to the examination.

6. Planning Appeals

There have been no new Appeals lodged since the last meeting.

Notification has been received from HDC that the Appeal has been Dismissed in respect of DC/22/1960 for the development of a new 3 bedroomed, 2 storey detached house located on land to the north side of Flagstones on North Heath Lane, as well as new off street parking arrangements for Flagstones to the south side.

Decision: To note that no new Appeals have been received and the Appeal in relation to Flagstones, North Heath Lane has been dismissed.

7. Planning Applications

The current list of Planning Applications for comment is attached as **Appendix 1**.

Members are asked to note that application DC/23/2255 is a retrospective application for a site on which a Compliance complaint was submitted and was noted under the Chairman's Announcements at the meeting held 26th October 2023 (Min. PET/06/23 refers).

Decision: To consider Planning Applications received since 25th January 2024.

8. Planning Decisions

The current list of Planning Decisions by HDC is attached as **Appendix 2**.

Decision: To note the Schedule of Planning Decisions made by Horsham District Council since the last meeting in respect of previous applications.

9. Grass Verges along Redkiln Way

As Members will recall, this matter was last discussed at the meeting held 21st December 2023 (Min. PET/090/23 refers). To date there has been no further contact from the WSCC or HDC Councillors for this area. A further email has been received from a resident who states the following :-

I'm contacting you again because there does not appear to have been a response on the ground from WSCC. However, just in the past couple of weeks, vehicles are now parking completely on the verge! Perhaps the owners received a note telling them they were causing an obstruction or perhaps one owner just decided to park on the verge one day and others inevitably followed but either way the verge is now in a pitiful state. It's such a shame to see it like this. The green verge is an attractive amenity for the benefit of all residents, not just the drivers who park there on drivers time after time. It is the same vehicles for the majority of the time. I'm not sure of the law around parking on verges but suspect it's more likely to discourage than encourage.

Is there anything that can be done to encourage these vehicles to park legally and allow the verge to recover to what it was?

Decision : To note any update regarding the previously agreed actions and agree next steps

10. To alter the date of the August PET meeting to the 22nd August 2024.

The current date for the August PET meeting is on the 29th August 2024. Due to the Committee Clerk being on holiday then, the meeting could be moved one week forward to the 22nd August 2024.

Decision: Members to AGREE if the August PET meeting can be moved to the 22nd August 2024.

11. Legal Event Order for Horsham Definitive Map (13 June 2022)

West Sussex County Council (WSCC), as Surveying Authority, are responsible for keeping the Definitive Map and Statement up to date. The Definitive Map and Statement for Horsham sometimes changes by way of public path orders and legal events which require a Legal Event Order to formally update the Map and Statement.

WSCC have advised that the Definitive Map and Statement for Horsham was updated by way of Legal Event Order on 13 June 2022, as part of a wider project to update the entire definitive map and statement for West Sussex, which comprises 14 different map areas. A copy has been provided to all Parish Councils within the Horsham Definitive Map area and may be viewed in the Parish Office.

With regard to the update completed in 2022, the amendment that affects the Parish of North Horsham is :-

FP1586-3 - Greenfields Road south and southwest to Leith View Road, Horsham
Part of the public footpath 1586-3 in the parish of North Horsham commencing within the boundary of Northholmes School at GR 519324 132090 heading North for approximately 20m ending at the edge of the boundary of Northholmes School GR 519319 132107 as shown by a bold continuous line on Item 45 to the order (attached as **Appendix 3**).

Decision : To note the update Definitive Map and Statement

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
22ND FEBRUARY 2024**

DC/24/0126	HOLBROOK WEST
Site Address: The Rising Sun, 41 Pondtail Road, Horsham, RH12 5HP. Proposal: Erection of a single storey detached garden building.	
Parish Council Comment 22/02/2024:	
HDC Decision	

DC/24/0117	ROFFEY NORTH
Site Address: 52 Littlehaven Lane, Horsham, RH12 4JB. Proposal: Removal of existing rear extension and erection of single storey rear extension and conversion of loft into habitable space.	
Parish Council Comment 22/02/2024:	
HDC Decision	

WSCC/004/24	HOLBROOK WEST
Site Address: North Heath Community Primary School, Erica Way, Horsham, RH12 5XL. Proposal: Installation of hardstanding and associated fencing and play equipment.	
Parish Council Comment 22/02/2024:	
HDC Decision	

DC/24/0128	HORSHAM RURAL
Site Address: Telecommunications Mast 11774, Rusper Road, Horsham. Proposal: Proposed Base Station Installation Upgrade.	
Parish Council Comment 22/02/2024:	
HDC Decision	

DC/24/0134	ROFFEY NORTH
Site Address: 24 Willow Road, Horsham, RH12 4UN. Proposal: Surgery to 1x Oak.	
Parish Council Comment 22/02/2024:	
HDC Decision	

DC/24/0131	ROFFEY SOUTH
Site Address: 55 Wallis Way, Horsham, RH13 6ST. Proposal: Surgery x6 Oak, Fell x2 Oak.	
Parish Council Comment 22/02/2024:	
HDC Decision	

DC/23/2255	ROFFEY SOUTH
Site Address: 176 Crawley Road, Horsham, RH12 4EU. Proposal: Resurfacing of access to the side of the dwelling and erection of a replacement boundary walls including the extension of the residential curtilage (Retrospective).	
Parish Council Comment 22/02/2024:	
HDC Decision	

DC/24/0174	ROFFEY SOUTH
Site Address: The Chimes, 175 Manor Fields, Horsham, RH13 6SG Proposal: Surgery to 2x Oak	
Parish Council Comment 22/02/2024:	
HDC Decision	

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING DECISIONS1923
25.01.2024 - 22.02.2024**

DC/23/2317	ROFFEY NORTH
Site Address: 3 Grasmere Gardens, Horsham, RH12 4GT. Proposal: Surgery 1x Lime.	
Parish Council Comment 25/01/2024: No objection subject to the comments of HDC's Tree Officer.	
HDC Decision	PERMITTED

DC/23/2229	ROFFEY SOUTH
Site Address: 25 Oak Tree Way, Horsham, RH13 6EQ. Proposal: Removal of existing conservatory and erection of a single storey rear extension.	
Parish Council Comment 21/12/2023: No objection.	
HDC Decision	PERMITTED

DC/23/2130	HOLBROOK EAST
Site Address: Electricity Sub Station, St Marks Lane, Horsham, RH12 5PU. Proposal: Surgery to 1x group mixed species and Fell 1x group mixed species.	
Parish Council Comment 21/12/2023: No objection subject to the comments of HDC's Tree Officer. The Committee requests that if the HDC Tree Officer finds trees that need to be felled, that they are replaced with an appropriate native species.	
HDC Decision	PERMITTED

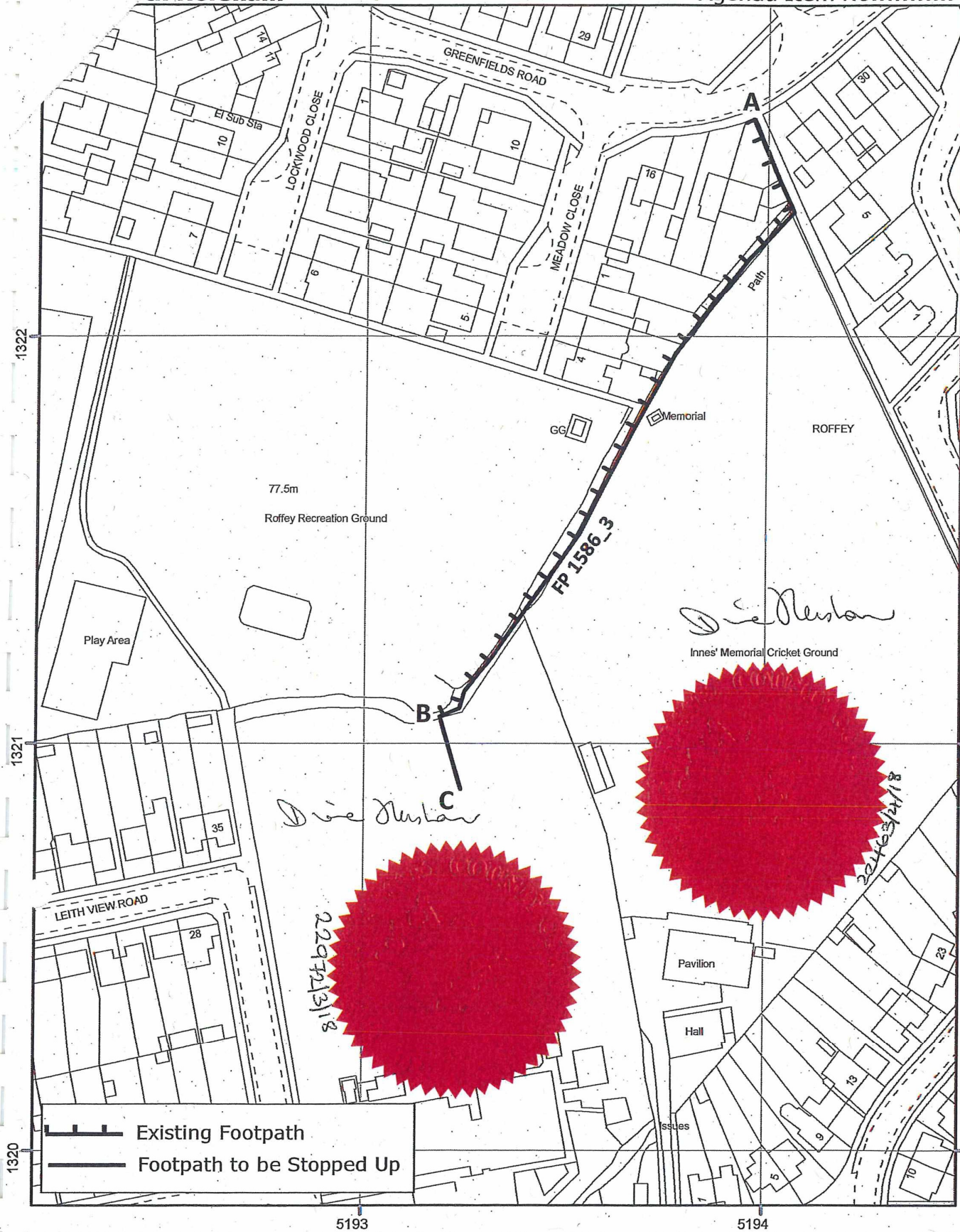
DC/23/1961	HOLBROOK EAST
Site Address: 36 Gateford Drive, Horsham, RH12 5FW. Proposal: Installation of air source heat pump to rear elevation.	
Parish Council Comment 21/12/2023: No objection.	
HDC Decision	PERMITTED

DC/23/2174	HOLBROOK EAST
Site Address: 6 Bartholomew Way, Horsham, RH12 5JL. Proposal: Conversion of garage and erection of a front and side extension.	
Parish Council Comment 21/12/2023: No objection.	
HDC Decision	PERMITTED

DC/23/1319	HOLBROOK WEST
<p>Site Address: 105 Pondtail Road, Horsham, RH12 5HT. Proposal: Erection of a single storey side extension (Part Retrospective).</p>	
<p>Parish Council Comment 21/12/2023: No objection in principle, providing the boundary and height issues are satisfactorily resolved.</p>	
HDC Decision	PERMITTED

DC/23/1856	HOLBROOK EAST
<p>Site Address: 1 Tern Avenue, Horsham, RH12 5AT. Proposal: Conversion of Garage to form office space and utility room.</p>	
<p>Parish Council Comment 23/11/2023: No objection.</p>	
HDC Decision	PERMITTED

DC/22/2244	HORSHAM RURAL
<p>Site Address: Land North of Horsham, RM Area, 2 Old Holbrook, Horsham Proposal: Non Material Amendment to previously approved application DC/21/0066 (Reserved matters application for the erection of 197 residential dwellings with associated parking, landscaping and open space following approval of outline application DC/16/1677, relating to layout, scale, appearance and landscaping) to allow for changes to the landscape scheme and landscape drawings. Not required on return application.</p>	
<p>Previous Parish Council Comment on application DC/21/0066 on 28/01/2021 As displayed in other developments of this size, there has been a lack of provision for young and older children in the early stages of development, leading to a variety of issues in the neighbourhood. There should be adequate space made available for young and older children at the beginning stage of the development.</p>	
<p>Parish Council Comment: No observations</p>	
HDC Decision	PERMITTED



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North Horsham: Proposed extinguishment of part of FP 1586_3 - Site Plan

Plan: 01731 | 1:1,250
Date: 01.03.2018

OS Sheet: TQ 13 SE
Grid Ref: 5190 1320



Photocopy liable to distortion

Matt Davey
Director of Highways and Transport

