



# North Horsham Parish Council

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27<sup>th</sup> March 2024

## NOTICE OF A MEETING OF THE PROPERTY COMMITTEE

Councillors are respectfully summoned to attend a meeting of the Property Committee of North Horsham Parish Council on **Thursday 4<sup>th</sup> April 2024 commencing at 7.30pm** in Chichester Room at Roffey Millennium Hall, Crawley Road, Horsham for the transaction of the business on the agenda below. Members of the Press and public are welcome to attend the meeting.

S. J. Norman

Sarah Norman  
Clerk to the Council

### **Committee Members:**

Cllr K. Burgess, Cllr J Davidson, Cllr R Ginn, Cllr R Knight, Cllr D Searle, Cllr J Smithurst, Cllr S Torn, Cllr T Ricket B.E.M, Cllr R Turner

### **AGENDA**

**1. Public Forum**

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. The business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

**2. Apologies for absence**

**Decision: To receive apologies for absence.**

**3. Declarations of Interest**

Any changes in interests should be reported to the Clerk as soon as possible.

See Committee Report.

**Decision: To receive any Declarations of Interest from Members of the Committee.**

**4. Minutes**

Circulated previously.

**Decision: To approve and sign the Minutes of the Meeting held on 8<sup>th</sup> February 2024.**

**5. Chairman's Announcements - for information and noting only**

**Decision: To note any announcements.**

**6. Finance**

See Appendix A and the detailed I & E report circulated via email with the agenda.

**Decision:**

**To note the Financial Report to 29<sup>th</sup> February 2024.**

**7. Completed Works**

See Committee Report.

**Decision: To note the completed works and ratify any detailed expenditure.**

**8. On-going Works**

See Committee Report.

**Decision: To note the on-going works and ratify any detailed expenditure.**

**9. Heating Controller and Thermostats at Holbrook Tythe Barn (HTB)**

See Committee Report

**Decision: To consider the quotation for the heating controller and thermostats at HTB, to be funded from the Repair & Renewals EMR.**

**10. Upgrade of Playground Equipment**

See Committee Report, Quotations & Summary Sheet

**Decision:**

**To consider the quotations and plans for upgraded equipment at Amberley Road & Birches Road play areas, to be funded from the Playground Upgrade EMR.**

**11. Use of Urns at all Buildings**

See Committee Report

**Decision: To consider and approve a hire charge of £10.00 (+ vat at RMH) for use of urns for groups of under 35 hirers.**

**12. HDC's New Initiative for Small Business Growth – Shared Premises Scheme**

See Committee Report

**Decision: To consider the scheme at Parish Council venues.**

**13. Tree Works at Earles Meadow**

See Committee Report

**Decision: To consider the requested tree works, totalling £120.00 , to be funded from the 'Open Spaces' budget.**

**14. Flower Beds at HTB**

See Committee Report

**Decision: To consider the quotation for maintenance of flower beds at HTB, totalling approx. £450.00, to be funded from the 'Open Spaces' budget.**

**15. Recycling Clothes Bin at HTB**

See Committee Report

**Decision: To consider changing the donation recipient.**

**16. Date of Next Meeting**

**Decision: To note the next meeting to be held on Thursday 6<sup>th</sup> June 2024.**

**Please note that the agenda and associated report can be found on the Parish Council website <http://www.northhorsham-pc.gov.uk>.**