

**Notes from the Community Infrastructure Levy (CIL) Working Party Meeting
held at Roffey Millennium Hall on Friday 26th April 2024 at 11.30am**

In attendance:-

Cllr. R Knight - representing the Property Committee

Cllr. J Smithurst - representing the Finance and Administration Committee

Clerk - Sarah Norman; Deputy Clerk - Lisa Underwood

1. Elect a Chairman

Cllr. Smithurst was elected as the Chairman for the Meeting.

2. Apologies

Apologies were received from Cllr. Searle.

3. To receive and accept the Notes of the last meeting on 27th October 2023

The Notes as previously circulated were accepted.

4. Income and Expenditure - to receive an update including possible future receipts

Members **NOTED** that, after all expenditure to date and accounting for the £5,000 initial contribution to the outdoor gym equipment, CIL money remaining available was £7,844.17.

As was noted at the last meeting, from the updates provided by HDC there was no predicted income at the current time, with Members noting that this was largely due down to the delays resulting from the Water Neutrality situation. In the longer term there would be substantial receipts from the Novartis development, but this was still some years off.

5. Receive an update on projects already agreed

There were no projects currently pending.

6. To consider any potential future projects

Members received the recommendation from the Property Committee Meeting held 8th February 2024 (Min. PR/082/24 (iii) refers) to install a bench in the bus shelter at Jackdaw Lane at a total cost of £330. Following discussion, it was agreed that the recommendation be accepted.

Discussion took place about the issue raised at the recent Annual Parish Meeting regarding the footpath across the railway from Treadcroft Drive to Bluebell Close (Chennells Way). It was noted that this will be discussed by the PET Committee in due course, but the suggestion was made that CIL funding be used towards costs should works go ahead.

7. To make recommendation to Council of projects to be undertaken using available funds

The Working Party **AGREED** to **RECOMMEND** to Council expenditure of £330 to install a bench in the Parish Council owned bus shelter at Jackdaw Lane

8. Date of next meeting

It was **NOTED** that the next Working Party meeting would be held in October 2024 - exact date to be confirmed.

There being no other business the Meeting closed at 11.47am