

**NORTH HORSHAM PARISH COUNCIL
PLANNING, ENVIRONMENT AND TRANSPORT COMMITTEE
THURSDAY 25TH APRIL 2024 AT 7.30pm
AT ROFFEY MILLENNIUM HALL**

**CLERK'S REPORT TO BE READ IN CONJUNCTION WITH THE AGENDA
Numbers relate to those on the Agenda.**

1. Public Forum

The Public Forum will last for a period of up to 15 minutes during which members of the public may put questions to the Council or draw attention to relevant matters relating to the business on the agenda. Each speaker is limited to 3 minutes. Business of the meeting will start immediately following the public forum or at 7.45pm whichever is the earlier.

3. Declaration of Interests

Members are advised to consider the Agenda for the meeting and determine in advance if they may have a **Personal, Disclosable Pecuniary or Other Registrable Interest** in any of the Agenda items. If a Member decides they do have a declarable interest, they are reminded that the interest and the nature of the interest must be declared at the commencement of the consideration of the Agenda item; or when the interest becomes apparent to them. Details of the interest will be minuted.

If the interest is a **Disclosable Pecuniary Interest**, Members are reminded that they must take no part in the discussions of the item at all; or participate in any voting; and must withdraw from the meeting chamber, unless they have received a dispensation.

Where you have an **Other Registrable Interest** (which is not a Disclosable Pecuniary Interest), Members are reminded that they must withdraw from the meeting chamber after making representations or asking questions.

Decision: To receive any Declarations of Interest from Members of the Committee.

5. Chairman's Announcements

- i. Members are asked to note that the following compliance complaints have been received since the last meeting within the North Horsham Parish:

Ref: EN/24/0121

48 Broadwood Close, Horsham, West Sussex, RH12 4JY.

Alleged breach: erection of outbuilding in excess of 2.5m height within 2m of boundary.

Ref: EN/24/0127

Land To The South of Forest Road Colgate West Sussex

Alleged breach: Erection of structure on land

- ii. Members may recall an item on the Agenda for the PET meeting on the 28th March 2024, regarding a residents concerns about Lambs Farm Road and revisiting parking issues and road safety within the Parish. As per the AGREED action, on Monday 15th April, the Committee Clerk contacted, by email, Councillor Jay Mercer as the WSCC Councillor and Councillors Tony Bevis and Belinda Walters as the HDC Councillors, for Roffey North. They were asked for their views on the risk to safety of Lambs Farm Road pedestrians and drivers.

Councillor Jay Mercer responded on the same day to let us know that he has also been contacted directly by residents about the speed and noise of traffic on Lambs Farm Road and he would support actions that could be taken to reduce these and provide more safe crossing points, such as the new traffic island planned for Harwood Road.

Tony Bevis also responded on the same day and shares the concerns about the traffic on Lamb Farms Road regarding pedestrians on the street. Tony feels the profile of traffic varies as one goes down Lambs Farm Rd from the Norfolk, the top section is wide with very few parked cars and generally this is where motorists appear to be speeding, towards the school and shops there is more parking which forces drivers to slow down, further down the road there is sporadic parking on both sides which again slows drivers down. Overall, Tony would welcome automated signs showing vehicle speed and a speed survey. Depending on the outcome, he would welcome a 20 mph limit but realise that this would require evidence.

6. Planning Appeals

HDC have advised that an Appeal has been made to the Secretary of State against the Council's refusal of permission to vary or remove a condition or conditions in relation to DC/23/1725 - 264A Crawley Road, Horsham, RH12 4HG, for the Removal of Condition 9 of previously approved application DC/22/1812 (Change of use of the vacant car showroom (sui generis) to retail unit (Class E(a))) relating to Personal Permission. The appeal will be determined on the basis of Written Representations. This means that the appeal will be decided on written statements of the parties concerned and that no public hearing or local inquiry will be held. All representations must be received by 30th April 2024. Any representations submitted after the deadline will not usually be considered and will be returned. The Planning Inspectorate does not acknowledge representations. All representations must quote the appeal reference.

This application was last considered under the Parish Council's Scheme of Delegation on 21st September 2023. The comment submitted was "*No Objection*". The application DC/22/1812 was last considered by the Parish Council on 26th January 2023 with a comment submitted of "*No Objection and NHPC support the Stage 1 Road Safety Audit*", and previously on the 24th November 2022 with a comment submitted of "*No objection*".

Decision: To note the Appeals received or determined since the last meeting

7. Planning Applications

The current list of Planning Applications for comment is attached as **Appendix 1**.

Decision: To consider Planning Applications received since 28th March 2024.

8. Planning Decisions

The current list of Planning Decisions by HDC is attached as **Appendix 2**.

Decision: To note the Schedule of Planning Decisions made by Horsham District Council since the last meeting in respect of previous applications.

9. Community Litter Pick

As part of St Marks Church 'Eco Church Journey', they recently contacted the Clerk regarding the potential to work together on a community litter pick within the Parish, possibly also in partnership with HDC.

Decision: To consider partnering with local organisations for a community litter pick.

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING APPLICATIONS FOR CONSIDERATION
25TH APRIL 2024**

DC/24/0469	HOLBROOK WEST
Site Address: 46 Pondtail Road, Horsham, RH12 5HR. Proposal: Erection of a single storey rear extension.	
Parish Council Comment 25/04/2024:	
HDC Decision	

DC/24/0467	ROFFEY NORTH
Site Address: 12 Amberley Road, Horsham, RH12 4LN. Proposal: Construction of single storey ground floor rear/side extension.	
Parish Council Comment 25/04/2024:	
HDC Decision	

DC/24/0474	HOLBROOK WEST
Site Address: 5 Woodstock Close, Horsham, RH12 5YT. Proposal: Demolition of existing conservatory. Erection of a two storey side extension and first floor extension over existing garage.	
Parish Council Comment 25/04/2024:	
HDC Decision	

DC/24/0483	HOLBROOK WEST
Site Address: 76 Pondtail Road, Horsham, RH12 5HR. Proposal: Removal of existing rear conservatory and erection of a single storey extension.	
Parish Council Comment 25/04/2024:	
HDC Decision	

DC/24/0201	ROFFEY SOUTH
Site Address: 2 Wood End, Horsham, RH12 4NU. Proposal: Installation of a 6ft boundary fence at the side of the dwelling.	
Parish Council Comment 25/04/2024:	
HDC Decision	

DC/24/0446	HORSHAM RURAL
<p>Site Address: Land North of Horsham, Old Holbrook, Horsham. Proposal: Application for approval of Reserved Matters pursuant to Condition 5 of Outline Planning Permission reference DC/16/1677 for the extension of the Phase 1 Primary Road to Old Holbrook, landscaping, SUDS, ecological enhancements, substation, footbridge and the Sub Phase 1D Strategic Landscape Buffer.</p>	
Parish Council Comment 25/04/2024:	
HDC Decision	

DC/24/0556	HOLBROOK WEST
<p>Site Address: 21 Haybarn Drive, Horsham, RH12 5JF. Proposal: Surgery to 1x Oak.</p>	
Parish Council Comment 25/04/2024:	
HDC Decision	

DC/24/0544 - No comments required on return	HORSHAM RURAL
<p>Site Address: Mowbray, Land Formerly Known As Land North of Horsham Proposal: Non Material Amendment to previously approved application DC/16/1677 (Outline planning application with all matters reserved except access for a mixed use strategic development to include housing (up to 2,750 dwellings), business park (up to 46,450 m2), retail, community centre, leisure facilities, education facilities, public open space, landscaping and related infrastructure) relating to layout</p>	
Parish Council Comment 25/04/2024:	
HDC Decision	

**NORTH HORSHAM PARISH COUNCIL
SCHEDULE OF PLANNING DECISIONS1923
28.03.2024 - 25.04.2024**

DC/24/0250	HOLBROOK WEST
<p>Site Address: 18 Heath Way, Horsham, RH12 5XN. Proposal: Demolition of garage. Erection of a single storey side extension with front porch and roof reconfiguration. Conversion of rear conservatory</p>	
<p>Parish Council Comment 28/03/2024: No objection.</p>	
HDC Decision	PERMITTED

DC/24/0274	ROFFEY NORTH
<p>Site Address: 88 Farhalls Crescent, Horsham, RH12 4BY. Proposal: Demolition of existing garage. Erection of a single storey side and rear extension.</p>	
<p>Parish Council Comment 28/03/2024: No objection, however, NHPC would prefer it to be built with a slanted roof and not a flat roof.</p>	
HDC Decision	PERMITTED

S106/24/0003 – No comments required on return	HORSHAM RURAL
<p>Site Address: Mowbray (Land North of Horsham), Old Holbrook, Horsham. Proposal: Discharge of obligation pursuant to Schedule 4, Part 17 Clauses 1.3.1 to 1.3.3 (Management Company) under planning permission DC/16/1677</p>	
<p>Parish Council Comment 28/03/2024: No comments required on return.</p>	
HDC Decision	PERMITTED

DC/24/0329 – No comments required on return	HORSHAM RURAL
<p>Site Address: Horsham, North Rusper, Streetworks, Rusper Road, Horsham, RH12 5JW. Proposal: To install electronic communications apparatus/development ancillary to radio equipment housing on behalf of Cornerstone. Proposed upgrade to the existing 17.0m High Pole.</p>	
<p>Parish Council Comment 28/03/2024: No comments required on return.</p>	
HDC Decision	NO OBJECTION TO NOTIFICATION

DC/23/2248	HOLBROOK EAST
Site Address: 51 Olive Close, Horsham, RH12 4TH. Proposal: Installation of 2No windows to the western elevation and associated alterations.	
Parish Council Comment 22/02/2024: No objection.	
HDC Decision	PERMITTED

DC/24/0120	HOLBROOK EAST
Site Address: Roffey Football Club, Bartholomew Way, Horsham, RH12 5JL. Proposal: Erection of observation tower.	
Parish Council Comment 22/02/2024: No objection.	
HDC Decision	PERMITTED

WSCC/004/24	HOLBROOK WEST
Site Address: North Heath Community Primary School, Erica Way, Horsham, RH12 5XL. Proposal: Installation of hardstanding and associated fencing and play equipment.	
Parish Council Comment 22/02/2024: No objection.	
HDC Decision	PERMITTED

DC/24/0134	ROFFEY NORTH
Site Address: 24 Willow Road, Horsham, RH12 4UN. Proposal: Surgery to 1x Oak.	
Parish Council Comment 22/02/2024: No objection subject to the comments of HDC's Tree Officer.	
HDC Decision	PERMITTED

DC/24/0131	ROFFEY SOUTH
Site Address: 55 Wallis Way, Horsham, RH13 6ST. Proposal: Surgery x6 Oak, Fell x2 Oak.	
Parish Council Comment 22/02/2024: No objection to the surgery of the six trees, subject to the comments of HDC's Tree Officer. Due to the oak trees being in a long row, the Committee requests that if the HDC Tree Officer finds two trees need to be felled, that they are replaced with oak trees.	
HDC Decision	PERMITTED

DC/23/2255	ROFFEY SOUTH
Site Address: 176 Crawley Road, Horsham, RH12 4EU. Proposal: Resurfacing of access to the side of the dwelling and erection of a replacement boundary walls including the extension of the residential curtilage (Retrospective).	
Parish Council Comment 22/02/2024: No objection provided that pedestrian access is protected, and the concerns of the Arboricultural Officer are addressed.	
HDC Decision	PERMITTED

DC/24/0174	ROFFEY SOUTH
Site Address: The Chimes, 175 Manor Fields, Horsham, RH13 6SG Proposal: Surgery to 2x Oak	
Parish Council Comment 22/02/2024: No objection subject to the comments of HDC's Tree Officer.	
HDC Decision	PERMITTED

S106/23/0020	HORSHAM RURAL
Site Address: Mowbray (formerly Land North of Horsham) Horsham Proposal: Discharge of planning obligations attached to planning approval DC/16/1677 (Schedule 9) relating to the provision of the health facility.	
Parish Council Comment 23/11/2023: No objection, however, NHPC Members wish to stress the importance of this facility and how it is needed.	
HDC Decision	PERMITTED