

**NORTH HORSHAM PARISH COUNCIL  
ASSET REGISTER  
SUMMARY - YEAR END MARCH 2024**

	<b>GROSS TOTAL</b>
	<b>23/24</b>
HTB	72,513
RMH	1,060,993
NHH	41,137
PLAY AREAS	183,278
STREET FURNITURE	59,429
<b>TOTAL</b>	<b>1,417,350</b>

that a threshold cost of £200 (excluding VAT) be used and only items above this would be included on the register (FA/12/22)

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24  
NORTH HEATH HALL**

NO.	DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST	INSURED VALUE	DISPOSAL DATE
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**BUILDINGS AND LAND**

1	North Heath Hall, St Marks Lane, Horsham, RH12 5PU	1988	1	2,024,448	2,267,382	
			1	2,024,448	2,267,382	

**INTEGRAL FEATURES**

A	Under Floor Heating system					
B	Gas Boiler	01.04.2020	3,770	3,770		
C	Light Fittings					
D	Toilets (x 5)					
E	Fitted Kitchen	12.3.2009	9,478	10,000		
F	Fitted Kitchenette	9.7.2009	1,522	1,750		
G	Floor Covering (vinyl)	2003	3,927	12,000		
H	Floor Covering (vinyl) - lower	28.7.2013	1	2,970		
I	External Lighting					
J	Velux opening mechanism		1	866		
K	Stage					
L	Stage Storage Cupboards		500	500		
M	Floor covering	01.08.2015	9000	9000		
N	Water Heater	Apr-23	1248.75	1248.75		
			29,448	42,105		

**BUILDINGS AND LAND**

VAT at 20%

**TOTALS**

1	2,024,448	
	404,890	
1	2,429,338	2,267,382

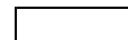
NO.	DESCRIPTION	DATE	PROXY	REPLACEMENT	INSURED	DISPOSAL
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**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24**  
**NORTH HEATH HALL**

		ACQUIRED	COST OR PURCHASE VALUE £	COST	VALUE	DATE
<b>A</b>	<b>FURNITURE, FIXTURES FITTINGS AND TENANT'S IMPROVEMENTS</b>					
	<b>FURNITURE</b>					
<b>1</b>	Folding Tables (large)	25.4.2012	2,186	2,603		
<b>1A</b>	Folding Tables (small)	01.3.2018	240	240		
<b>2</b>	Folding Chairs	21.7.2008	4,298	4,530		
<b>3</b>	Chair Trolleys	21.7.2008	660	751		
<b>4</b>	Table Trolley x 2	Oct 23	500	500		
			<b>7,884</b>	<b>8,624</b>		
	<b>FIXTURES AND FITTINGS</b>					
<b>4</b>	Entrance Matting	N/K	1	500		
<b>5</b>	Waiting Bench	2001	127	250		
<b>6</b>	Window Curtains	2011	4,947	3,000		
			<b>5075</b>	<b>3750</b>		
	<b>IMPROVEMENTS</b>					
<b>7</b>	Noise Limiter System	1991	6,690	8,000		
<b>8</b>	Stage Lighting system	1991	1	0		
<b>9</b>	Sound system	1991	1	9,000		
<b>10</b>	Stage Curtains	2006	949	3,500		
<b>11</b>	Partition Wall	17.8.2009	8,800	10,000		
<b>12</b>	Alarm system	2012	2,119	7,000		
<b>13</b>	Roof Window Openers	17.12.2014	866	1,000		
<b>14</b>	Sound Speakers	12.04.2019	207	207		
<b>15</b>	Light fittings and tubes	01.03.20	990	990		
			<b>20,623</b>	<b>39,697</b>		
	<b>CONTENTS (A)</b>		<b>33,582</b>	<b>52,071</b>		
	<b>VAT @ 20%</b>			10,414		
	<b>TOTAL CONTENTS (A)</b>		<b>33,582</b>	<b>62,485</b>	<b>89,319</b>	

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24**  
**NORTH HEATH HALL**

<b>NO.</b>	<b>DESCRIPTION</b>	<b>DATE ACQUIRED</b>	<b>PROXY COST OR PURCHASE VALUE £</b>	<b>REPLACEMENT COST</b>	<b>INSURED VALUE</b>	<b>DISPOSAL DATE</b>
<b>B</b>	<b>OTHER CONTENTS NOT SPECIFIED BELOW AND CONSUMABLE STOCK</b>					
<b>2</b>	Internal Signage	N/K	224	224		
<b>3</b>	Clocks	N/K	1	20		
<b>4</b>	Kettles	N/K	90	135		
<b>5</b>	Paper Towel Dispensers	N/K	1	60		
<b>6</b>	Kitchen Swing Bins	N/K	1	30		
<b>7</b>	Internal Notice Boards	1991	138	800		
<b>8</b>	Fire Blankets	1995	1	50		
<b>9</b>	External Notice Boards	10.2015	485	485		
<b>10</b>	Henry Vacuum Cleaner	1.7.2001	86	80		09.07.2021
<b>11</b>	Crockery/Cutlery etc.	1.7.2001	377	675		
<b>13</b>	Fire Extinguishers )	2006	827	900		
<b>14</b>	120L Nappy Bin	17.7.2006	78	300		
<b>16</b>	Range Oven	2009	1,200	1,500		
<b>17</b>	Tea Urn	26.3.2009	148	160		
<b>18</b>	Free Standing Fridge	9.7.2009	168	260		
<b>19</b>	Dishwasher	6.8.2013	230	250		
<b>20</b>	Karcher Floor Polisher	28.1.2015	703	850		
<b>20</b>	Cleaning Hand Tools	Various	1	120		
<b>21</b>	Stored Cleaning Materials	Various	800	1,050		
<b>22</b>	Hygiene Bins 23L x 3	01.02.2020	108	108		
<b>23</b>	Hand Sanitiser Dispenser (Wall)	25.02.20	45	45		
<b>24</b>	Auto Sanitiser Dispenser	28.07.2020	191	191		
<b>25</b>	Auto sanitiser Floor Stand	11.08.2020	220	220		
<b>26</b>	Door Mat	28.09.2020.	22	22		
<b>29</b>	Storage Box	01.07.2020	26	26		



**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24  
NORTH HEATH HALL**

30	Cigarette Bin (external use)	28.06.2021	20	20		
31	Henry Vacuum Hoover	09.07.2021	103	103		
32	Numatic TT1840G Floor Machine	06.03.23	1,475	1,475		
33	Defibrillator	Dec-23	775	775		
			<b>8,544</b>	<b>10,934</b>		

NO.	DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST	INSURED VALUE	DISPOSAL DATE
<b>CONTENTS (B)</b>			8,544	10,934		
<b>VAT @ 20%</b>				2,187		
<b>TOTAL CONTENTS (B)</b>			<b>8,544</b>	<b>13,121</b>	<b>14,079</b>	
<b>NET TOTALS</b>			42,127	2,087,453		
<b>VAT AT 20%</b>				417,491		
<b>GROSS TOTALS</b>			<b>42,127</b>	<b>2,504,944</b>	<b>2,370,780</b>	

**Disposals to 31st March 2023 shown on a separate sheet and accounted for as below in the 2023 figures.**

<b>LESS DISPOSALS</b>	<b>990</b>
<b>TOTAL</b>	<b>41,137</b>

- New items 23-24
- Disposals 23-24
- Insurance values to be checked

\* Further work required to complete these columns

**No disposals to 31st March 2024**

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24  
HOLBROOK TYTHE BARN**

NO.	DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST	INSURED VALUE	DISPOSAL DATE
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**BUILDINGS AND LAND**

1	Holbrook Tythe Barn, Pondtail Road, Horsham, RH12 5JF	17.11.1995		936,870	1,049,294	
2	Car park	17.11.1995				
3	Bowls Green	17.11.1995				
4	Multi Courts and Play Area			184,000	0	
5	Open Space					
			<b>0</b>	<b>1,120,870</b>	<b>1,049,294</b>	

**INTEGRAL FEATURES**

A	Light Fittings - internal	N/K	1			
B	Floor Covering (vinyl)	N/K	1	9,000		
C	External Lighting	N/K	1			
D	Velux Opening System	N/K	1			
E	Gas boiler	7.12.2009	1,960	2,200		
F	Fitted Kitchen	1.8.2010	10,327	10,000		
G	Fitted Kitchen (WR)	2014	1	1		
H	Floor Covering (vinyl)	2016	7200	7200		
I	Patio doors and windows	01.09.2016	11,138	11,138		
J	New water heater	30.04.18	2036	2036		
			<b>32,666</b>	<b>41,575</b>		

**BUILDINGS AND LAND**

**VAT at 20% (70%)**

**TOTALS**

<b>1</b>	<b>1,120,870</b>	
	156,922	
<b>0</b>	<b>1,277,792</b>	<b>1,049,294</b>

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24  
HOLBROOK TYTHE BARN**

NO.	DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST	INSURED VALUE	DISPOSAL DATE
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<b>A</b>	<b>FURNITURE, FIXTURES FITTINGS AND TENANT'S IMPROVEMENTS</b>
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<b>FURNITURE</b>
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<b>1</b>	Folding tables (large)	22.4.2014	0	1,750		
<b>1A</b>	Folding tables (small)	01.03.18	240	240		
<b>2</b>	Folding chairs	22.4.2014	0	1,500		
<b>2A</b>	Arm Rest Chairs	01. 11.17	200	200		
			<b>440</b>	<b>3,690</b>		

<b>FIXTURES AND FITTINGS</b>
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<b>4A</b>	Roller blinds (x2)	2016	528	528		
<b>5</b>	External Awning	2010	3,191	4,000		
			<b>3,719</b>	<b>4,528</b>		

<b>IMPROVEMENTS</b>
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<b>6</b>	Alarm system	N/K	2,119	7,000		
<b>7</b>	Acoustic Panels (WR)	11.3.2015	3,047	5,000		
<b>8</b>	Hand Driers x 2	5.2018	310	310		
<b>9</b>	Extractor Fan	10.2019	138	138		
			<b>5,614</b>	<b>12,448</b>		

<b>INDOOR SPORTS EQUIPMENT</b>
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<b>10</b>	Carpet Bowls Starter Kit	Nov 23	1,270	1,270		
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**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24  
HOLBROOK TYTHE BARN**

<b>11</b>	Games Tables x 7	Oct 23	801	801		
<b>12</b>	Shove Ha'penny Board & Shuffleboard	Oct 23	200	200		
<b>13</b>	Kurling Set	Oct 23	360	360		
<b>14</b>	Kurling Ramp	Oct 23	230	230		
			<b>2,860</b>	<b>2,861</b>		
<b>CONTENTS (A)</b>			12,633	<b>23,527</b>		
<b>VAT @ 20% (70%)</b>				<b>3,294</b>		
<b>TOTAL CONTENTS (A)</b>			<b>12,633</b>	<b>26,820</b>	<b>27,641</b>	

<b>NO.</b>	<b>DESCRIPTION</b>	<b>DATE ACQUIRED</b>	<b>PROXY COST OR PURCHASE VALUE £</b>	<b>REPLACEMENT COST</b>	<b>INSURED VALUE</b>	<b>DISPOSAL DATE</b>
<b>B</b>	<b>OTHER CONTENTS NOT SPECIFIED BELOW AND CONSUMABLE STOCK</b>					
<b>1</b>	Cleaning hand tools	N/K	1	100		
<b>2</b>	Soap Dispensers	N/K	1	180		
<b>3</b>	Electric Hand Driers	N/K	1	1,000		
<b>4</b>	Clocks	N/K	1	20		
<b>5</b>	Fire Blanket	N/K	1	25		
<b>6</b>	Internal signage	N/K	1	500		
<b>7*</b>	External Notice Board (road)	N/K	1	800		
<b>8*</b>	External Notice Board (road)	N/K	1	800		
<b>9</b>	Fire extinguishers	17.11.1995	654	460		
<b>10</b>	Noticeboards - internal	1995	90	150		
<b>12</b>	Crockery/Cutlery	1.7.2001	377	220		
<b>13</b>	Henry Vacuum cleaner	1.7.2001	85	80		
<b>14</b>	Floor cleaning machine	2011	992	1,000		



**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24  
HOLBROOK TYTHE BARN**

16	Assistance Ramp	17.11.2014	292	325		
17	Literature Display Holder	25.3.2015	143	175		
18	Picnic Tables	4.9.2014	600	750		
19	Stored Cleaning Materials	Various	500	750		
20	Height Barrier	03.08.18	3,950	3,950		
21	Handrail at front of building	15.08.18	600	600		
22	Nappy Bin	01.08.18	95	95		
23	Water Urn (x2)	01.01.20	105	105		
24	Kettle	15.07.19	12	12		
25	Hand Sanitiser Dispenser	28.02.20	45	45		
26	Hand Sanitiser Dispenser	28.07.2020	190	190		
27	Auto Sanitiser Floor Stand	11.08.2020	220	220		
28	Hand Sanitiser Dispenser	18.08.2020	46	46		
29	Door mats x 2	28.09.2020	32	32		
30	Barrier belts	01.07.2020	18	18		
31	Storage box	07.07.2020	26	26		
32	Cigarette Bin (external use)	28.06.2021	20	20		
33	Defibrillator	Dec-23	775	775		
	<b>CONTENTS (B)</b>		<b>9,875</b>	<b>13,469</b>		
	<b>VAT @ 20% *</b>			<b>320</b>		
	<b>VAT @ 20% (70%)</b>			<b>1,662</b>		
	<b>TOTAL CONTENTS (B)</b>		<b>9,875</b>	<b>15,131</b>	<b>8,655</b>	

<b>C</b>	<b>SPORTS EQUIPMENT</b>					
1	Court Floodlights (x 4 )	1996	10,452	10,000	<b>13,139</b>	
2	Multi Courts Fencing	1996	1	30,000	<b>39,416</b>	
3	Multi Courts Surface	1996	36,595	50,000	<b>65,693</b>	

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24  
HOLBROOK TYTHE BARN**

<b>7</b>	5-a-side football posts (x 4)	2009	2,258	3,000		
<b>8</b>	Football Nets (x 4)/fixings	Various	361	900		
<b>9</b>	Locking System for Multi Courts	45139	332	332		

<b>CONTENTS (C)</b>	49,999	<b>94,232</b>	<b>9,082</b>	
<b>VAT @ 20% (85%)</b>		<b>16,019</b>		
<b>TOTAL CONTENTS (C)</b>	<b>49,999</b>	<b>110,251</b>	<b>127,330</b>	

<b>D</b>	<b>TOOLS AND GARDENING EQUIPMENT</b>					
<b>2</b>	Various small hand tools	Various	5	628		

<b>CONTENTS (D)</b>	5	<b>628</b>		
<b>VAT @ 20% (70% only)</b>		<b>88</b>		
<b>TOTAL CONTENTS (D)</b>	<b>5</b>	<b>716</b>	<b>3,055</b>	

<b>NET TOTALS</b>	72,513	1,252,726		
<b>VAT @ 20%</b>		320		
<b>VAT at 20% (70%)</b>		161,965		
<b>VAT @ 20% (85%)</b>		16,019		
<b>GROSS TOTALS</b>	<b>72,513</b>	<b>1,430,710</b>	<b>1,215,975</b>	

\* Further work required to complete these columns

No disposals year ending 31st March 2024

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24**  
**ROFFEY MILLENNIUM HALL**

NO.	DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST	INSURED VALUE	DISPOSAL DATE
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**BUILDING AND LAND**

	Roffey Millennium Hall, Crawley Road Horsham, RH12 4DT	2000	970,318	2,616,840	2,930,861	
			<b>970,318</b>	<b>2,616,840</b>	<b>2,930,861</b>	

**INTEGRAL FEATURES**

<b>A</b>	Heating/Water/AHU Plant					
<b>B</b>	Air conditioning Units (x 2)					
<b>C</b>	Light Fittings					
<b>D</b>	Toilets (x 6)					
<b>E</b>	Fitted Kitchens (x 3)					
<b>F</b>	Floor Covering in Halls (vinyl)			9,135		
<b>G</b>	Floor Covering - other (vinyl)			2,390		
<b>H</b>	Floor Covering - kitchens (vinyl)			2,700		
<b>I</b>	Fire Escape					
<b>J</b>	Roof Access Ladder					
<b>K</b>	Lift					
<b>L</b>	External Lighting					
<b>M</b>	Telephone System					
<b>N</b>	Auto Access Door System	Jan-23	4206	4206		
<b>O</b>	Infra-red Heating	Feb-24	13,957	13,957		
				<b>18,431</b>		

**BUILDING AND LAND**

			970,318	<b>2,616,840</b>		
	VAT at 20%			523,368		
	<b>TOTALS</b>		<b>970,318</b>	<b>2,616,840</b>	<b>2,930,861</b>	

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24**  
**ROFFEY MILLENNIUM HALL**

NO.	DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST	INSURED VALUE	DISPOSAL DATE
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<b>A</b>	<b>FURNITURE, FIXTURES FITTINGS AND TENANT'S IMPROVEMENTS</b>
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FURNITURE						
<b>3</b>	Folding Tables (large)	2000	1	2,427		
<b>3A</b>	Folding Tables (small)	01.03.18	240	240		
<b>4</b>	Fixed Leg Chairs	2000	1	1,846		
<b>5</b>	Fixed Leg Tables	2000	1	2,625		
<b>6</b>	Flooring (carpet tiles)	2014	11,995	17,500		
<b>7</b>	Free Standing Cookers (x2)	2000	875	940		
<b>8</b>	Free Standing Fridges (x 3)	2000	1	520		28.02.19
<b>9</b>	Vertical Blinds (Arundel)	8.3.2002	133	400		
<b>10</b>	Curtains	19.12.2006	1,712	3,000		
<b>11*</b>	Office Desk/Hutch/Pedestal	12.3.2008	676	500		
<b>12*</b>	Sofa type seating and unit	12.3.2008	855	895		
<b>13</b>	Folding Chairs	21.7.2008	6,447	7,551		
<b>14</b>	Chair Trolleys (x 6)	21.7.2008	990	1,126		
<b>15*</b>	Bookcases - standard	9.2.2010	360	355		
<b>16*</b>	Cupboard Racking/Shelving	12.2.2010	882	1,000		
<b>17</b>	Vertical Blinds	2010	4,177	4,500		
<b>18*</b>	Lockable Cupboard	2012	149	160		
<b>19*</b>	Office Desks/Pedestals	Various	830	700		
<b>20*</b>	Office Chairs	Various	480	700		
<b>21*</b>	Office Tables	Various	435	648		
	<b>Carry Forward</b>		<b>31,240</b>	<b>47,633</b>		

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24**  
**ROFFEY MILLENNIUM HALL**

NO.	DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST	INSURED VALUE	DISPOSAL DATE
	<b>A contd./brought forward</b>		<b>31,240</b>	<b>47,633</b>		
22*	Other Chairs	Various	480	512		
23*	Miscellaneous Furniture	Various	1	300		
24a	Photocopier	2017	0	0	7,500	
24b	Free standing fridge	1.2019	130	130		
24c*	Office Chairs x 2	3.2019	340	340		
24d*	Small table trollies (x3)	11.2019	588	588		
24e*	Round tables (x6) in trolley	11.2019	1414	1414		
			<b>34,193</b>	<b>50,917</b>	<b>9,854</b>	

**IMPROVEMENTS**

25	Air conditioning Units (x 1)	N/K	1	1,500		
26	Partition Wall	2000	5,000	10,000		
27	Sound System	2000	5,000	9,000		
28	Acoustic Panels	2005	5,457	7,500		
29	Magnetic Door Closures	26.4.2007	1,371	1,550		
30	Air Conditioning Units (x 3)	19.1.2009	3,855	4,500		
31	Alarm systems	2010	11,050	15,000		
32	AC Unit Members Room (x1)	6.2016	998	998		
34	Hand Drier x 1	5.2018	155	155		
35	Hand Drier x1	14.12.2021	108	108		
36	Telephones	11.22	660	660		
			<b>33,655</b>	<b>50,971</b>		

**TOTAL CONTENTS (A)**

VAT at 20%

VAT at 20% (37%) \*

**TOTALS**

<b>67,848</b>	<b>101,888</b>	
	<b>18,576</b>	
	<b>600</b>	
<b>67,848</b>	<b>102,488</b>	<b>152,436</b>

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24**  
**ROFFEY MILLENNIUM HALL**

NO.	DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST	INSURED VALUE	DISPOSAL DATE
<b>B</b>	<b>OTHER CONTENTS NOT SPECIFIED BELOW AND CONSUMABLE STOCK</b>					
1	Coat Racks (x 4)	N/K	1	740		
2*	Safe	N/K	1	1,800		
3	Internal Noticeboards	N/K	1	600		
4	Cordless Telephone Handset	10.04.17	61	61		
5	Waste Paper Bins	Various	1	100		
6	Coffee Machines	Various	1	1,000		
7	Kettles	Various	1	225		
8	Crockery/Cutlery	Various	1	900		
9	Paper Towel Dispensers (x 10)	Various	1	300		
10	Cleaning Hand Tools	Various	1	100		
11	Extension Leads (x 4)	Various	1	80		
12	Clocks	Various	70	110		
13	Fire Extinguishers	2000	1	1,665		
14	Fire Blankets (x 3)	2000	1	75		
15*	External Letter Box	2000	371	400		
16*	Leaflet Carousel	2001	107	147		
17	Internal Signage	6.4.2001	79	550		
18	Tea Trolleys	14.5.2001	145	240		
19	Tea Urns	14.5.2001	180	480		
20	Numatic Floor Washer	29.2.2004	740	1,125		
21*	External Noticeboard (x 1)	2005	550	700		
22	Numatic Floor Polisher	9.12.2005	700	800		
23	Henry Vacuum Cleaner	31.1.2006	140	120		
24	Numatic Cleaning Trolley	11.4.2006	146	300		
25	Games Tables x 7	Oct 23	801	801		
26						
	<b>Carry Forward</b>		<b>4,102</b>	<b>13,419</b>		

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24**  
**ROFFEY MILLENNIUM HALL**

NO.	DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST	INSURED VALUE	DISPOSAL DATE
	<b>B contd./brought forward</b>		<b>4,102</b>	<b>13,419</b>		
25	Hot Water Jugs (x 3)	14.6.2006	84	90		
26	Baby Changing Unit (x 2)	17.7.2006	370	300		
27	50L Nappy Bin (x 3)	17.7.2006	254	225		
28*	Framed scenic prints (x 6)	13.6.2007	282	350		
29	Convectector Heaters (x 2)	2010	100	100		
30	Karcher Power Washer	2010	275	350		
31	Hose and Reel	2010	60	75		
32*	Table Top Display Boards	10.3.2011	300	600		
33*	Table Top Display Boards	14.5.2012	182	210		
34	Vax Carpet Cleaner	25.5.2012	280	300		
36	Free standing Dishwasher	20.6.2013	150	175		18.11.21
37*	CD Players x 2 (public)	15.5.2014	210	250		
38	Free standing Dishwasher	12.11.2014	180	180		
39*	Pop Up Advert Display	19.3.2015	105	130		
40*	Table Top Display Boards	25.3.2015	120	150		
41	Stored Refreshments	Various	500	250		
42*	Stored Stationery	Various	1,500	2,180		
43	Stored Cleaning Materials	Various	1,000	1,250		
44	Defibrillator	01.03.2019	1,000	1,000		
45	George Vacuum Cleaner	31.08.18	209	209		
46	Coffee jugs x 4	28.02.19	68	68		
47	Water jugs x 4	28.02.19	125	125		
48	Tea pots x 4	28.02.19	53	53		
49	Additional Crockery (est)	28.02.19	200	31		
50	Fans (x3)	01.07.19	63	63		
51	Beverage Station	01.04.19	37	37		
52	Kettle	01.11.19	13	13		
50	Hand Sanitiser Dispenser	28.02.20	45	45		
51	Urns (x2)	01.03.20	141	141		

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24**  
**ROFFEY MILLENNIUM HALL**

<b>52</b>	Fan Heaters (x2)	28.02.20	80	80		
<b>53</b>	Hand Sanitiser Dispenser	11.08.2020	105	105		
<b>54</b>	Floor Mat	28.09.2020.	23	23		
<b>55</b>	Swing bins	01.07.2020	30	30		
<b>56</b>	Mop	01.07.2020	12	12		
<b>57</b>	Rope barriers	13.01.21	135	135		
<b>58</b>	Henry Hoover	25.02.21	95	95		
<b>59</b>	Storage Box	01.05.2021	26	26		
<b>60</b>	Free standing dishwasher (Upstairs)	12.11.2021	196	196		
<b>61</b>	Shark Cordless Hoover	28.01.22	250	250		
	<b>TOTAL CONTENTS (B)</b>		<b>12,959</b>	<b>23,321</b>		
	<b>VAT at 20%</b>			<b>3,105</b>		
	<b>VAT at 20% (37%) *</b>			<b>512</b>		
	<b>TOTALS</b>		<b>12,959</b>	<b>23,832</b>	<b>24,469</b>	



**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24**  
**ROFFEY MILLENNIUM HALL**

<b>C</b>	<b>COMPUTER AND OFFICE EQUIPMENT</b>				
2	ABC Docuseal laminator	18.9.2001	89	200	2020
3	HP laserjet printers (x 1)	2006	175	180	2018
4	Fellowes Shredder	1.4.2008	150	200	
5	Siemens Monitors (x2)	16.7.2008	234	300	
9	Lenovo Computers (x 3)	22.3.2012	1,023	1,500	
10	BenQ Monitor (x 1)	1.5.2012	97	120	
11	Sony Digital camera	15.8.2012	127	150	
12	Samsung laptop (PC)	6.12.2012	336	400	
13	MultiMedia Projector (office)	26.11.2013	347	400	
14	QNAP Network Storage	20.12.2013	291	291	
15	Fujitsu laptop (PM)	10.6.2014	319	350	
16	HP Colour Printer	1.3.2015	533	585	
17	Tower & Monitors (Members Room)	01.03.2016	428	428	
18	Iiyama Monitors (2)	Various	200	200	
19	Lenovo Carbon Laptop	12.2017	350	350	
20	CCTV	2.2017	1,410	1,410	
21	Laptop bag	01.08.2020	35	35	
22	Laminator	01.08.2020	33	33	
23	Lenovo Thinkpad (refurbished)	23.10.2020	420	420	
24	Lenovo ThinkPad X1	04.08.2021	604	604	
25	BLUE YETI USB Microphone	03.09.2021	128	128	
26	Draytex Router	Mar-24	375	375	
<b>TOTAL CONTENTS (C)</b>			<b>7,704</b>	<b>8,659</b>	

<b>TOTAL CONTENTS (C)</b>	<b>7,704</b>	<b>8,659</b>	
<b>VAT at 20% (37%)</b>		<b>641</b>	
<b>TOTALS</b>	<b>7,704</b>	<b>9,300</b>	<b>7,883</b>

<b>DESCRIPTION</b>	<b>DATE ACQUIRED</b>	<b>PROXY COST OR PURCHASE</b>	<b>REPLACEMENT COST</b>	<b>INSURED VALUE</b>	<b>DISPOSAL DATE</b>
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**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24**  
**ROFFEY MILLENNIUM HALL**

		VALUE £			
<b>D</b>	<b>TVs, AUDIO-VISUAL ITEMS AND TOOLS</b>				
3	Multimedia Projector (public)	27.6.2006	490	400	
4	Flip Chart Stands (x 4)	6.3.2007	330	300	
5	Projector Screens (x 2)	23.9.2009	320	384	
6	Litter Wardens Cart	18.8.2009	551	800	
7	Whiteboards (x 2)	10.12.2009	214	242	
8	Projector Screens Fixed (x 4)	26.11.2013	247	300	
9	Projector Screens (x 2)	25.4.2014	172	200	
10	Digital Recorder	01.12.18	22	22	
11	Multimedia Projector (public)	22.03.19	349	349	
12	Projector Screen	3.19	90	90	
13	Lift Prop	01.09.19	648	648	
<b>TOTAL CONTENTS (D)</b>			<b>3,433</b>	<b>3,735</b>	
<b>TOTAL CONTENTS (D)</b>			<b>3,433</b>	<b>3,735</b>	
<b>VAT at 20%</b>				747	
<b>TOTALS</b>			<b>3,433</b>	<b>3,735</b>	<b>2,654</b>
<b>G</b>	<b>CIVIC REGALIA</b>				
1	Union Flag	N/K	1	85	
2	Chairman's Chain of Office	1990	319	500	
3	Mallet and striking plate	2002	31	75	
4	Year of Culture Flag	01.01.19	50	50	
5	Silent Soldiers x 2	01.08.18	250	250	
6	Sussex Flag	11.03.22	34	34	
<b>TOTAL CONTENTS (G)</b>			<b>685</b>	<b>994</b>	
<b>C/F</b>	<b>TOTAL CONTENTS (G)</b>		<b>685</b>	<b>994</b>	<b>0</b>
<b>VAT at 20%</b>				199	
<b>TOTALS</b>			<b>685</b>	<b>994</b>	<b>0</b>

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24**  
**ROFFEY MILLENNIUM HALL**

<b>NET TOTALS</b>
<b>VAT AT 20%</b>
<b>VAT at 20% (37%)</b>
<b>GROSS TOTALS</b>

1,062,946	2,757,189	
	545,994	
	1,753	
<b>1,062,946</b>	<b>2,758,942</b>	<b>3,128,157</b>

<b>LESS DISPOSALS</b>
<b>TOTAL</b>

<b>1953</b>
<b>1,060,993</b>

- New items 23-24
- Disposals 23-24
- Insurance values to be checked

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24  
PLAY AREAS AND OPEN SPACES**

<b>NO.</b>	<b>DESCRIPTION</b>	<b>DATE ACQUIRED</b>	<b>PROXY COST OR PURCHASE VALUE £</b>	<b>REPLACEMENT COST</b>	<b>INSURED VALUE</b>	<b>DISPOSAL DATE</b>
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**AMBERLEY CLOSE**

1	Cradle Swings	May 2005	1,251	1,835		
2	Junior Swings	May 2005	1,095	1,606		
3	Junior Multi Play Unit	May 2005	12,974	19,030		
4	Toddler Multi Play Unit	May 2005	5,915	8,676		
5	Cone Climber	May 2005	2,695	3,953		
6	Spinner	May 2005	843	1,236		
7	Springer	May 2005	1,293	1,896		
8	Adventure Trail (x 5)	May 2005	2,083	3,055		
9	Game Panels	May 2005	3,467	5,085		
10	Delivery/Installation	May 2005	8,615	12,636		
11	Safety Surfacing	May 2005	7,500	11,000		
12	Seats	Sept. 2005	498	730		
13	Litter Bins	May 2005	176	258		
14	Fencing/Gates	28.9.2005	839	1,230		
15	Signage	2005	228	334		
			<b>49,472</b>	<b>72,560</b>	<b>0</b>	

**AMBERLEY CLOSE  
RECREATION AREA**

1	Basket Ball Hoop	NK	350	394		
3	Goal Posts	June 2022	660	660		
			<b>1,010</b>	<b>1,054</b>	<b>0</b>	

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24  
PLAY AREAS AND OPEN SPACES**

NO.	DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST	INSURED VALUE	DISPOSAL DATE
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**BIRCHES ROAD**

1	Junior Multi Play Unit	June 2004	11,325	15,827		
2	Toddler Multi Play Unit	June 2004	3,230	4,514		
3	Roundabout	June 2004	1,900	2,655		
4	Adventure Trail	June 2004	3,080	4,304		
5	Ancillary Costs	June 2004	1,000	1,397		
6	Delivery/Installation	June 2004	4,294	6,001		
7	Safety Surfacing	June 2004	12,900	18,028		
9	Litter Bins	June 2004	300	419		
10	Signage	June 2004	154	215		
11	Seats	1.9.2005	498	680		
12	Mixed Swing Set	20.9.2013	3,723	4,038		
13	Perimeter Fencing	16.05.22	17,648	17,648		
14	Protection Mats	01.06.22	55	55		
			<b>60,107</b>	<b>75,781</b>	<b>0</b>	

1

**EARLES MEADOW**

3	Mixed Swing Set	N/K	1,100	1,317		
4	Seats (x 1)	N/K	1	680		
5	Fencing/Gate	N/K	1	1,000		
6	Litter Bin (x 1)	1.8.2001	252	409		
7	Signage	2005	229	336		
8	Toddler Multi Play Unit	2011	6,460	7,734		
9	Ancillary Costs	2011	1	1,000		
	Delivery/Installation	2011	1	3,000		
	Safety Surfacing	31.10.2012	2,143	2,486		
			<b>10,188</b>	<b>17,962</b>	<b>0</b>	

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24  
PLAY AREAS AND OPEN SPACES**

<b>NO.</b>	<b>DESCRIPTION</b>	<b>DATE ACQUIRED</b>	<b>PROXY COST OR PURCHASE VALUE £</b>	<b>REPLACEMENT COST</b>	<b>INSURED VALUE</b>	<b>DISPOSAL DATE</b>
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**HOLBROOK TYTHE  
BARN**

<b>2</b>	Litter Bin x 1	N/K	379	496.00		
<b>3</b>	Signage	N/K	460	602.00		
<b>4</b>	Junior Swing Set	14.3.2008	1,213	1,590.00		
<b>5</b>	Cradle Swing Set	14.3.2008	1,386	1,816		
<b>6</b>	Delivery/Installation etc	14.3.2008	938	1,229		
<b>7</b>	Safety Surfacing	Various	1	6,000		
<b>8</b>	Zip Line	2011	8,000	9,577		
<b>9</b>	Spinner	2011	2,000	2,394		
<b>10</b>	Delivery/Installation etc	2011	1,000	1197		
<b>11</b>	Toddler Multi Play Unit	1.4.2012	3,798	4,405		
<b>12</b>	Junior Multi Play Unit	1.4.2012	11,255	13,055		
<b>13</b>	Delivery/Installation etc	1.4.2012	2,132	2,473		
<b>14</b>	Safety Surfacing	Various	15,000	15000		
<b>15</b>	Fencing/Gates	1.4.2012	11,280	13084		
<b>16</b>	0 and X Panel	29.8.2012	533	618		
<b>17</b>	Seats (x 2)	12.7.2013	1,150	1295		
			<b>60,525</b>	<b>74,831</b>	<b>0</b>	

**HOLBROOK TYTHE  
BARN OPEN SPACE  
RECREATION AREA**

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24  
PLAY AREAS AND OPEN SPACES**

<b>1</b>	Goal Posts	27.06.17	300	300	0
<b>2</b>	Goal Post	01.12.19	233	233	
<b>3</b>	Litter bins x 3	29.10.21	1,443	1,443	
			<b>1,976</b>	<b>1,976</b>	<b>0</b>

<b>NET TOTALS</b>	183,278	244,164	0
<b>VAT AT 20%</b>		48,833	
<b>GROSS TOTALS</b>	<b>183,278</b>	<b>244,164</b>	<b>186,059</b>

**Disposals to 31st March 2023 shown on a separate sheet and accounted for as below in the 2022/23 figures**

<b>LESS DISPOSALS</b>	<b>601</b>
<b>TOTAL</b>	<b>182,677</b>

\*Further work required to complete these columns

- New items 23-24
- Disposals 23-24
- Insurance values to be checked

**No disposals in financial year to 31st March 2024**

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24**  
**STREET FURNITURE**

NO.	DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST 2023*	INSURED VALUE 31.03.23	DISPOSAL DATE
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**BUS SHELTERS**

1	North Heath Lane(Blenheim Way)	1983	2,492	3,750	0	
2	Lambs Farm Road (Greenfields Rd)	1994	3,264	3,750	0	
3	Church Road	13.7.2004	3,264	3,750	0	
6	Manor Fields	18.11.2004	3,510	3,750	0	
7	North Heath Lane (Coltsfoot Dve)	21.2.2007	3,067	3,750	0	
8	North Heath Lane (Amundsen Rd)	21.2.2007	3,067	3,750	0	
9	Jackdaw Lane	21.2.2007	2,719	3,750	0	
10	Crawley Road	22.11.2007	3,112	3,750	0	
11	Perch Seat for (5) above	1.8.2013	99	100	0	
12	Bartholomew Way	2008	1	5,500	0	
13	Seat for 3 above	11.2018	279	279	0	
14	Eden Display (Real Time Bus Info) for Crawley Rd bus stop	Jun-22	5,500	5,500	5,940	
			<b>30,374</b>	<b>41,379</b>	<b>5,940</b>	

**STREET LIGHTS**

1	Amundsen Road (x 6)	N/K	1	650		
2	Cook Road (x 10)	N/K	1	650		
3	Peary Close (x 3)	N/K	1	650		
5	St Marks Lane (x 4)	N/K	1	650		
6	Cottingham Avenue (x 1)	N/K	1	650		
7	Giblets Lane (x 1)	N/K	1	650		
8	Heather Close (x 1)	N/K	1	650		
9	Holbrook Tythe Barn - car park x2	N/K	1	600		
10	Holbrook Tythe Barn - car park x1	31.03.21	300	300		
			<b>308</b>	<b>5,450</b>	<b>0</b>	



**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24  
STREET FURNITURE**

NO.	DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST 2023*	INSURED VALUE 31.03.23	DISPOSAL DATE
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**ROADSIDE SEATS**

1	Roffey Corner (x 1)	N/K	1	800		
2	Rusper Road/Kings Road (x 1)	24.10.2010	395	500		
			<b>396</b>	<b>1,300</b>	<b>0</b>	

**OTHER SEATS**

1	Birches Road (x 1)	N/K	1	800		
4	Amberley Close - commemorative	17.12.2001	471	800		
5	Amberley Close Open Space (x 2)	2007	1,116	1,600		
6	Octagonal Picnic Tables (x 3)	4.9.2014	600	900		
7	Benches (x2) HTB Open Space	19.12.20	510	510		
8	Picnic Table (x 1) - HTB Open space	19.12.20	430	430		
9	Benches (x 2 )NH Lane + Gorringes Brook	11.10.21	909	909		
10	Picnic Bench (x 2) Birches Road	May-22	914	914		
			<b>4,952</b>	<b>6,863</b>	<b>0</b>	

**NOTICEBOARDS**

1	Coltsfoot Drive	N/K	563	550		
2	Bartholomew Way	01.10.2015	365	365		
3	Lambs Farm Road (Shops)	12.10.2005	563	750		
4	Church Road	01.10.2015	365	365		
5	North Heath Lane (R'side Walk)	01.10.2015	598	598		
6	Roundel - Crawley Road	10.7.2008	4,238	5000	5,854	
7	Godwin Way	25.1.2010	1,046	1,046		
			<b>7,738</b>	<b>8,674</b>	<b>0</b>	

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24  
STREET FURNITURE**




<b>NO.</b>	<b>DESCRIPTION</b>	<b>DATE ACQUIRED</b>	<b>PROXY COST OR PURCHASE VALUE £</b>	<b>REPLACEMENT COST</b>	<b>INSURED VALUE</b>	<b>DISPOSAL DATE</b>
<b>OTHER ITEMS</b>						
<b>1</b>	Earles Meadow Boardwalks	N/K	1	20,000	21,430	
<b>2</b>	Roadside Sign - HTB	N/K	1	500		
<b>3</b>	Fencing - Harwood Rd allotments	2001	1,609	8,000	6,424	
<b>4</b>	Handrail - Manor Fields	1.8.2003	713	0		
<b>5</b>	Flagpole	2003	593	500		
<b>6</b>	Butterworth Seat Memorial Plaque	2007	97	4,000		
<b>7</b>	Scaffold Tower	7.10.2011	1,955	2,225		
<b>8</b>	Salt Bins (x 3) and locks	8.11.2012	484	600		
<b>9</b>	Sack Barrow	14.5.2012	53	60		
<b>10</b>	Information Stone - Earles Meadow	18.10.2013	1700	500		
<b>12</b>	Street Light Counter Balance	22.8.2013	1,285	1,500		
<b>13</b>	Safety Harnesses (2)	24.10.2013	140	175		
<b>14</b>	Manual Salt Spreader	8.11.2013	986	1,200		
<b>15</b>	PA Testing equipment	21.1.2014	649	649		
<b>17</b>	Small Litter Warden Trolley	10.12.2014	239	350		
<b>18</b>	Bosch Leaf Blower	21.11.18	200	200		
<b>19</b>	Bollards (various)	Various	350	350		
<b>20</b>	Cycle Racks x 2	25.10.19	48	48		
<b>21</b>	Fencing - EM around Oak	4.2021	4,558	4,558	5,169	

<b>15,661</b>	<b>45,415</b>	<b>0</b>
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<b>NET TOTALS</b>
<b>VAT at 20%</b>

59,429	109,081	
	21,816	
<b>59,429</b>	<b>130,897</b>	<b>42,790</b>

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24  
STREET FURNITURE**

-  New items 23-24
-  Disposals 23-24
-  Insurance values to be checked

\* Further work required to complete these columns

**No disposals in financial year to 31st March 2024.**

**NORTH HORSHAM PARISH COUNCIL ASSET REGISTER 2023-24  
LAND HOLDINGS**

NO.	DESCRIPTION	DATE ACQUIRED	PROXY COST OR PURCHASE VALUE £	REPLACEMENT COST	INSURED VALUE	DISPOSAL DATE	NOTE
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<b>LAND</b>							
1	Birches Road	N/K	1				Community Land
2	Heath Way	1976	0*				Community Land --not NHPC*
3	Amberley Close	1980	1				Community Land - includes allotments
4	North Heath Hall	1989	1				Not building
5	Holbrook Tythe Barn	1995	1				Not building/multi courts/play area
6	Earles Meadow	1998	1				Community Land - 13 acres
7	Pixies Hollow	1990	1				Land along part length BW 1583
			<b>6</b>	<b>0</b>	<b>0</b>		

\* In 2018 it was confirmed by HDC that they own this land, not NHPC as thought previously.

**No disposals in financial year to 31st March 2024**