



NORTH HORSHAM PARISH COUNCIL

MINUTES OF THE PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE MEETING HELD AT ROFFEY MILLENNIUM HALL, CRAWLEY ROAD, HORSHAM ON THURSDAY 28TH MARCH 2024 AT 7.30pm

Present: Cllr. J. Davidson (Vice Chairman), Cllr. Mrs G. Davidson-Fernandez*, Cllr. Mrs R. Ginn*, Cllr Mrs J. Gough, Cllr. R. Knight, Cllr. T. Rickett BEM*, Cllr. D. Searle, Cllr. S. Torn*, Cllr. R. Turner (Chairman), Cllr. Mrs S. Wilton (*denotes absence)

In attendance: Kirsty Tickner - Committee Clerk

PET/115/24 Public Forum

There was one member of the public present.

Representation was made by one member of the public in relation to Agenda item 9 regarding the discussion of concerns regarding Lambs Farm Road and revisit parking issues and road safety within the Parish.

PET/116/24 Apologies for absence

Members **NOTED** the apology and reason for absence from Cllr G. Davidson-Fernandez, Cllr. R. Ginn and Cllr. S Torn. No apologies were received from Cllr. T. Rickett BEM.

PET117/24 Declarations of Interest

Cllr. D. Searle declared an interest in Planning Applications DC/24/0258 and DC/24/0242 as he lives in Earls Meadow. Cllr. J. Davidson declared an interest in Planning Application DC/24/0314, due to being a neighbour.

PET/118/24 Minutes

The Minutes of the Committee Meeting held on 22nd February 2024 were **AGREED** and signed by the Chairman as a true record.

PET/119/24 To Vary the Order of Business

In accordance with SO 10 (a) (vi), Members **AGREED** to vary the order of business and take Agenda item 9 next. Cllr. J. Davidson seconded the change of order.

PET/120/24 To discuss resident concerns regarding Lambs Farm Road and revisit parking issues and road safety within the Parish

Members were made aware of a Lambs Farm Road resident recently emailing the Clerk about their safety concerns with the increased traffic along the road and their speed, and vehicles parking on grass verges opposite Tesco. The resident was in attendance within the Public Forum and Members noted his previous concerns.

Members discussed the increased volume of traffic along Lambs Farm Road and the speeding of some vehicles and agreed there is a lack of safe pedestrian crossings on the road. The condition of the grass verges opposite Tesco were discussed along with the cars parking opposite the shops and some of the particular manoeuvres made by those cars.

Members **AGREED** that they do have concerns for the risk to safety of Lambs Farm Road pedestrians and drivers and would like the views on this from WSCC and HDC Councillors. Members also **AGREED** that it would be helpful if there was a petition for traffic calming measures from residents of Lambs Farm Road and the resident in attendance agreed to take this on.

PET/121/24 Chairman's Announcements

- i. Members were asked to note that the following compliance complaints have been received since the last meeting within the North Horsham Parish.

Ref. EN/24/0065

194 Crawley Road Horsham West Sussex RH12 4EU

Alleged breach: Construction of garden shed

Ref. EN/24/0086

86 Littlehaven Lane Horsham West Sussex RH12 4JB

Alleged breach: Construction of loft extension

- ii. Members were asked to recall an item on the Agenda for the November PET Meeting, (PET/076/23), regarding the damage to the wooden post and rail fencing at Farhalls Crescent. As per the **AGREED** action, on the 8th December 2023, the Committee Clerk submitted a form to WSCC Highways and asked them to replace with new post and rail fence, rather than removal, to prevent the risk of people parking on the green space, and contacted Cllr. Jay Mercer. Since then, we received the following update from WSCC Highways:

"I attended today with the view to remove some damaged fencing but leaving others in place. I was approached by residents of the area and I explained highways position and they were very understanding.

They asked if they could pay to have some minor repairs done (as we no longer maintain) and I agreed that they could. However, to ensure everything was safe, I removed any dangerous nails and metal straps. I also ensured the rest of the fencing was secured and hammered back in any loose nails.

I will be closing this enquiry (for now) as it is clear the residents would like to preserve what is left".

- iii. Members were advised that as the Parish Council has registered as an Interested Party in the Gatwick Northern Runway Examination, a further update has been received regarding the timetable and procedures. However, as the Committee noted in the Chairman's Announcement at the last meeting held 22nd February 2024, as no comments had been provided by Members,

no further submission was made to the Examiner (Min. PET/107/24iv refers). Therefore, following liaison with the Committee Chairman, no further action has been taken.

- iv. Members were advised that the Clerk recently attended the monthly meeting between Horsham District Clerks and Insp. Neil Durkin of Sussex Police. Discussion took place regarding the Community Speed Watch Schemes in place in the neighbouring Neighbourhood Council's and they offered to give any assistance to NHPC should they wish to look into a scheme for the Parish. If Members would like to consider this further, it would need to be an Agenda item for a future Committee Meeting.
- v. The Chairman reminded Members of the email sent by the Parish Clerk regarding the S106 Funding Application Consultation for the Food Waste Collection Phase 1. As per the email, Members were asked to send any comments to the Parish Clerk by Tuesday 5th April 2024.
- vi. The Chairman made Members aware of a volunteer who cleared up mud off the footpath along Leith View Road.

The Chairman's Announcements were **NOTED**.

PET/122/24 Planning Appeals

There have been no new Appeals lodged since the last meeting. Members **NOTED** the Planning Appeal information.

PET/123/24 Planning Applications

Members **NOTED** receipt of the schedule of Planning Applications received under the Town and Country Planning Act 1990 from HDC since 22nd February 2024 and considered each application in turn.

Members were asked to note that applications S106/24/0003, DC/24/0329 and DC/24/0427, did not require any comments to be made on return.

Following discussion of the applications, Members **RESOLVED** to submit the comments as detailed in **Appendix 1** to these Minutes.

PET/124/24 Planning Decisions

An ongoing schedule of planning decisions made by HDC had been circulated to members of the Committee, which were **NOTED**.

PET/125/24 Date of next Meeting

The next meeting is scheduled for Thursday 25th April 2024 at 7.30pm.

There being no other business, the Chairman closed the meeting at 8.20pm.

.....Chairman

.....Date

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
28TH MARCH 2024**

DC/24/0427 - No comments required on return	HORSHAM RURAL
Site Address: Squirrels Old Holbrook Horsham, RH12 4TW Proposal: Non Material Amendment to previously approved application DC/21/2440 (Demolition of existing bungalow and erection of a replacement three bedroom bungalow with basement) relocation of the garage and bungalow and amendments to the property boundary.	
Parish Council Comment 28/03/2024: No comments required on return.	
HDC Decision	

DC/24/0258	ROFFEY NORTH
Site Address: 65 Earles Meadow, Horsham, RH12 4HR. Proposal: Erection of a first floor side extension.	
Parish Council Comment 28/03/2024: No objection.	
HDC Decision	

DC/24/0250	HOLBROOK WEST
Site Address: 18 Heath Way, Horsham, RH12 5XN. Proposal: Demolition of garage. Erection of a single storey side extension with front porch and roof reconfiguration. Conversion of rear conservatory	
Parish Council Comment 28/03/2024: No objection.	
HDC Decision	

DC/24/0274	ROFFEY NORTH
Site Address: 88 Farhalls Crescent, Horsham, RH12 4BY. Proposal: Demolition of existing garage. Erection of a single storey side and rear extension.	
Parish Council Comment 28/03/2024: No objection, however, NHPC would prefer it to be built with a slanted roof and not a flat roof.	
HDC Decision	

S106/24/0003 – No comments required on return	HORSHAM RURAL
<p>Site Address: Mowbray (Land North of Horsham), Old Holbrook, Horsham.</p> <p>Proposal: Discharge of obligation pursuant to Schedule 4, Part 17 Clauses 1.3.1 to 1.3.3 (Management Company) under planning permission DC/16/1677</p>	
<p>Parish Council Comment 28/03/2024: No comments required on return.</p>	
HDC Decision	

DC/24/0242	ROFFEY NORTH
<p>Site Address: Open Space Between 71 Amberley Road And 5 Earles Meadow, Horsham, RH12 4HP.</p> <p>Proposal: Surgery to 1x Cherry.</p>	
<p>Parish Council Comment 28/03/2024: No objection to the surgery of the Cherry tree, subject to the comments of HDC's Tree Officer.</p>	
HDC Decision	

DC/24/0329 – No comments required on return	HORSHAM RURAL
<p>Site Address: Horsham, North Rusper, Streetworks, Rusper Road, Horsham, RH12 5JW.</p> <p>Proposal: To install electronic communications apparatus/development ancillary to radio equipment housing on behalf of Cornerstone. Proposed upgrade to the existing 17.0m High Pole.</p>	
<p>Parish Council Comment 28/03/2024: No comments required on return.</p>	
HDC Decision	NO OBJECTION TO NOTIFICATION

DC/24/0332	HOLBROOK EAST
<p>Site Address: 11 Allcard Close, Horsham, RH12 5AJ.</p> <p>Proposal: Surgery to 1x Lawson Cypress and 2x Sweet Chestnut.</p>	
<p>Parish Council Comment 28/03/2024: No objection to the surgery of the three trees, subject to the comments of HDC's Tree Officer.</p>	
HDC Decision	

DC/24/0314	ROFFEY NORTH
Site Address: 7, Unit 1, Littlehaven Lane, Horsham, RH12 4JF. Proposal: Construction of a new first floor for residential use (as 1 self-contained dwelling) above the existing commercial premises.	
Parish Council Comment 28/03/2024: Objection. NHPC are concerned about the proposed construction being overbearing and representing overdevelopment.	
HDC Decision	

DC/24/0281	HOLBROOK EAST
Site Address: 32 Lanyon Close, Horsham, RH12 5JP. Proposal: Removal of garage door and installation of a window and brickwork to match existing house.	
Parish Council Comment 28/03/2024: No objection.	
HDC Decision	

DC/24/0001	HORSHAM RURAL
Site Address: 32 Buttercup Road, Horsham, RH12 6AQ. Proposal: Conversion of existing car port to create enclosed garage.	
Parish Council Comment 28/03/2024: No objection.	
HDC Decision	

DC/24/0208	ROFFEY NORTH
Site Address: 4 Holming End, Horsham, RH12 4UW. Proposal: Fell 1x Scotts Pine, Surgery to 3x Sycamore, and Surgery to 5x Oak.	
Parish Council Comment 28/03/2024: No objection subject to the comments of HDC's Tree Officer. The Committee requests that if feasible, the felled tree be replaced with an appropriate native species.	
HDC Decision	

DC/24/0393	HOLBROOK WEST
Site Address: 136 Pondtail Road, Horsham, RH12 5EZ. Proposal: Surgery to a Group of 21x Conifer.	
Parish Council Comment 28/03/2024: No objection to the surgery of the 21 Conifers, subject to the comments of HDC's Tree Officer.	
HDC Decision	