

**EXTRAORDINARY MEETING OF THE FINANCE & ADMINISTRATION COMMITTEE  
TO BE HELD ON FRIDAY 19<sup>th</sup> APRIL 2024 AT 10am**

**CLERK'S REPORT**

To be considered in conjunction with the Agenda for this meeting. Numbers relate to the item numbers on the Agenda.

**1. Public Forum.**

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the Agenda. Each speaker is limited to 3 minutes. The business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

**3. Declarations of Interest.**

Members are advised to consider the Agenda for the meeting and determine in advance if they may have a **Personal, Disclosable Pecuniary or Other Registrable Interest** in any of the Agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the Agenda item; or when the interest becomes apparent to them. Details of the interest will be minuted.

If the interest is a **Disclosable Pecuniary Interest**, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber, unless they have received a dispensation.

Where you have an **Other Registrable Interest** (which is not a Disclosable Pecuniary Interest), Members are reminded that they must withdraw from the meeting chamber after making representations or asking questions.

**4. End of Year Accounts and Annual Governance and Accountability Return (AGAR) for the Year ended 31<sup>st</sup> March 2024**

The end of year accounts and a copy of Part 2 of the AGAR will be circulated to Members by email after the year-end close down on 16<sup>th</sup> April 2024.

**Decision : To consider the end of year accounts to 31<sup>st</sup> March 2024 and recommend to Full Council the approval of the figures which form Part 2 of the AGAR for 2023/24**